

ALL SAINTS CHURCH HALL BOOKING FORM

Please complete and return to Geoff Brown geoffbrown05@btinternet.com
 Potential hirers are welcome to view the hall before booking. Please ring me on
 07776148485 to arrange a mutually convenient time or alternatively if you have any queries
 about a booking.

Hirer's Name			
Hirer's Address			
Hirer's Phone Number			
Hirer's Email			
Name of organisation (if applicable)			
Date of event/s			
What are you booking the premises for?			
How many people/children are you expecting?			
Time of event (including setting and clearing up time)	From	To	
Type of use	One off	Regular use	
Hire fee: single hour - £15 per hour Two hours plus - £12 per hour (Includes use of kitchen to prepare hot drinks, use fridge & wash up)	Total hours	Fee	
Total fee			
Preferred method of payment is by BACS All Saints SWPCC – Account No. 82089800 - Sort Code 09 01 51 Reference (please state name and date of hire) A non-returnable deposit of half the hire cost is due on confirmation of booking. The remaining balance is due 7 days before the hire date.			
I have read and agree to abide by the terms set out in the All Saints Church Hall, Conditions of Hire and Use.			
Signature of Hirer:		Date:	