

ST MARY'S CHURCH, HADLOW

PAROCHIAL CHURCH COUNCIL

Approved Minutes of the PCC Meeting held on Monday 20th July 2026 7.30pm

1. Welcome

Members present

Mike Harvey (MH); Jim May (JM); Janice Massy (JM), Martin Massy (MM); Richard Hopkinson (RH); Katerina Nixon (KN) Iris Shaw (IS); Cathy Brill (CB), Sharon Vanns (SV) Jenny Hopkins (JH) Kirsty Finch (KF) and James Munday (JML)

Apologies for absence: John Speed (JS)

2. Approval of the Minutes of the PCC Meeting held 1.6.2026 , RH apologized for failing to distribute these. RH will issue and all please return any comments and approval.

3.0 Matters arising

3.1 It was agreed that the Whos who list should include photos and job role descriptors? CO
action CB

3.2 **JS** offered to provide a lockable filing cabinet to be located in the vestry where any sensitive material can be kept, accessible only to the Safeguarding team. **C/O JS to implement**

3. Inter regnum update:

- i) Services are covered up to the end of September
- ii) The Rev Dr Peter Hayler will be installed in Hadlow on Tuesday 29th Sept at 7:30pm. The PCC will organise invites and food for the event.
- iii) Peter has been visiting the vicarage to do painting, **JH/IS** will organise an arrival hamper and find out when is suitable to deliver this, as he may move-in in early September.
- iv) **KN** to find out about the new Vicars Phone and number.
- v) **JMassy** will coordinate a guest list, **KN** will ask JS if an old list and invite letter exists:
The list should include, dignitaries, local schools, politicians and Kent representatives and our MP, so needs to be got out soon. Priest who have covered IR should be invited.

4. APCM:

Actions arising from the APCM outstanding :

Financial liability forms and Fit and Proper person forms to be completed by newly elected members of the PCC and co-opted members (including JS as he was re-elected) and then RH inform the charity commission of the new team. **JS to be asked to sign these RH**

RH to check and get confirmation that JML has all the documents required for induction.

All present signed the PCC financial liability form and the Charity Commission Trustee Eligibility Declaration.

4. Treasurers report:

This report was received, and the content noted. No significant issues at this time.

5. Sub Committees:

Fabric : No meeting since the last PCC and no issues to report.

Project 2030 update:

RH reported verbally:

Awaiting outcomes of:

the Demonstrator fund application , further question answered in the last period and a meeting requested with the Diocese and Demonstrator team if more questions arise.

The Missional Property Fund – Outcome expected following a meeting on the 23rd July.

RH confirmed that the project wont proceed in September and if all grant funds identified become available there will need to be further local fund raising.

Social and Fundraising

The fete was a fantastic success . It made £3,369 net. Thanks were offered to Kirsty and Iris, and will be relayed to Ros and Jo for their great leadership and to be sure to be passed on to the whole helper team. When Peter arrives we should discuss doing this again next year.

KF is leading on an autumn comedian event in October.

A discussion was held about screening the National Emergency Briefing film. It was agreed that this might be better supported in the Old School Hall with the church in attendance and speaking about the actions it was taking as part of Project 2030. RH to discuss with Councillor Steve Crisp.

Worship and Mission: no meeting in the period but the new arrangements for hymn selection seem to be going well. It was agreed that a balance need to be provided.

Interest was shown in having more Evensong services (Thanks to all who took part in and prepared the Evensong service for Christopher which was a wonderful event) and the possibility of arranging this as a joint service with other denominations was mentioned. This to be reconsidered when Peter is in place.

Post meeting note (RH received a lovely letter of thanks from Chritopher and Julia for the service and present).

8 Deanery Synod report: no meeting in the period

9 Safeguarding: CB is attending a meeting update this week and expecting actions will arise from this.

CB is in touch with JML about safeguarding training.

CB/JH to confirm safeguarding training in place for 'Home Visits' team.

9 Aob

Assisted access: RH to notify VB of ramp changes, MM to complete purchase of call point.
Carry over

Bell Ringers Physical Safety management: Risk assessment received, potential mitigation actions for the PCC to be reviewed at the next Fabric meeting

Hospital car Service: JH asked that it be recorded how very useful and greatly appreciated this service is. MH was thanked and confirmed he has a reducing pool of drivers and more would be welcome. JM confirmed this is rewarding for the drivers as well. Please contact MH if you want to join in this team.

Cleaning Rota: numbers of volunteers are dropping. It was agreed that burden of the rota could be reduced to 2 weeks in 3, with KN checking the toilets and lobby on the weeks when there were gaps.

DONM:

Provisionally Full PCC Monday 21.9. 2026 7.30pm – however KN to speak with Rev Dr Peter Hayler to invite him to attend (Note RH, JMassy and MM are not available on this date so KN to consider moving this into early September if it better suits all)