



ST MARY'S CHURCH, HADLOW

PAROCHIAL CHURCH COUNCIL

Minutes of the PCC Meeting held on Monday 1st June 2026 at 7.30pm

1. Welcome

2. Members Present

Mike Harvey (MH); Jim May (JM); Janice Massy (JMa); Martin Massy (MM); Richard Hopkinson (RH); Katerina Nixon (KN); Iris Shaw (IS); Cathy Brill (CB); John Speed (JS); Sharon Vanns (SV); Jenny Hopkins (JH); Kirsty Finch (KF).

Apologies: None recorded.

3. Approval of Minutes of PCC Meeting held 16.3.2025

Approved with a minor amendment relating to MP preaching.

4. Matters Arising (not otherwise covered by the agenda)

4.1 Who's Who List

It was agreed that the *Who's Who* list should include photos and job-role descriptors.

4.2 Filing Cabinet for Safeguarding

JS offered to provide a lockable filing cabinet for the vestry for sensitive safeguarding material, accessible only to the Safeguarding team. **Action:** JS.

4.3 Vicarage Telephone

In the absence of a vicar in the vicarage, Janice's office mobile should be the official telephone number.

5. Co-option to PCC

It was proposed that Jenny be co-opted onto the PCC in her role as Anna Chaplain. **Unanimously agreed.**

6. Interregnum Update

6a. Appointment Process

Interviews have been held and a recommendation passed to the Bishop. A likely appointment depends on the Bishop's decision, expected in early October.

JS will mention the need for leadership in time for the Harvest Festival and the College service (who have asked for a date). The school also wishes to fix a date for their service.

6b. Service Cover

JS has secured visiting priests or alternative lay leadership up to September.

6c. Vicarage Garden

The vicarage garden needs further attention. Costings for a gardener for a few hours are being sought.

7. APCM Actions

- The draft APCM minutes were accepted; formal approval will await next year.
- JM will confirm the new contact list and revise the WhatsApp group, removing NC and adding James K.
- RH will circulate Financial Liability Forms and Fit & Proper Person Forms for completion by all PCC members, then inform the Charity Commission of the new team.
- All present PCC members confirmed they have read the Risk Assessments and Building User Manual.
- RH to confirm that JK is aware of these documents.

8. Treasurer's Report

Report received and noted.

9. Sub-Committees

9.1 Fabric

- No meeting since the last PCC; no issues to report.
- KN asked MM to check the lapel microphone after difficulties on the last Sunday in May.
- A discussion was held about bees in the churchyard; it was agreed that no action is required at present.

9.2 Project 2030 Update

RH reported verbally:

- Awaiting outcomes of the Demonstrator Fund application.
- Awaiting outcome of the Missional Property Fund.
- Garfield Weston application ready to submit once these outcomes are known.
- RH noted the programme needs review but this cannot be done until funding is more advanced.

9.3 Social & Fundraising

- The music soirée was successful; thanks were expressed to Sharon for leading.
- Planning for the fete is on course, led by Kirsty and Iris.
- Plans are in place for autumn events.

9.4 Worship & Mission

JS gave a verbal report on arrangements for the special service for Christopher to celebrate **50 years of ordained service** on **28th June at 6.00pm**, with the Bishop attending. Other clergy have been invited. JM to follow up and make arrangements for refreshments.

9.5 Deanery Synod Report

MH gave a verbal report:

- Rev'd Jacqueline Dove is the new Priest-in-Charge of St Margaret's Horsmonden.
- Rev'd Karl Carpani has been recruited as the new vicar of Matfield and Lamberhurst; licensing and installation on **15th July**.
- Rev'd Richard Worssam has retired from Pembury parish.
- MH has offered information on Hadlow's proposed energy changes to those working towards Net Zero. RH, in his new role, will support the Net Zero team.

10. Safeguarding

CB talked through the safeguarding papers distributed in advance. The proposed policy was adopted unanimously.

RH raised queries about the pressure for decision-making placed on the Safeguarding Officer. CB confirmed communication channels are good and she will contact the diocesan office if she has any concerns.

11. Any Other Business

11.1 Assisted Access

RH to notify VB of ramp changes. MM to complete purchase of call point. *Carry over.*

11.2 Bell Ringers – Physical Safety Management

In light of a significant accident reported in the diocese, it was agreed that RH should press for a response to emails sent to the Tower Captain. *Carry over.*

12. Date of Next Meeting (DONM)

Full PCC: Monday 20th July 2026 at 7.30pm

RH – 11.06.26