

Secondary School and Youth Chaplain

Information for Candidates

Introduction

Thank you for taking the time to read this information sheet. It tells you a little bit about the Benefice of Hanham and Kingswood and our approach to working as a team. We hope you will find it interesting and informative.

The Benefice and Ministry Team

The Benefice of Hanham and Kingswood represents four churches rooted in a love of God and actively serving their community. A positive mix of tradition and new expressions of faith, we are steadily growing.

The Benefice was formed in 2022 and consists of four churches as follows:

Christ Church, Hanham
St Georges Church, Hanham Abbots,
Holy Trinity Church, Kingswood
Church of the Ascension, Mount Hill, Hanham

Christ Church Hanham, includes Christ Church in the Afternoon (CCA), a fresh expression of Church sharing everyday life and faith together.

This role will primarily be based in Hanham, working with Christ Church, the local secondary school Hanham Woods Academy and the local community.

The Benefice Ministry Team (the equivalent of an organisation's leadership team) is comprised of:

- The Rector, with overall responsibility for the Benefice
- Associate Vicar with primary responsibility for Christ Church in the Afternoon and Mission in Hanham
- Two Curates, one based in Hanham and one in Kingswood
- Two retired priests
- And our Parish Administrators.

We want the Benefice to be a good place to work, where all members feel they have something special to offer and can help us grow the enthusiasm and contribution of the church community.

The Role

The Chaplain's role would be to journey alongside young people within the church, the local secondary school, and wider community, and to enable the members of the church to do the same through building relationships and facilitating spaces for young people to explore Christianity and grow in faith both within and beyond the church. The full Job Description is available on our website:

kingswoodchurches.weebly.com/jobs

Employed by	Hanham Parochial Church Council (PCC)
Location	Although a benefice wide role, the post will be based in Hanham and often operating out of Christ Church. There is free car parking at Christ Church, Church Hall and it is close to a main bus route. Office space is available in the Benefice Office, Holy Trinity Church, 18 High St, BS15 4AB if required.
Reporting to	Rev Catriona Rawlins (Curate) who will act as line manager and Hanham PCC
Hours	The post is for 18 hours a week, which will include some Sundays. (Starting requirement, one 10.30am service per month and two 3.30pm services per month. The rest of the hours to be worked flexibly, to a pattern agreed with the successful candidate, but will include some evenings.)
Salary and benefits	<p>This post is for a fixed term of 3 years with a probationary period of 6 months.</p> <p>Salary of £32,000-£35,000 pro rata, depending on experience</p> <p>A contributory pension will be offered in line with statutory requirements.</p> <p>25 days annual leave, plus bank holidays pro rata to hours worked.</p> <p>Working pattern may change/be flexible during school holidays with prior agreement.</p>
Support and training	<p>The successful candidate will be required to be willing to develop and learn throughout their employment including undertaking and completing appropriate training and development, which will be funded by the PCC (e.g data protection, equality, diversity, and inclusion).</p> <p>The Diocese of Bristol offer support through-</p> <ul style="list-style-type: none">● Under 18s Chaplaincy Network. This provides connection and a learning community.● A Padlet of resources including guidance and frameworks to support good practice.● Signposting to and provision of relevant training and advice.
Relationships	<p>The post is part of the wider ministry team for the benefice (there may be occasional team days by agreement).</p> <p>Links with our local secondary school Hanham Woods Academy are growing, but it is early days. There is a good working relationship with one of the members of the SLT and we have an invitation to start a Christian Union or something similar in the school.</p>

Safeguarding

The creation and promotion of a safer culture and environment to ensure the safeguarding of others is of vital importance. The post holder must be committed to the safeguarding of others demonstrated in their adherence to all safeguarding policies and procedures and undertaking safeguarding training as required.

Any appointment will be made subject to the satisfactory completion and return of an enhanced DBS check with barred lists and references.

How to apply

If you would like a conversation or to ask any questions about the role please contact Rev. Catriona Rawlins (Curate): revcatrionarawlins@gmail.com

If you would like to apply, please provide a CV and covering letter setting out what you see as the opportunities and challenges of this role and how your experience and attributes will equip you.

Applications should be submitted to officechristchurchhanham@gmail.com by 9am on Friday 24th April 2026

Interviews will be held on the afternoon of Wednesday 13th May (please advise if you cannot make this date).

(Note for Clergy applicants: If successful, you may need to have a licence or permission to officiate (PTO) from the Bishop of Bristol. If applying from another diocese we will request a confidential reference and Clergy Current Status Letter (CCSL) from your Diocesan or Area Bishop. This will be in addition to your two referees. Any job offer is subject to this.)