

# White Horse Team Newsletter deadlines 2026

## FORMAT

Please send all copy in the following formats only

Text: Word

Images: .png or .jpeg or .tiff

If you want to send a poster, please save it as a .png or .jpeg format as well as the .pdf.

**Please don't send a PDF alone** as I cannot use these in the e-newsletter.

## COPY DEADLINE

All copy **MUST** be received **by 6pm on the deadline date** or it will not go into the newsletter. Please send copy to [whtcomms@whtministry.org.uk](mailto:whtcomms@whtministry.org.uk).

This is the cut off to receive copy – I will be pleased to receive information throughout the month as this will assist in managing my workflow. Please do not store everything up to the last minute!

Let me know if you would like to be added to the test e-newsletter which will give you a chance to check detail before the final version is sent out.

	Deadline for copy	Newsletter issued
February Newsletter	26 January 2026	29 January 2026
March Newsletter	23 February 2026	26 February 2026
April Newsletter	27 March	31 March
May Newsletter	27 April	30 April
June Newsletter	25 May	31 May
July Newsletter	25 June	30 June
August Newsletter	27 July	31 July
September Newsletter	27 August	31 August
October Newsletter	25 September	30 September
November Newsletter	26 October	31 October
December Newsletter	24 November	30 November
January <b>2027</b> Newsletter	18 December	23 December