**Muchelney Church needs your help!**

The church council has shrunk to 3 and can no longer complete all the tasks needed to keep your church open, safe and functioning. Can you help? Have a look at the list below and tick where you are able – please return all forms by 31 October 2025 so that the council can make a plan for the future….

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| HELP PACKAGE | Please tick ! |
| CANDLES – replacing and maintaining supply of choir candles, altar candles and tea lights for the prayer table in the Lady Chapel. Ordering when necessary and sending receipt to treasurer. |  |
| WC inspector – 2 more daily inspectors needed to check that the church WC is open, is clean, has sufficient loo roll, paper towels and liquid soap in dispensers. There is a brush for a quick sweep and basic supplies in the cupboard if needed. If the WC is too messy, Liz or Sarah should be informed and the WC will be closed until back to perfection! The whole team is on a WhatsApp group for communication. |  |
| EVENTS ORGANISER(s) :  To organise and buy supplies  To produce an advert in consultation with PCC and distribute where appropriate  To acquire volunteers / team to help and then organise manpower  Parking – to request permission from EH, put out church signs on the day and take them down later  To deliver post-event leftovers and prizes  To compose Thank You letters and deliver |  |
| PARKING – to liaise with Events Organiser and EH, to ensure gates open for an event, to check grounds and lock gates at end of an event (eg funeral, BBQ) |  |
| BUILDING MAINTENANCE MANAGER:  To complete requirements from the quinquennial inspection and respond to new repair needs  To organise clearing gutters, downpipes and parapet roof every 2 months |  |
| Clearing gullies once a month |  |
| Sweep and clean pathways once a month & ensure that the “Beware – slippery path” sign is on display in 2 locations |  |
| Read electric and water meters once a month and inform treasurer |  |

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| SIDESMEN for Sunday Services to open church, prepare for a service, check on communion supplies and inform churchwarden when low and clear away afterwards (training will be given) |  |
| Member of Parochial Church Council - I would like to come to a meeting and understand more…. NEXT MEETING – 6 NOVEMBER 2025 at 11am; venue tbc |  |
| Assistant churchwarden to take over COMMUNICATION including email enquiries and information on ACNY webpage - www.achurchnearyou.com/church/11004/ |  |

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| Your name |  |
| Contact info – email, telephone, address |  |

October 2025

THANK YOU for helping your village church!

Please return this form by 31 October 2025 to churchwarden,

Sarah Nicholas, at Great Island House, Muchelney TA10 0DE

or email a copy to [muchelney.church@gmail.com](mailto:muchelney.church@gmail.com)

We will be in touch soon.