

Guidance for those preparing the church for weddings

We are delighted you are celebrating with us! The following is some help and guidance to ensure the church looks its best for your special event, while safeguarding the ancient and fragile fabric that helps to make it such a special place to be.

LEGALITIES FOR WEDDINGS

In advance of the big day:

- the priest will need to do ID and address checks with you for Immigration purposes. The copies of these are held securely.
- Banns are the 'legal preliminary' for church weddings - these must be called in the parish where the wedding will happen and your parish of residence (if different). It is YOUR responsibility to ensure Banns are called elsewhere if needed.

MUSIC

In advance of the big day:

- if using the organ, the organist will contact you to make choices.
- if using other music, the group will liaise with you over choices.
- if using recorded music, the device can be plugged into our sound system (Worstead and North Walsham only), via small stereo jack (with adapters if needed). Please bring your own device, with the tracks downloaded to it (signal can be dodgy!), a person to operate the music (the priest will go through the relevant cues with them), and ensure passwords are either known by the operator or switched off!

ORDER OF SERVICE

- you may produce your own (please let the priest check it before printing) or we can produce these in house.

CONFETTI

- please use this outside the building and away from the porch. Only the biodegradable, flower petal type may be used.

FLOWERS

In advance of the big day:

- please let us know the name of your florist, and discuss details with the priest taking your service.
- will the flowers etc be left in the church or taken away after the service?

NB there will usually be a pedestal arrangement with white flowers and green foliage at the altar (During Advent or Lent, there are not normally any flowers in

church - if you bring flowers in during this time they need to be removed after your event).

Porch: please do not attach things to the mesh gates (Worstead only). You are welcome to decorate the rest of the porch.

Font: arrangements can be placed on the steps of the Font, but not attached to the canopy (Worstead and North Walsham, which are fragile). Please take care if you climb the steps and note the font should not be used as a flower bowl, as it is a sacred part of the fabric used only for baptism.

Pews: please do not use wire to attach things to the hinges, or any bare metal hooks etc. Please be mindful of water damage if using pew ends. No drawing pins are to be used.

Rood Screen: arrangements can be placed in front of the Rood Screen but not fixed to it.

Altar: nothing except the cross and candlesticks may be placed on the altar because of its sacred use.

Candles: any use of candles should be discussed with the priest taking your service.

Thank you!