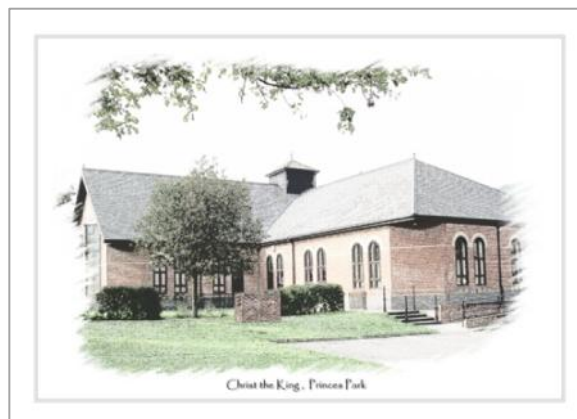


The Parish Church of Christ the King

Dove Close, Princes Park, Chatham, Kent, ME5 7PX

Annual Parochial Church Meeting



***“To know Jesus and to make him known
in Worship, Word and Works”***

Sunday 27th April 2025

Christ the King, Princes Park

**Annual Report
and Financial Statements
for the year ended 31 December 2024
of the
Parochial Church Council of
Christ the King, Princes Park, Chatham**

Vicar

In vacancy

Bank

Nat West
148 High Street
Chatham
ME4 4DJ

Independent Examiner

Martyn Burt BSc Hons, ACMA, CGMA
adventus accounting solutions
Ashby Acres
Chapel Lane
Ashby-cum-Fenby
Grimsby
DN37 0QT

Aim and Purposes

The Parochial Church Council of Christ the King has the responsibility of co-operating with the Vicar, in promoting in the ecclesiastical parish, the mission of the church, pastoral, evangelistic, social and ecumenical. The PCC has maintenance responsibilities for the church building of Christ the King in Dove Close, Chatham.

Administrative information

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure 1956 and Church Representation Rules 2017. The PCC is exempted by order from registering with the Charity Commission.

All correspondence should be addressed to The Office Administrator, Christ the King, Dove Close, Chatham, Kent, ME5 7PX.

Membership of the PCC

Members of the PCC are either ex officio, elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules or members co-opted by the PCC.

During the year from the 1st January 2024 the following served as members of the PCC:

Note: SC = *Standing Committee Member*

Ex Officio members:

Vicar & SC	Rev Paul Filmer	(to end of 26 th May 2024)
Warden & SC	Judy Burgess	

Deanery Synod Rep	
Deanery Synod Rep	Barbara Barnes
Deanery Synod	Mary Roberts

Elected members

SC	Graham Ashdown	
SC	Maureen Ashdown	
	Beryl Davies	
	Margaret King	
	Gloria Opara	(Until 31 st December 2024)
Deputy Warden	Anthea Reeves	
	Yvonne Satchel	
Secretary & SC	Paul Pearson	

Treasurer (not a member of the PCC)

Hon. Treasurer	Robert Dyer
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The Parochial Church Council serves from the Annual Parochial Church Meeting until the next Annual Parochial Church Meeting in the following year.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At Christ the King the membership of the PCC consists of the incumbent (our vicar), churchwardens, the Deanery Synod representatives and the persons elected by the members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The full PCC met seven times (once via Whats App) during the year with an average level of attendance of 83%; Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life.

These committees are all responsible to the PCC and report back to regularly to the full PCC and are discussed as necessary.

Standing Committee:

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. Membership of this committee is the Vicar, Wardens, Treasurer, PCC Secretary and a leader of the young people's work.

Committees

The PCC operates through a small number of committees which meet between full meetings of the PCC. They are: Community Team, Ministry, Admin & GDPR and the Standing Committee.

During 2024, Paul and Janet Pearson, Bob Dyer and Graham Ashdown worked together to produce the 2025 Budget. We gave support and advice to Bob in his new role as treasurer, and attended a zoom lecture on maximising gift aid.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Christ the King. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.
- Provision of hall facilities for hire, so that local clubs and groups can carry on their activities in a safe environment.

To facilitate this work, it is important that we maintain the fabric of the building of Christ the King, Princes Park.

Achievements and Performance

Details of services between 1 January and 31 December 2024.

Data of church services conducted. 2024 figures in **bold**. 2023 figures shown in brackets ().

Average Church Attendance 2024

08:30 am Adults: **8** (8) Average communicants: **8**(8)

10:00 am Adults: **39** (39) Under 16's: **8** (6) Average Communicants: **39**(36)

Funerals held at Church: **1** (1)

Funerals conducted by our Vicar*: **x** (5) *includes conducted by local minister on our behalf

Number of baptisms: 4 (6)

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. During the year we reverted back to receiving the elements at Communion with a shared cup.

All are welcome to attend our regular services, prayer ministry is available during and after morning services. As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We also continue to encourage and welcome our two local primary schools to join with us at special times of the year for the school community. The Maundene school carol service had a total attendance of 253 adults and 235 children.

Supporting other charitable purposes

A proportion of monies raised from regular income and money raised in special collections is forwarded on to charities at home and overseas to extend the provision of care to others in need.

Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. We have continued the ministry of visits to them throughout the year.

Safeguarding Statement

The PCC recognises its duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. In the course of the year the necessary DBS checks and safeguarding training sessions have been undertaken as required.

At Christ the King we take safeguarding seriously. We therefore undertake the following commitments:

- To promote a safe environment and culture
- To safely recruit and support all those with any responsibility related to children, young people and vulnerable adults within the Church.
- To respond promptly to every safeguarding concern or allegation
- To care pastorally for victims/survivors of abuse and other affected persons
- To respond to those who may pose a present risk to others.

Any safeguarding issues can be raised with the PCC Safeguarding Officer or Diocesan Safeguarding Advisor.

Safeguarding - Judy Burgess

Safeguarding or the lack of it has hit the news headlines this year, particularly with the resignation of the Archbishop of Canterbury. The PCC here at Christ the King strive to make this church a safe place for all. Safeguarding is an item at all PCC meetings and PCC members are encouraged to undertake safeguarding training in line with Diocesan requirements. The senior leadership team have undertaken the appropriate level of safeguarding training for their role, including those who required safeguarding leadership training. As the Parish Safeguarding Officer and lead recruiter I have also undertaken the training required for the roles. DBS checks are carried out for those whose role requires it.

There has been one safeguarding issue which was reported to the Diocese safeguarding team this year. This was a personal issue and not related to church. However, support was given and appropriate paperwork completed.

Diversity Officer

Alva-Lee Semper is our diversity officer. If you have any concerns about how diversity is being impacted in the church you should approach Alva-Lee with your concerns.

Electoral Roll Report – Janet Pearson (Electoral Roll Officer)

At the APCM on 28th April 2024, 2 people had been added and 5 persons removed making a total of people declared at 60. The roll will be fully revised in the year 2025 so final numbers will be declared at the APCM.

Fabric and Ornaments Report – Judy Burgess

We continue to be thankful for the work put in by our cleaner Jean Russell who has kept our church building clean during the year and thanks also go to those people who stepped up to cover her when she is on holiday or off sick. There are just a few people who work hard to keep the grounds in a tidy condition.

The annual servicing & maintenance of the heating system, burglar & fire alarms, emergency lighting, fire extinguishers and PAT testing are all up to date. We always have a number of minor repairs to deal with during the year. The curtain track in meeting room one was replaced this year.

Last year we had our Quinquennial Inspection, which highlighted 50 jobs that require attention these vary from removing the moss from the roof to filling cracks in the wall. Hopefully you will have noticed the redecoration of the entrance foyer carried out this year by just a small group of people. We do really need more people to step up and give us a hand, most of the repairs can be sorted by anyone but its being left to a small group largely made up of pensioners to do this work.

Our insurance is with Ecclesiastical and is up to date.

The Ministry Report – Judy Burgess

This year has seen many changes at Christ the King. In January Carol and Tony Evans moved to Plymouth leaving a big hole in our prayer team. Carol was our pastoral assistant as well as being involved with leading and preaching. Both were involved with the setting up of the prayer team.

Sheila Mellish passed away at the beginning of the year, I think we all miss her leading intercessions and her smile as she greeted us at the door when it was her turn as a Sidesperson.

Paul Filmer retired in May and he and Judy have moved to Devon. We are still looking for a new minister.

Gloria Opara moved away at the end of December.

As of June, we became 'Parish in Vacancy'. With no other Clergy or Licensed lay ministers, we have had to rely on help from other churches. Karen Barrett and Iain Ambler (Licensed Lay Ministers) help lead services on the 1st and 3rd Sundays. For Communion services we have been helped, mainly by retired clergy and others from within the Diocese. With both Carol and Gloria leaving, this has put an extra workload on both Maureen and Graham Ashdown.

We don't know how long we will be without a minister. As a church we need to help and support each other. It takes many people to help run a Sunday service. If you feel you could volunteer to read, lead prayer, work the PA or AV systems, help in Junior church, be a Sidesperson or help with refreshments come and talk to us. There are also other tasks which need undertaking to maintain the fabric of the building. Most importantly, keep praying.

On a personal note, thank you all for your help and support this year.

PCC meetings - Paul Pearson PCC Secretary

During the year the PCC received regular reports on; Finance, Plant & Fabric, Ministry, Standing Committee, Junior Church, Community, Admin and GDPR. Safeguarding is a standing item on the agenda.

The PCC met 7 times for normal business with a special Pre-section 11 meeting with the Archdeacon to discuss the interregnum meetings during 2024 and achieved an 80% attendance level. The PCC used email and whats app to keep the PCC members updated on church matters.

Key items discussed during the year by the PCC were:

Safeguarding was regularly reported to the PCC, in addition, Ministry and Finance were regularly discussed during the year.

In January we discussed the use of the kitchen fund of £2502.50, the forthcoming events of the Confirmation service and the march of witness on Good Friday. Domestically we decided to close the Saturday coffee mornings and the monthly lunches due to poor support.

In March the PCC we received news of the new 3-year fuel contracts and discussed how to improve standards for handling food at church events.

In April the PCC met straight after our annual meetings and we made our appointment of officers for the year. The PCC reappointed Judy Burgess as Vice Chair, Bob Dyer as PCC Treasurer and Paul Pearson as Secretary.

In May we agreed that Graham and Maureen Ashdown together with Gloria Opara should attend a training course on effective preaching. The PCC agreed that the church could be used for a Women's Conference which would last all afternoon on a Saturday. Junior church had updated their safeguarding leaflet. The PCC were asked to complete a questionnaire on their views of the Diocesan Parish share system. The PCC thanked Paul Filmer for his time with us as this was his last formal PCC meeting with us. Paul Pearson and Mary Roberts were elected to represent the church in the search for a new Vicar at Christ the King.

In July the PCC approved the signing of the House of Bishops statement on safeguarding. The fabric report highlighted that there were 53 items needing attention from last years Quinquennial report requiring actions. The new Parish Profile had been completed and was approved by the PCC. The PCC reviewed the use of intinction at Holy Communion and after being put to the vote the majority decision was that the church would return of the use of the shared cup. Our new food Hygiene policy and procedures were approved

In August we met with the Archdeacon of Rochester to discuss the processes for the interregnum and the advertising and selection of a new Vicar.

In September the PCC was advised that the Apple Mac PC had failed and that an urgent replacement was required, temporary alternative arrangements had been organised. Some cleaning and painting work at the Vicarage was required. The PCC agreed that a bring and share meal be organised after the service. Arrangements for the Autumn fayre, Christmas services were discussed and approved.

In November the main topic was the churches budget for 2025 and this included our contribution to the Diocese (Parish Offer). The budget for 2025 was approved. The PCC also discussed issues arising from the Makin report.

Deanery Synod Report – Mary Roberts

In 2024 there have only been 2 Deanery Synod meetings held as the third meeting was cancelled and re-scheduled for January 2025.

The format of each meeting is generally the same and are mostly quite informal. Different churches within the Deanery host the meeting and so after the welcome and opening prayer, the order of the agenda may vary, but usually include the following:

- Previous minutes approval
- Matters arising
- A brief synopsis of current activities, plans and challenges are given by the incumbent or representative from that church.
- A short bible study of some description
- A guest speaker on various subjects relevant to many aspects of church life to enhance it*
- An opportunity to ask questions or discuss the speaker's topic
- Deanery news
- Diocesan synod report
- Farewells or welcomes to out-going or incoming Clergy etc
- Any relevant elections e.g. new standing committee Lay representatives and Lay Chair for the Deanery Synod and Elections for any vacancies on the Diocesan Synod.
- Any other business
- Closing Prayer

* These have been:

1. Rev Beatrice Musindi, Rochester Prison Chaplain and Jenny Beaney (Mother's Union) talking about what prisons are for, the different categories of prisons, the Chaplain's role and courses they run. The Mother's Union supply useful gifts for prisoners at Christmas and Easter, as well as birthday cards for all via the Chaplains since all external cards were banned.
2. Andy Wooding Jones, outgoing Archdeacon gave his reflections on his 6-year position in the role. He reminded everyone of the Diocesan vision "We are called together by God to Change, Serve and Grow with Compassion, Courage and Creativity"

General Data Protection Regulations (GDPR) – Paul Pearson (Data Protection Compliance Officer)

Personal data is always in the news and the results various scams are seen in the news. On your behalf we at Christ the King take the personal data very seriously. In 2024 we tried to keep up to date with new members joining us and asking them if wish to get emails with church news and if they wish to join our WhatsApp's group. We also like to mention in church anyone who has a birthday. In all cases we need your formal agreement in writing and so you need to sign a consent form to allow us to use your data. See me to get a form. In 2025 we will be making a complete revision of this database and so will be issuing news forms to everyone again.

Key things to remember are:

- Protect your personal data and that of others at all times, secure with passwords and encryption software.
- Back up your data regularly
- Request for prayer must avoid giving medical details of individuals situation and you must have their personal permission to pray for individuals out loud in church preferably in writing
- Don't give out your personal bank or card details over the phone. Unless you have rung someone to order something yourself.
- Don't follow links in emails requesting your details.
- If you think it is a scam it more likely is one.

If you ever need more help or guidance ring me direct on 01634 861536.

Prayer Ministry – Graham Ashdown

There have been several ways in which we joined in prayer for Christ the King.

1: From January to September a small group met in room 2 alternate Saturday mornings 9-10am. We often read a psalm aloud together and prayed for our church; for upcoming Sunday services; for visiting speakers; and for people in our church; or occasionally local or national items. Sadly, we stopped in early September as we had family commitments and were not able to continue to meet together. This prayer meeting was often publicised on church WhatsApp group. When we stopped meeting, this was announced on WhatsApp. We asked people to continue to set aside some time each Saturday morning at home to pray for our church.

2: The church WhatsApp group itself is used by various members to ask for prayer. This has to use GDPR guidelines and can only ask for prayer for people without giving precise details of prayer requests and preferably not their names. This group has a membership of 41 and is a way to request prayer urgently or long term. Often people respond with prayers immediately so you know prayers are being made as soon as people request them.

3: We have a printed or emailed Weekly Prayer Diary, updated every 3 months to pray for specific named people of congregation in alphabetical order. This is used privately at home or sometimes as part of intercessions at church. A great way to pray for one person or one family each day.

4: There is occasional Prayer Ministry at back of church on Sundays to pray more deeply for people's needs. They can sit with 1 or 2 people at the prayer table and ask for specific prayer needs. It is for prayer but not for counselling. We used to have a rota with 2 people on prayer table each week but this has dropped off as various church members are no longer available to pray on Sundays. However, Graham is often available to pray with folk after services and once a month Graham and Elisabeth Clark pray together for people. People need to have a DBS check to be on Sunday Prayer Ministry team. People can also ask for prayer from people they are sitting next to in church and this is more informal.

5. Graham has joined some occasional Zoom prayer times with Medway House of Prayer when we have prayed together for various churches we represent.

No matter which way people have prayed we have heard of some very positive and encouraging answers to prayer from people we have prayed for.

We ask all our church family to pray in whatever way they can for Christ the King and its membership; for regular Sunday services and leaders or speakers at these services.

Music Group Report – Diana Brown

We are grateful to our regular musicians: Janet & Paul Pearson, Diana & Peter Brown and Mary Roberts for leading our sung worship.

We continue to alternate between live music and the use of CDs. This is a system that works well for us. We rehearse on every other Wednesday morning, and use a range of material. Useful CDs include The Best Worship Songs series, The Keswick CDs, and the Waymaker Essential Worship CD. This year we have introduced a new CD series of Christmas Carols, and are grateful to Paul for setting this up.

The music group are supported by a number of sound engineers, and we are grateful for their help. They include Paul Pearson, Bob Dyer, and Earnshaw Palmer.

We have recently been encouraging the children and adults to play percussion in the last song, which has enhanced the worship. As well as the bass guitar, Peter often plays the conga drums. At the recent carol service, we introduced the bodhran drum to accompany some modern carols. The carol service was appreciated generally by the congregation.

It is a privilege for us to lead the sung worship, and we pray that God will continue to guide us, and bless the congregation as we worship together.

Junior Church –

Junior church is led by Maureen Ashdown and they met about 33 times in 2024. They do not meet on first Sundays of month when it is Family Worship, but on those Sundays, we try to make the talk interesting to young people. They do not meet during August.

Numbers attending Junior church vary from 1 to about 12 young people. Ages range from about 2 years to 15 years. Very young children need to have a parent with them. We follow child protection guidelines so Maureen always has to have a second adult with her. There are at least 4 members of congregation who are willing on an

occasional basis to come out with Maureen and support her. Maureen asks someone on the day. She tried to make a rota but that did not work. We are very grateful to those who have helped Maureen.

We need an adult who can take responsibility for Junior Church when Maureen is not available, but that has not been possible yet.

Junior church usually start their time with a game. Bible bingo is always popular. This gives time for several late arrivals to come into Junior church without missing the main part. This is followed by a New Testament reading. We usually follow the same theme as the main church. Then there are some craft activities or discussions relating to the theme. The aim is to teach children the word of God in a fun way, so they can learn for themselves some of the valuable gems from the Bible, and know how much God loves them.

When Junior church return to the worship area they are given a chance to show off what they have made. Maureen or the leader of the service ask the young people to describe what they have been doing and what it means. Some of them are very proud of what they have achieved, and some really enjoy explaining what they have learnt. This is usually followed by applause from the congregation to encourage the young people.

After the service, children can usually have fun with some of the games equipment which we bought in 2023 with a grant from Rochester Diocese. It's nice to see some of the parents joining in too with maybe basketball or table tennis. We are grateful to people who have put games equipment out and away each time.

Please remember junior church in your prayers.

CHICKS - Parent and Toddler Group – Judy Burgess

We continue to meet on Thursday mornings during term time. This year we celebrated ten years in our current format. Our numbers are steady, and our loyal band of carers continue to support us.

We celebrated Mothering Sunday with flowers, Easter with chocolate eggs, those leaving us to start school or nursery with a small gift and Christmas with a party and a gift.

Thank you to all who have helped this year, including those who have had to step in at the last minute.

We pray CHICKS will continue to be place of fun and enjoyment and the Lord will continue to bless and guide us.

Fund Raising and Social Report – Janet Pearson

In 2024 the church hosted 3 quiz afternoons which raised money for church funds. These were not quite as well attended as previous quizzes.

A successful Christmas Fair was held in November being well supported with stalls from outside the church and church members.

We continue to receive money for the recycling of ink cartridges. A big thank you to all those who contributed.

On the social side we had a farewell lunch for Paul and Judy Filmer which again was well attended as we said our goodbyes.

Craft Group – Beryl Davies

As a group we have had a good year together, our attendance is steady, and we have welcomed new members this year. We have had two trips to Tiptree in Essex, where we enjoyed time spent looking around the jam factory, shopping in an Aladdin's cave of a craft shop and visiting a garden centre were on both occasions the lunches were delicious. As a group we have donated money to the RNLI and Medway blood runners. Whilst the craft plays a big part, supporting each other has been more important with various members experiencing their own health battles.

We meet on Tuesday morning, and all are welcome.

Statement of Going Concern

The PCC of Christ the King are of the opinion that Christ the King, Princes Park is a going concern for 2025.

Reserves Policy

The PCC has a reserves policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the free reserves) held should be three months of resources expended.

At end of 2024 our reserve funds were £41,366 to meet 3 months anticipated expenses, against a required minimum of £15,202

The PCC of Christ the King, Annual Finance report and Review for 2024

Summary of Funds up to end of	December
General Funds	36,511
Restricted Funds	3,701
Church Repair Designated Fund	18,499
Total	58,710

Income

General income to the end of December was £69,430. Our budgeted income was £56,758, so our income was £12,672 more than budgeted. Total income for all funds amounted to £75,373.

Expenses

General Expenses to the end of December were £55,914 Budgeted expenses were £57,208, £2,543 better than budget.

The major item of expenditure is that of the Parish Offer which amounted to £29,115, this money contributes to the Stipends of clergy and to training in the Diocese and contributes central church expenses. The expenses we incurred included routine maintenance and safety check visits, some of which are required by law, to ensure the church building is safe. There have also been several visits to rectify problems with the heating system. Total Expenditure for all funds amounted to £61,252 this means we had an annual surplus of £14,121. We will need these funds to manage the extra costs we anticipate for repair works planned in the next two years.

Church Audio Visual system

We received two donations amounting to £1,200 for use towards the church Audio-Visual system, primarily to replace the old computer that had stopped working and for other improvements to the system.

Hall Hire

Hall hire income for the year was £22,213. Budgeted hall hire was £18,750. This income includes both regular hirers and private hirers. This is a valuable source of income as well as providing a local venue for the area. Generating this income does require administrative as well as practical effort for which we are grateful to those involved.

Away Giving

The Away Giving remained at 5%. We gave to our four nominated charities, Samara's Aid, Jiwawa Orphanage, Family Trust and Age UK Medway. The PCC had previously agreed an extra donation of £150 be set aside at Christmas for the Leprosy Mission.

Gift Aid

As a church our main source of income is donations and hall hire. Gift Aid, claimed back from the government and based on donations from taxpayers, is another valuable contribution.

Church Members

Without the donations our church members make, the church could not continue to operate. Voluntary work carried out by church members, such as keeping the grass cut, are also a way of contributing and saves the church from having to pay someone to do it. Thank you to all church members for the contributions you make.

adventus accounting solutions

Supporting Charitable Organisations

26 March 2025

Independent Examiner's report to the Member/Trustees of Christ the King Princes Park

I report on the accounts for the year ended 31 December 2024 which are set out on the pages following.

Respective responsibilities of the Trustees and Independent Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Yours sincerely



Martyn Burt

B.Sc.(Hons), ACMA, CGMA

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Ashby Acres
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Telephone: 07523 6229679

THE PAROCHIAL CHURCH COUNCIL OF CHRIST THE KING, PRINCES PARK
SOFA STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 DECEMBER 2024

	Notes	<u>Unrestricted</u> Funds 2024	<u>Designated</u> Funds 2024	<u>Restricted</u> Funds 2024	<u>TOTAL</u> Funds 2024	<u>Unrestricted</u> Funds 2023	<u>Designated</u> Funds 2023	<u>Restricted</u> Funds 2023	<u>TOTAL</u> Funds 2023
		£	£	£	£	£	£	£	£
Income									
<i>Voluntary income</i>	2a	45,130	0	77	45,207	42,392	0	348	42,739
<i>Activities for generating funds</i>	2b	763.76	0.00	0.00	763.76	210	0	0	210
<i>Income from investments</i>	2c	924.27	552.62	0.00	1476.89	607	380	0	987
<i>Church activities</i>	2d	22611.62	0.00	3668.36	26279.98	20,463	0	4,982	25,444
<i>Other income</i>	2e		0	1645	1645		0	2,160	2,160
Total income		69430	553	5390	75373	63,671	380	7,489	71,541
expenses									
<i>Church activities</i>	3a	55798	0	5338	61136	55,952	3,606	5,705	65,263
<i>Raising Funds</i>	3b	54	0	0	54	86	0	0	86
<i>Other expenses</i>	3c	62	0	0	62	258	0	0	258
Total expenses		55914	0	5338	61252	56,295	3,606	5,705	65,606
Net income/(expenses)		13516	553	53	14121	7,376	-3,226	1,785	5,934
Transfers between funds		-8941	7986	955	0	-17	1,494	-1,477	0
Net movement in funds		4575	8539	1007	14121	7,359	-1,732	308	5,934
Total funds carried forward at 31 December 2023						31,936.06	9,959.53	2,693.69	44,589.28
Total funds brought forward at 1 January 2024		31936	9960	2694	44589				
Total funds carried forward at 31 December 2024		36511	18499	3701	58710				

Notes on following pages form part of this Financial Statement

THE PAROCHIAL CHURCH COUNCIL OF CHRIST THE KING, PRINCES PARK

BALANCE SHEET AS AT 31 DECEMBER 2024

		2024	2023
		£	£
Fixed assets	Notes		
Tangible fixed assets	5	0	0
Total fixed assets		0	0
Current assets			
Debtors	8	2,241	713
Short term deposits		45,242	34,385
Church Cash in hand		0	16
NatWest Current A/c		11,057	11,563
Chicks Cash in hand		205	203
Craft Group cash in hand		455	247
		59,200	47,127
Liabilities			
Creditors: amounts falling due within one year	9	-490	-2,538
Net current assets less current liabilities		58,710	44,589
Total assets less current liabilities		58,710	44,589
TOTAL NET ASSETS		58,710	44,589
Funds	7		
Restricted funds	10	3,701	2,694
Church Repair Designated Fund	10	18,499	9,960
Unrestricted funds	10	36,511	31,936
		58,710	44,589

The notes on the following pages form part of this Financial Statement

Approved by the PCC on 25th March 2025 and signed on its behalf



Judy Burgess, Chairperson

The Parochial Church Council of Christ the King, Princes Park, Chatham, Kent

Notes to financial statements for the year ended 31st December 2024

1. Accounting policies

a. Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 2016 as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities SORP FRS102.

b. Funds

Funds held by the PCC are:

- i. **Unrestricted General fund** are held in the Nat West bank account and in Diocesan Loan fund these monies are for everyday running expenses of the church and for collection of all income used for the general purposes of the Parish church.
- ii. **Church repair designated fund** held at Diocesan Office these funds are used for repairs and maintenance of the church building. Monies are transferred from Church repair designated fund to our General fund as needed to pay for particular repairs and maintenance.
- iii. **Restricted funds** Are held in the Nat West bank account or Diocesan loan fund. These funds are accounted for separately in the accounts at Notes 10 and hold monies for specific purposes decided by donors or collected for specific purposes. These funds may not be used for another purpose.
- iv. **Endowment Funds** Christ the King does not hold any Endowment funds

c. Short term deposits - Include cash held on deposit either with Rochester Diocese Church Repair Fund or Rochester Diocese Loan Fund or at the bank.

d. Income

Recognition of income

These are included in the Statement of Financial Activities (SOFA) when:

- i. the PCC becomes legally entitled to the use of that income; and
- ii. the inflow of economic benefits is probable; and
- iii. the monetary value can be measured with sufficient reliability.

Fundraising costs - Funds raised from events and trading activities (e.g. fete, garden party or sales of books and magazines) are reported gross in the SOFA – i.e., before any related costs that may have been deducted from the gross proceeds.

Grants and donations - Grants and donations are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims, etc. - Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Gifts in kind - Gifts in kind are accounted for at a reasonable estimate of their fair value at the time of gift, if feasible, or else at the amount actually realised from their disposal. Gifts in kind for sale to fund the PCC are included in the accounts at their estimated fair value at the date of gift, if feasible or else recognised when sold by the PCC.

Gifts in kind for the PCC's own use are included in the SOFA as income at their fair value when receivable, and expensed as and when consumed in use. Gifts of fixed assets, if material, are included in the balance sheet at their fair value and expensed over the asset's useful economic life.

Donated services and facilities - These are included in income and at the same time in expenses at estimated fair value to PCC of the service or facility received.

Volunteer help - The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental income - Rental income from the letting of the church is recognised when the rental is due.

e. **Expenses and Liabilities**

Liability recognition - Liabilities are recognised as soon as an outflow of economic benefit is probable and quantifiable.

Support costs - Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants payable without performance conditions - These are recognised in the accounts when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.

f. **Assets**

Consecrated and beneficed property - In so far as consecrated and benefice property of any kind is excluded from the statutory definition of “charity” by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Movable church furnishings - These are capitalised at cost, if they cost at least £1,000, and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by the Church. Christ the King does not hold any fixed assets with any residual value.

NOTE 2

2 INCOME	Unrestricted Funds 2024	Designated Funds 2024	Restricted Funds 2024	TOTAL Funds 2024	Unrestricted Funds 2023	Designated Funds 2023	Restricted Funds 2023	TOTAL Funds 2023
	£	£	£	£	£	£	£	£
a Voluntary income								
Standing Orders Gift Aid	21,046			21,046	15,055			15,055
Standing Orders Non Gift Aid	4,643			4,643	5,700			5,700
Free Will Offering Gift Aid 4	5,582			5,582	4,304			4,304
Free Will Offering Non Gift Aid 7	160			160	1,172			1,172
Free Will Offering and Money donated at coffee tim	537			537	1,318			1,318
Plate non GASDS 9	42			42	116			116
Plate GASDS 8	4,673			4,673	4,403			4,403
All Other Giving / Donations	421			421	1,122			1,122
Donations Gift Aid 5	50			50	353			353
Gift Aid Refund	6,980			6,980	5,220			5,220
GASDS Refund	997		77	1,074	1,128		348	1,476
	45,130	0	77	45,207	42,392	0	348	42,739
b Activities for generating funds								
Fund Raising Efforts Income	764			764	210			210
	764	0	0	764	210	0	0	210
c Income from Short term deposits								
Interest from Diocese held cash deposit accounts	924	553		1,477	607	380		987
	924	553	0	1,477	607	380	0	987
d Church Activities								
Chicks Parent & Toddler Group Restricted			1,127	1,127			1,399	1,399
Christ the King Craft Group			1,324	1,324			1,409	1,409
Special Collections & Social Events Restricted			64	64			981	981
Hall Hire fees & deposits	22,213			22,213	19,463			19,463
Social events sale of goods & other income	115			115	95			95
Funerals & Weddings & Banns Fees	283	0	1,154	1,437	905	0	1,193	2,098
	22,612	0	3,668	26,280	20,463	0	4,982	25,444
e Other income								
Other Income	0	0	1,645	1,645	0	0	2,160	2,160
	0	0	1,645	1,645	0	0	2,160	2,160
Total income	69,430	553	5,390	75,373	63,671	380	7,489	71,541

Notes 2 Cont'd		2024	2023
		£	£
f Giving by Trustees			
Members of the PCC gave at least, without any conditions attached.		<u>0</u>	
(for details see inc & exp sheets on these dates)			
Sub-Total		<u>0</u>	
Total giving by Standing Order from PCC trustees at end of year		12,385	9,144
Grand Total		<u>12,385</u>	<u>9,144</u>
g Donated services and facilities by non PCC members			
<u>Stewardship</u>		2024	<u>2023</u>
Total planned givers using envelopes		15	16
No. gift aiding donations		17	29
No. of current standing orders		24	23

3 NOTE 3		Unrestricted	Designated	Restricted	TOTAL	Unrestricted	Designated	Restricted	TOTAL
expenses		Funds 2024	Funds 2024	Funds 2024	Funds 2024	Funds 2023	Funds 2023	Funds 2023	Funds 2023
a <u>Church Activities</u>		£	£	£	£	£	£	£	£
Missionary & charitable giving Home & Overseas		2,330		44	2,374	2,076		1,094	3,170
		2,330		44	2,374	2,076	0	1,094	3,170
<u>Ministry costs</u>									
Indicative Offer		29,115			29,115	33,000			33,000
Clergy Expenses		418			418	879			879
Vicarage		1,584			1,584	2,788			2,788
Visiting Speaker		322			322	55			55
		31,439	0	0	31,439	36,722	0	0	36,722
<u>Upkeep of services</u>									
Liturgical costs		827			827	674	0	0	674
<u>Church expenses</u>									
Mission & Outreach		156		774	930	646		0	646
Junior Church & Young Peoples Group		231		93	324	246		1,407	1,653
Christ the King Craft Group				709	709			0	0
Chicks Parent & Toddler Group Restricted				195	195			260	260
		387	0	1,772	2,159	892	0	1,667	2,559
<u>Church running expenses</u>									
Utilities		8,525		0	8,525	5,901		20	5,921
Church Insurance		2,459			2,459	2,252			2,252
Cleaning materials & Refuse Collection		1,019			1,019	824			824
Cleaner's wages including Tax		4,557			4,557	4,101			4,101
Church Repairs & Maintenance		1,737		2,561	4,298	791	1,803	1,920	4,514
CRF Church Repairs & Maintenance					0	0			0
Hall Repairs & Maintenance		912			912	314	1,803		2,117
CRF Hall Repairs & Maintenance					0	0			0
Office Expenses		692			692	585			585
Vicar's Discretionary Fund		80			80	0			0
Refreshments		384			384	186			186
PCC costs & Professional fees		450			450	407			407
Fees for Vicar, Verger & DBF restricted				961	961			1,004	1,004
		20,815	0	3,522	24,337	15,588	3,606	2,944	22,138
b <u>Raising Funds</u>		54	0		54	86	0	0	86
		54	0	0	54	86	0	0	86
c <u>Other expenses</u>									
Sundry Costs		62	0	0	62	258	0	0	258
Total expenses		55,914	0	5,338	61,252	56,295	3,606	5,705	65,606

NOTES 4,5,6

4 Staff costs

a Wages and salaries

During the year the PCC employed a part time cleaner paid at current Real Living Wage

Salary paid to cleaner after PAYE deducted based on Real Living Wage

PAYE deductions made on their behalf and paid to HMRC

Total staff costs

Funds 2024	Funds 2023
£	£
3,726	3,343
832	758
4,557	4,101

b Payments to PCC members

No payments, other than for expenses incurred, were made to any PCC members.

5 Tangible fixed assets

Christ the King does not have any tangible fixed assets of any residual value

6 Investments

Christ the King, Princes Park, does not have any investments. We have money with Rochester Diocese in the CRF & DLF

These are just cash deposits, details of which are stated elsewhere in accounts.

NOTES 7,8,9

7 Analysis of Net assets by fund

YEAR ENDED 31 DECEMBER 2024

	Unrestricted Funds 2024	Designated Funds 2024	Restricted Funds 2024	Total Funds Funds 2024	Unrestricted Funds 2023	Designated Funds 2023	Restricted Funds 2023	Total Funds Funds 2023
	£	£	£	£	£	£	£	£
Current assets	37,001	18,499	3,701	59,200	34,474	9,960	2,694	47,127
Tangible fixed assets	0			0	0			0
Current liabilities to creditors	-490			-490	-2,538	0	0	-2,538
	36,511	18,499	3,701	58,710	31,936	9,960	2,694	44,589

8 Debtors

YEAR ENDED 31 DECEMBER 2024

Income tax recoverable

Prepayments and accrued income

Funds 2024	Funds 2023
£	£
723	713
1,518	0
2,241	713

9 Creditors: amounts due within one year

YEAR ENDED 31 DECEMBER 2024

Accruals for utilities and other costs

Away Giving

PCC costs & Professional fees

Funds 2024	Funds 2023
£	£
100	2,008
10	150
380	380
490	2,538

NOTES 10

10	Statement of funds	Balance brought forward	Income	expenses	Transfers, other gains &	Balance carried forward	Balance brought forward
	YEAR ENDED 31 DECEMBER 2024	01/01/2024	2024	2024	2024	31/12/2024	01/01/2023
		£	£	£	£	£	£
	Unrestricted General fund	31936	69430	-55914	-8941	36511	24,577
	Church repair designated fund	9960	553	0	7986	18499	11,691
	Restricted funds as detailed below.						
	IT Restricted	0	1625	-774	0	851	0
	Church Young Peoples Group Restricted	93	0	-93	0	0	1,500
	Fees for Vicar, Verger & DBF restricted	189	1154	-961	0	382	0
	Kitchen & Building Fund Restricted	366	97	-2561	2500	402	0
	Chicks Parent & Toddler Group Restricted	924	1127	-195	-930	926	866
	Christ the King Craft Group	1012	1324	-709	-506	1120	0
	Fees for Vicar, Verger & DBF restricted						
	Special Collections & Social Events Restricted	109	64	-44	-109	20	0
	Energy Costs & Warm Space Grant	0	0	0	0	0	0
							20
	Total restricted funds	2694	5390	-5338	955	3701	2,386
	Total all Funds	44589	75373	-61252	0	58710	38,654

NOTES 11

11	Charities supported	notes	GASDS restricted	2024	Totals 2024	2023
		adjust GASDS manually		£	incl GASDS	£
	Tear Fund			0	0	53
	Medway Street Pastors			0	0	53
	Samara's Aid including earthquake appeal		0	545	545	682
	Age UK Medway			545	545	453
	DEC Ukraine			0	0	0
	Kondoa & Sister dioceses			0	0	0
	Goods to Precious Jiwawa Orphanage, Zambia		0	545	545	1,374
	Family trust			545	545	454
	Leprosy Mission Christmas donation			290	290	0
	Comic Relief Red Nose			0	0	162
	Total		0	2,470	2,470	3,230

Members of our church donated 120 Kg of supplies to Medway Food Bank