

United Benefice of Burwash, Burwash Weald and Etchingham



## Babies and Toddlers Group



## Welcome and Information

Issued March 2023

# Welcome

**Welcome to St. Philips Babies and Toddlers**, a group for families in the area of Burwash Common and Weald and surrounding villages. There are no membership requirements.

St Philips Babies and Toddlers Group has been running since 2009. It is organised by St Philips Church for under 5's and their Parents, Guardian or Trusted Adult (i.e. Grandparent or Friend etc. but please see notes on Safeguarding regarding medical permissions). Though provided by the Church it is not a religious group and is open to all.

## General Information



We meet every Thursday between 10:00 and 12:00 at the Pavilion Burwash Common, the main carpark is beyond the Playground. Blue badge holders may park in the designated area near the door.

Please sign in with your name and the names of the children, this is used as a fire roster and record for safeguarding.

A donation of £2.00 per family helps cover the costs of rental and refreshments. You can pay cash on the day.



Free Tea or Coffee for adults and water for the little ones are served along with biscuits – please make sure we know if your child is not allowed or allergic to these. If your child has a touch allergy to gluten, please note that play dough contains flour.

## Keeping Safe

Here are some simple guidelines to help keep children safe.

- St Philips has the following Safeguarding Rules that apply to this Group:

- Only Parents or trusted adult can take a child to the toilet
- Other than Leaders, Parents or Trusted adults, no other adult may enter the building whilst the Group is Meeting. Please advise the Leaders immediately if you see a stranger.
- The leaders are DBS checked but no other adult should be alone with a child they are not responsible for. If you find yourself in this situation, please simply move to where others can see you.
- The Group is not a crèche. Your Child remains your responsibility.
- If you have a concern about the welfare of a child or the behaviour of an adult towards a child please take the following action
  - If you think a child is at immediate risk of harm, call 999
  - If you think a child may be at risk of harm, call E Sussex Social Services on 01323 464222 or 01273 335905 (out of hours)
  - If you have a general concern about our policies or procedures, please contact our Safeguarding Officer, Keith Lloyd on 01435 883264 or [keithlloyd1@gmail.com](mailto:keithlloyd1@gmail.com)
- If you send a child with another adult, please make sure they have your phone number (s) and, ideally, written permission to authorise emergency medical treatment.
- Please ensure that your older children don't endanger the younger ones. In particular , please don't let them run round the building
- To reduce the risk of children escaping or strangers coming in unnoticed, please keep the lobby door shut during the meeting. Buggies may be brought into the hall or kitchen corridor to keep the lobby clear.
- To avoid children getting into the kitchen unsupervised, the door to the kitchen corridor will normally be kept closed
- We regularly update our Risk Assessment. Suggestions welcome

## ● Useful Numbers

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● Our Facebook page gives the latest information:

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- [www.facebook.com/burwashcommonbabiesandtoddlersgroup](http://www.facebook.com/burwashcommonbabiesandtoddlersgroup)
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- Group Leader: Annie Everall 07759474 [anne.everall@yahoo.co.uk](mailto:anne.everall@yahoo.co.uk)
- Jane Lloyd 01435 883264 [janeelloyd@yahoo.co.uk](mailto:janeelloyd@yahoo.co.uk)
- East Sussex Children's Services:  
[www.Eastsussex.gov.uk/childrenandfamilies](http://www.Eastsussex.gov.uk/childrenandfamilies)

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- St. Philips has other regular groups and Church Services. It also publishes a monthly magazine of behalf of the community.

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- For Weddings', Christenings, Baby Naming, Renewal of vows, whatever please contact Rev Thomas Pelham
- Email: [RevThomasPelham@Gmail.com](mailto:RevThomasPelham@Gmail.com) or call on 07856 256174

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- You are welcome to share this booklet with other parents

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