

Published for Annual Parochial Church Meeting

15 May 2022

Annual Reports for Holy Trinity Church, Badgeworth

(a member church of
The Greenway Benefice)



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The Greenway Benefice Team 20201

(supporting Holy Trinity Badgeworth, St Paul's Shurdington, and St Mary's Witcombe with Bentham):

VICAR

The Revd Susan Cooke

The Vicarage, School Lane, Shurdington GL51 4TF
Tel: 01242 321806 Email revsusancooke@gmail.com

Curate

The Revd Rebecca Spear nedspear@icloud.com

Reader and Funeral Minister:

Mr Robert Poole Tel: 01452 855660 reader.rob.bswb@gmail.com

Local Ministry Team: *The Greenway Team*

Revd Susan Cooke	Revd Rebecca Spear	Mr Robert Poole
Mrs Sue Padfield	Mr Paul Stanfield	Mrs Christine Jeffs
Mrs Clare Stewart	Mrs Rachel Cottell	Mrs Catherine Milsom

Retired Clergy:

The Revd Ian Gobey Tel: 01242 863977

Benefice Administrator

Mrs Chris Langham greenway.bswb.office@gmail.com
In the office Mondays 10am-12noon, other times by appointment

Benefice Safeguarding Officer and Care Home Liaison:

Mrs Rachel Cottell admin.bswb@googlemail.com home: 01452 715034

The Holy Trinity Parish Team 2021:

Churchwarden	Mr Roger Brown	from May 2021
Churchwarden	Mr Paul Stanfield	until May 2021
PCC Treasurer	Mr Malcolm Brown	until October 2021
PCC Treasurer (acting)	Mrs Hazel Cotton	from November 2021
PCC Secretary	Mrs Sally O'Hare	from May 2021
PCC Secretary	Mrs Anna Stanfield	until May 2021
Gift Aid Officer	Mr Roger Brown	
Sacristan	Mrs Sue Avery	
Verger	Mrs Rachel Cottell	
Bellringing Enquiries	Mr Phil Cotton	
Electoral Roll Officer	Mr Roger Brown	
Friends of Church	Mrs Beverley Pickering	
Church Flowers	Mrs Diana Brown	

Contents

Please note that this document only contains the Annual Reports for Holy Trinity Badgeworth.

For a full picture of church life and worship, it should be read in conjunction with the Greenway Benefice Annual Review. The Annual reports for St. Paul's Shurdington and St. Mary's, Witcombe with Bentham will be available as separate documents shortly before their APCMs are held in April and May 2021

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HOLY TRINITY CHURCHWARDEN'S REPORT

Another difficult year with the pandemic causing disruption to our normal pattern of services and restricting our activities within the church.

The church was closed and locked from Christmas to Easter, but joyously and appropriately we were able to resume services on Easter Sunday, albeit with numerous restrictions and safeguarding measures in place, such as the wearing of masks and the absence of hymns and singing.

However during the summer months, thanks to the initiative and leadership of Cliff Parfitt we finished each service by singing a hymn in the churchyard – and miraculously we were only rained upon once!

Susan, our vicar, worked tirelessly to provide alternative forms of worship, when the churches were closed and later in the year for those who were isolating, or unsure about attending services in person, with the aid of techniques, new to many of us, such as Facebook, Zoom and live-streaming. Our gratitude and thanks are due to Susan, Rob and Rebecca and all the LMT team for keeping the Benefice together and providing continuity during these troubled times.

We are blessed at Holy Trinity with a team of willing volunteers who give their time and talents so generously to both care for the fabric of the church and ensure that our services take place each Sunday. Visitors often comment on our beautiful churchyard and special mention must be made of the team led by Phil Cotton and Richard Jones who maintain it so assiduously throughout the year.

A special 'thank you' is also due to Cliff Parfitt our organist and music maestro. We are indebted to him for stepping in and playing the organ for us as well as choosing our hymns with such care and thoughtfulness.

On a note of sadness we suffered a great loss to our church community, when in October our longstanding Treasurer, Malcolm Brown, died after a relatively short illness. We miss him very much and owe him a huge debt of gratitude, both for his meticulous stewardship of our finances and his wise counsel.

We are very grateful to Hazel Cotton for agreeing to act as Treasurer, for a limited time, to keep our finances on an 'even keel' during these difficult times.

Finally, I have to thank Paul Stanfield. Without his stalwart support I would have struggled. Despite a period of ill health, he has continued to look after the liturgical side of the duties and his wisdom and knowledge has been invaluable to me.

Roger Brown

THE PAROCHIAL CHURCH COUNCIL OF HOLY TRINITY, BADGEWORTH. TRUSTEES REPORT FOR YEAR ENDING 31 DECEMBER, 2021

Administrative Information

Badgeworth Holy Trinity is situated in Badgeworth by Gloucester, Church Lane, GL51 4UL. It is part of the Diocese of Gloucester within the Church of England. The correspondence address is The Vicarage, School Lane, Shurdington, GL51 4TF.

The Parochial Church Council (PCC) is a charity excepted from registration within The Charity Commission.

PCC members who have served from 1 January 2021 to the date this report was approved are:

	Name	Position in PCC	Dates served if part year
<i>Incumbent:</i>	The Revd Susan Cooke	Chairman	
<i>Curate:</i>	The Revd Rebecca Spear		
<i>Reader:</i>	Mr Robert Poole		
<i>Church Wardens</i>	Mr Paul Stanfield		until May 2021
	Mr Roger Brown		from May 2021
<i>Deanery Synod</i>	Mrs Rachel Cottell	Safeguarding Officer	
<i>Deanery Synod</i>	Mrs Hazel Cotton		also acting treasurer from November 2021
<i>Members:</i>	Mrs Charlotte Holdaway		
	Mr Malcolm Brown	Treasurer	until October 2021
	Mr Phil Cotton		
	Dr Colin Roch-Berry		
	Mrs Harriet Roch-Berry		
	Mrs Mary Tombs		
	Mrs Anna Stanfield	Secretary	until May 2021
	Mrs Sally O'Hare	Secretary	from May 2021

Structure, governance and management.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

Holy Trinity Badgeworth PCC has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for Holy Trinity Church and churchyard.

Church attendance

There are 63 Parishioners on the Church Electoral Roll. The average weekly attendance, counted during October was 21, but this number increased at Christmas.

Review of the Year

The year of our Lord 2021 saw a continuing impact from the Covid pandemic on our regular patterns of worship. At the end of the year, with the relaxation of government restrictions, our attendances at services began to increase, and we were singing again ! However, the disruption in services, and the fact that our fund-raising activities were severely restricted, impacted on our financial position (see under Finance below) Other activities that enable us to take the Christian message into the community, such as Open the Book and the monthly Coffee and Chat sessions at the Village Hall had to cease.

At the end of the year the PCC agreed to trial a regular new pattern of services for each month, where the fourth Sunday is a Benefice Holy Communion (rotating between the three churches). Where there is a fifth Sunday a community service will be held in Shurdington School. This system seems to be working well and, as well as easing clergy rotas, is helping Benefice cohesion and fellowship.

In spite of the challenges presented in this difficult year our Vicar, Susan Cooke and her team showed great initiative and inventiveness in providing alternative opportunities for worship.(for further details see the Revd Susan's review in the Benefice Annual Report 2021)

The PCC makes plans for the good maintenance of church fabric and the churchyard. It remains very grateful for the band of volunteers who clean, decorate and look after the fabric of the church, and especially the team led by Phil Cotton and Richard Jones who maintain the churchyard, which gives visitors so much pleasure. The PCC is also grateful for all financial donations towards the upkeep of fabric and churchyard. We are fortunate that at Holy Trinity we have a core of members who have a deep love of our beautiful church and who have worked hard to maintain the fabric and fellowship of our little community through troubled times in the same way that our forebears have for over 700 years !

Finance

Total receipts to ordinary unrestricted funds in 2021 were £33066, as detailed in the Financial Statements. This includes a generous Legacy of £10,000 and a £500 Covid grant from the Diocese. As usual, the principal contribution (£10,805) was planned giving by members of the church. As in 2020 this was reduced, when compared with pre Covid years. The ability to hold some services, of a moderated

nature, helped with the Open Plate giving (£904). Occasional donations were reduced (£2488). Fund-raising activities were limited by the restrictions of the pandemic and yielded only £1261. The Income Tax recovery via Gift Aid Scheme is still outstanding. Total receipts to restricted funds were £313.

Total payments in the year were £25160 the largest item of expenditure, £15,000, was Parish Share. This again represented a shortfall against the figure originally requested of the parish by the diocese. This was planned before the pandemic, and again reflected the concern of the PCC regarding the depletion of limited reserves. Expenditure of £1308 was incurred for essential repairs to the church boiler and the installation of a pump in the floor in the boiler room. Other significant items of expenditure were unavoidable costs of insurance, heating, administration, etc.

The net result for the year was a shortfall of £1782. If the Income Tax via Gift Aid had been claimed then a small profit would have been made. The PCC's previous concern that the exigencies of the pandemic would see income fall very significantly at the same time as most outgoings would continue, has proved correct. In the event, whilst income was reduced by £366 (not including the legacy) from the 2020 figure, expenditure was increased by £2222, mainly due to the boiler and boiler room pump. The PCC is very grateful to those who again, in spite of the privations of the year, have maintained their giving, and also to those who have helped to reduce expenditure through their voluntary efforts. It continues to be concerned that the only way to prevent depletion of now-limited reserves is to default to such a degree on the payment of the Parish Share.

The planned budget for 2022 reflects continued uncertainty as to when it will be possible to resume a full pattern of church services and fund-raising activities. As a result it predicts a deficit of more than £2,000. The PCC has voted to pay £15000 in Parish Share for 2022 and to return the £500 Covid Grant, also to allocate £3,000 of the Legacy money received, to the Parish Share. A total of £18500 to be paid in 2022.

The balance in the Legacy Fund was £17480. It has been the PCC's policy to designate this fund for special projects to improve the fabric and equipment of the church, but in view of the general state of the finances, this policy remains under review.

Reserves Policy

It is PCC policy to maintain a balance in unrestricted funds (if possible) to cover emergency situations that may arise from time to time. The balance in unrestricted funds at the end of the year was £24254. As £17480 of this was in the Legacy Fund (see above), the balance of other unrestricted funds stood at £6774. The balance in the general fund at 31st December 2020 was £6052.

There are restricted funds for the maintenance of the fabric and of the churchyard. These are mainly financed by donations, in particular from The Friends of the Church. The combined balance in these funds stood at £4524.

It is the PCC's strategy to invest our funds balances with the CBF Church of England Deposit Fund.

Approved by the PCC and signed on its behalf by

Rev Susan Cooke

HOLY TRINITY CHURCH, BADGEWORTH, TREASURER'S REPORT, 2021

Our biggest loss this year was the death of our much-loved Treasurer Malcolm Brown, who we miss very much, for his skills as Treasurer, his loyalty to the PCC and not forgetting his wonderful sense of humour. A hard act to follow.

2021 was another strange year with Covid-19 affecting us all in one way or another. Church services were affected again, still only reaching near normality.

In spite of this the year ended up with a deficit of £1782, had we been in the position to claim the Gift Aid for 2020 we would have made a slight profit. However, saying this, we still did not pay our Parish Share in full, again.

Income was approximately the same as 2020, with the Envelope scheme being down and the Standing Orders being up. Malcolm applied for a Covid-19 grant from the Diocese and was successful in getting £500. Also having two weddings in the church has helped to boost the income.

Expenditure has been kept to the minimum, apart from repairs to the boiler and boiler room floor. Phil Cotton has installed a submersible pump to stop the flooding, but damage was done to the boiler and several repairs had to be carried out. Total cost of £1307.98. This would have been considerably more had a contractor been employed to install the pump.

We were fortunate enough to receive a legacy of £10,000, which is a tremendous help.

The PCC have voted to put £3000 of this legacy towards the Parish Share for 2022, also to pay back the £500 Covid Grant which means we will pay £18,500 this year. This is still not the full amount due but a definite step up.

Looking forward, it is hoped that things will return more to normal, which will encourage more people to feel safer in returning to church services. This will help their well being and hopefully the church itself.

The church finances are still a concern and we must not get complacent, reserves are low. We need ways to boost the income and continue to keep the expenditure as low as possible.

Obviously no-one knows how 2022 will be with Covid-19 and variants. I am sure we all pray for a healthy, happy year.

Hazel Cotton PCC Treasurer

HOLY TRINITY BADGEWORTH										
Receipts and Payment Account, Jan 1st 2021 to Dec 31st 2021										
	General Fund	Ch'yard Fund (res)	Fabric Fund (res)	Pamphlet Fund (res)	Organ Fund (des)	Bells Fund (des)	Fabric Imp. Fund (des)	TOTALS 2021	2020	Totals 2020
RECEIPTS										
Incoming resources from Donors										
Open Plate	904								371	
Envelope scheme	1474								2352	
Standing orders	6152								5477	
Parish Giving Scheme	3179								2942	
Wall safe	8								50	
Collections at weddings	26								0	
Collections at funerals	552								0	
Collections at baptisms	241								117	
Benefice Music									411	
Donations	2488								3211	
VAT recovered	126								127	
Income tax recovered	794								4357	
Total:								15944		19416
Other voluntary incoming resources										
Friends of the Church	0								0	
Sale of Assets	0								0	
Legacy							10003		0	
Total:								10003		0
Activities for generating funds (Note 1)	1261							1261	1467	1467
Income from investments										
Watson Petroleum	9								6	
Credit from Cbf Income Fund		314							304	
Cbf Deposit Fund interest	1						4		45	
Total:								328		355
Other ordinary incoming resources										
Three-in-one	500								500	
Fees from funerals	3814								1935	
Fees from weddings	1530								70	
Total:								5844		2505
TOTAL RECEIPTS	23059	314.00	0.00	0.00	0.00	0.00	10007	33380		23743

Account Summary	31/12/2021	31/12/2020
Balance brought forward 1/1/2020	20558	19753
Receipts 2020	33380	23743
Less Payments 2020	-25160	-22938
Balance carried forward 31/12/20	28778	20558
Represented by:		
Barclays Bank Community A/c	17046	9254
Plus unregistered credits:	266	58
Less unrepresented debits	0	-373
	17312	8939
Watson Petroleum	230	324
Cbf C of E Deposit Fund - General	2704	2703
Cbf C of E Deposit Fund - Legacy	7977	7973
Cash/Cheques in hand	555	618
TOTAL	28778	20558

Receipts and Payment Account, Jan 1st 2021 to Dec 31st 2021

	General Fund	Ch'yard Fund (res)	Fabric Fund (res)	Pamphlet Fund (res)	Organ Fund (des)	Bells Fund (des)	Fabric Imp Fund (des)	TOTALS 2021	2020	Totals 2020
PAYMENTS										
Grants (Note 2)								0	18	18
The work of the church										
Parish Share	15000								15000	
Clergy expenses	163								203	
Children	38								32	
Upkeep of services	155								114	
Training	0								0	
Hymnbooks / Psalters	0								0	
Benefice Music	0								572	
Funerals & Weddings	3322								1239	
Affiliation Fees / Licences	30								30	
Organist	0								30	
Total:								18708		17220
Church management & administration										
Administration	979								905	
Professional fees	0								0	
Room hire	0								0	
Three-in-one	0								0	
Total:								979		905
Costs of generating funds										
Events & Merchandise (Note 1)	0								0	
Envelopes	78								76	
Total:								78		76
Church running costs										
Upkeep & improvement of fabric	583								860	
Organ	162								548	
Boiler	1308								0	
Oil	0								0	
Electricity	600								592	
Water	40								40	
Fire equipment	0								0	
Insurance	2702								2668	
Churchyard									11	
Bell Appeal									0	
								5395		4719
TOTAL PAYMENTS	25160	0	0	0	0	0	0	25160		22938
NET RECEIPTS/(PAYMENTS)	-2101	314	0	0	0	0	10007	8220		805
BROUGHT FORWARD 01/01/2020	8153	3316	895	0	17	704	7473	20558		19753
Transfer between funds										
CARRIED FORWARD 31/12/2020	6052	3630	895	0	17	704	17480	28778		20558

NOTES:

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2007 using the Receipts & Payments basis.
- The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens
- The expenses paid to clergy may include a small immaterial proportion which relates to their function as PCC members. No other payments were made to PCC members.
- The Notes and the Statement of Assets & Liabilities overleaf form part of these financial statements.

Approved by the PCC on 10th February 2022

Rev Susan Cooke (PCC Chairman) and Mrs Hazel Cotton (PCC Treasurer)

**HOLY TRINITY BADGEWORTH
NOTE TO THE ACCOUNTS 2021**

Note 1:

Activities for generating funds	2021	2020
Coffee mornings	399	429
Christmas Raffle	699	805
Singathon	0	55
	0	
Less Expenses	0	0
	0	0
Notecards	20	8
Christmas Postbox	110	170
Total:	1228	1467

Note 2:

Expenditure on Grants	2021	2020
Gifts/Gratuities	0	<u>18</u>
Total:	0	<u>18</u>

Statement of Assets and Liabilities at December 31st 2021

Cash Funds	2021	2020
Bank Current Account	7043	9254
Plus Unregistered Credits	266	58
Less unpaid debits		<u>-373</u>
	7309	8939
Cbf Depoit Fund - General	2704	2703
Cbf Deposit Fund - Legacy	17980	7973
Watson Petroleum	230	324
Cash/Cheques in hand	555	<u>618</u>
Total cash funds	<u>28778</u>	<u>20558</u>