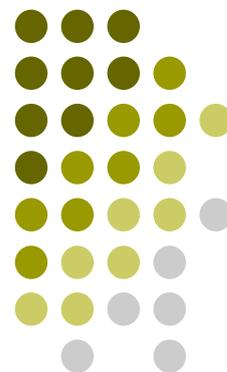


Published for Annual Parochial Church Meeting

30 May 2021

# Annual Reports for Holy Trinity Church, Badgeworth

(a member church of  
The Greenway Benefice)



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## ***The Greenway Benefice Team 2020***

*(supporting Holy Trinity Badgeworth, St Paul's Shurdington, and St Mary's Witcombe with Bentham):*

### **VICAR**

#### **The Revd Susan Cooke**

The Vicarage, School Lane, Shurdington GL51 4TF  
Tel: 01242 321806 Email revsusancooke@gmail.com

### **Curate**

The Revd Rebecca Spear nedspear@icloud.com

### **Reader and Funeral Minister:**

Mr Robert Poole Tel: 01452 855660 reader.rob.bswb@gmail.com

### **Local Ministry Team: *The Greenway Team***

Revd Susan Cooke	Revd Rebecca Spear	Mr Robert Poole
Mrs Sue Padfield	Mr Paul Stanfield	Mrs Christine Jeffs
Mrs Clare Stewart	Mrs Rachel Cottell	Mrs Catherine Milsom

### **Retired Clergy:**

The Revd Ian Gobey Tel: 01242 863977

### **Benefice Administrator**

Mrs Chris Langham greenway.bswb.office@gmail.com  
Mainly working from home during the pandemic. In the office by appointment.

### **Benefice Safeguarding Officer and Care Home Liaison:**

Mrs Rachel Cottell admin.bswb@googlemail.com home: 01452 715034

## ***The Holy Trinity Parish Team:***

<b>Churchwardens</b>	<b>Mr Paul Stanfield</b>
<b>PCC Treasurer</b>	<b>Mr Malcolm Brown</b>
<b>PCC Secretary</b>	<b>Mrs Anna Stanfield</b>
<b>Gift Aid Officer</b>	Mr Roger Brown
<b>Sacristan</b>	Mrs Sue Avery
<b>Verger</b>	
<b>Bellringing Enquiries</b>	Ms Becca Meyer
<b>Electoral Roll Officer</b>	Mr Roger Brown
<b>Fabric Officer</b>	Mr Ray Frewing (until August 2020)
<b>Friends of Church</b>	Mrs Beverley Pickering
<b>Church Flowers</b>	Mrs Diana Brown

# Contents

Please note that this document only contains the Annual Reports for Holy Trinity Badgeworth.

For a full picture of church life and worship, it should be read in conjunction with the Greenway Benefice Annual Review. The Annual reports for St. Paul's Shurdington and St. Mary's, Witcombe with Bentham will be available as separate documents shortly before their APCMs are held in April and May 2021

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## HOLY TRINITY CHURCHWARDEN'S REPORT

A difficult year. The bells have been largely silent but we proceed with love and care for others and faith and hope for the future

Rev Susan, who has led us cheerfully and with humour, in person when able, otherwise via Zoom and Facebook has had wonderful support from our reader Robert Poole, who has developed impressive funeral ministry for our changing times. We have also been pleased to welcome curate Rebecca, though with little opportunity to meet her in person. Unfortunately there was little opportunity to develop the talents of Rachel Cottell and Hazel Cotton who each have a licence to officiate and who always take to the challenge with great spirit, both relishing the research and planning required to deliver first class worship.

Church and village life continue to connect. The coffee and chat mornings continue to bring Church and village closer together. It is disappointing that these had to stop but they will resume.

Finances have been challenging especially with fundraising so difficult. Roger Brown masterminded a grand Christmas raffle with great prizes, raising a much needed and goodly sum. Prizes were well distributed throughout Badgeworth.

I remain indebted to those who contribute so generously of their time and talents to maintain the fabric of the Church and churchyard through music, bell-ringing, repairs, mowing, cleaning, coffee rota, flower guild, reading, intercessions and as sidespeople, sacristan, verger, treasurer, PCC secretary and all members of the PCC. I want to pay extra special thanks to our fabric officer, Ray Frewing, who left us in August to go and live close to his daughter in Newbury. His contribution to Holy Trinity over very many years cannot be overestimated. All are missing him greatly.

***Paul Stanfield***

# TRUSTEES' REPORT

## Administrative Information

Badgeworth Holy Trinity is situated in Badgeworth by Gloucester, Church Lane, GL51 4UL. It is part of the Diocese of Gloucester within the Church of England. The correspondence address is The Vicarage, School Lane, Shurdington, GL51 4TF.

The Parochial Church Council (PCC) is a charity excepted from registration within The Charity Commission.

**PCC members who have served from 1 January 2020 to the date this report was approved are:**

	Name	Position in PCC	Dates served if part year
Incumbent	Revd Susan Cooke	Chairman	
Curate	Revd Rebecca Spear		from June 2020
Reader	Mr Robert Poole		
Church Warden	Mr Paul Stanfield		
Deanery Synod Member	Mrs Rachel Cottell	Safeguarding Officer	
Deanery Synod Member	Mrs Hazel Cotton		
Members:	Mrs Sue Avery		to March 2020
	Mrs Charlotte Holdaway		
	Mr Malcolm Brown	Treasurer	
	Mr Ray Frewing	Fabric Officer	to August 2020
	Mr Phil Cotton		
	Mr Roger Brown		
	Dr Colin Roch-Berry		
	Mrs Harriet Roch-Berry		
	Mrs Mary Tombs		
	Mrs Anna Stanfield	Secretary	

## Structure, governance and management.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

## Objectives and Activities

Holy Trinity Badgeworth PCC has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for Holy Trinity Church and churchyard.

## Church attendance

There are 66 Parishioners on the Church Electoral Roll. The average weekly attendance, counted during October was 18, but this number increased at Christmas

## **Review of the year**

Rev Susan Cooke, well supported by the other members of the Local Ministry Team, the PCC and numerous supporting bodies and individuals, has been responsible for the promotion of all aspects of the Church - pastoral, evangelistic, social and ecumenical. The Vicar has benefitted from the assistance of our lay worship leaders, Rachel Cottell and Hazel Cotton, curate Rebecca and retired clergy, particularly Rev Ian Gobey

From 2013 the LMT undertook a review of the benefice development plan identifying strengths and weaknesses in light of the diocesan "Journeying Together" strategy. The Life Vision is now challenging the focus of the LMT, which is working with the PCC to bring to life in the Parish Bishop Rachel's vision of leadership, imagination, faith and engagement to drive the Church forward in Badgeworth with a 5 year strategy designed to maintain a flourishing Parish and the hope to reach out by mission to more people.

2020 has, of course, been the year of Covid. We continued our normal pattern of services including Morning Prayer on the second Thursday of the month through January, February and some of March before we had to stop, getting back to a different pattern of services for a short period before a further lockdown. It was a delight to be able to celebrate Christmas Day in Church. During lockdowns we have been able to join others from the Benefice in online services by Zoom and Facebook. Badgeworth Praise celebrated with the residents of Badgeworth Court inspirationally led by Rachel Cottell has been able to continue through the year. We thank her for her dedication.

Members of Holy Trinity Church join with other Christians living in the benefice and who worship elsewhere for Open the Book at Shurdington Primary School though this also came to a halt in March. Members are looking forward to resuming when circumstances allow.

The church has helped people from the community and those who have links to the community to come together in the presence of God, for the important events in their family lives; Baptisms, Marriages and Funerals where possible in this difficult year, only 1 baptism and no weddings. The Vicar dedicates time to prepare people for the two former events, with Reader Rob largely responsible for funeral ministry.

Village events, many supported by the Church continue, particularly the monthly Saturday morning coffee and chat, though that had to stop during lockdowns. This will resume when allowed.

## **Church fabric**

The PCC makes plans for the good maintenance of church fabric and the churchyard. It remains very grateful for the band of volunteers who clean, decorate and look after the fabric of the church, including the team of volunteers formerly led by Mr Ray Frewing, the Fabric Officer. Ray moved away from Badgeworth during the year. The PCC is immensely grateful to him for his dedication to Holy Trinity for more than 30 years and wishes him well in his new home. Phil Cotton and Richard Jones have been doing marvellous work in the Churchyard since Ray's departure. The PCC is also grateful for all financial donations towards the upkeep of fabric and churchyard.

## **Finance**

Total receipts to ordinary unrestricted funds in 2020 were £23,439, as detailed in the Financial Statements. As usual, the principal contribution (£10,771) was planned giving by members of the church, but this was significantly reduced from the figures for previous years due to the suspension of normal church services due to the Covid-19 pandemic, and hence very limited yield from the envelope scheme.

Most of those who normally donate through envelopes though found other ways to contribute, even if this was through occasional donations (which totalled £3,211).

Income tax recovery via Gift Aid amounted to £4,357, but fund-raising activities were limited by the restrictions of the pandemic and yielded only £1,467. Total receipts to restricted funds were £304.

Total payments in the year were £22,938 (of which £871 came from restricted funds). The largest item of expenditure, £15,000, was Parish Share. This again represented a shortfall (of more than 30%) against the figure originally requested of the parish by the diocese. This was planned before the pandemic, and again reflected the concern of the PCC regarding the depletion of limited reserves. Expenditure of £390 was incurred for essential repairs to the church organ. Other significant items of expenditure were unavoidable costs of insurance, heating, administration, etc.

The net result for the year was a marginal surplus of £805. The PCC was previously very concerned that the exigencies of the pandemic would see income fall very significantly at the same time as most outgoings would continue. In the event, whilst income was reduced by £7,113 from the 2019 figure, expenditure was reduced by £7,674. The PCC is very grateful to those who, in spite of the privations of the year, have maintained their giving, and also to those who have helped to reduce expenditure through their voluntary efforts. It continues to be concerned that the only way to prevent depletion of now-limited reserves is to default to such a degree on the payment of the Parish Share.

The planned budget for 2021 reflects continued uncertainty as to when it will be possible to resume a full pattern of church services and fund-raising activities. As a result it predicts a deficit of more than £2,000, even though the PCC has felt able to commit only to the same proportion of the requested Parish Share as in 2020.

The balance in the Legacy Fund was £7,473. It has been the PCC's policy to designate this fund for special projects to improve the fabric and equipment of the church, but in view of the general state of the finances, this policy remains under review.

#### Reserves Policy

It is PCC policy to maintain a balance in unrestricted funds (if possible) to cover emergency situations that may arise from time to time. The balance in unrestricted funds at the end of the year was £16,347. As £7,473 of this was in the Legacy Fund (see above), the balance of other unrestricted funds stood at £8,874. The balance in the general fund at 31st December 2020 was £8,153.

There are restricted funds for the maintenance of the fabric and of the churchyard. These are mainly financed by donations, particular from The Friends of the Church. The combined balance in these funds stood at £4,211.

It is the PCC's strategy to invest our funds balances with the CBF Church of England Deposit Fund.

***Approved by the PCC and signed on its behalf by***

***Rev Susan Cooke***

2021

## HOLY TRINITY CHURCH, BADGEWORTH, TREASURER'S REPORT, 2020

2020 was a remarkably strange year, with the Covid-19 pandemic dictating that conventional church services were suspended from mid-March onwards, save for a very limited number of abbreviated services through the summer months, and that all of our normal fund-raising activities were impossible. Inevitably this raised initial and serious concerns about our finances, with some major income streams suddenly cut off completely, and most of our regular outgoings continuing. Given the difficulties that we have experienced in recent years of even managing to break even, it was anticipated that our reserves would be seriously depleted by the end of the year.

In the event, our worst fears were unfounded, and in fact our accounts showed a small surplus of £805 over the year. This was testament to the magnificent support from our church members, and was attributable to a number of factors:

- Some of those who normally gave through the envelope scheme moved to donating via standing order or via the Parish Giving Scheme.
- Some made an occasional donation by cheque or via direct payment into our account in lieu of their envelope gifts, while others, no doubt recognising the potential problems, made one-off donations (including one of £1,000).
- Resourceful initiative by the PCC enabled some fund-raising activities to take place, particularly a Christmas Raffle, organised by Roger Brown, which coincidentally raised the amount of our annual surplus - £805.
- Limited expenditure was necessary, fortunately, on the fabric of the building, and minimal on the churchyard (where our volunteer custodians generously did not claim for the day-to-day expenditure).
- After Matt Richardson left his post as Organist at the end of 2019, Cliff Parfitt very kindly played the organ on a volunteer basis for us, for which we were most grateful.
- The closure of the church for much of the year meant that we were able to make some savings on heating and lighting.

Having originally consciously set a break-even budget for 2020, we again fell well short in paying Parish Share of the figure requested by the Diocese, in this case by approximately one-third – a situation of continuing considerable concern.

Our devoted Fabric Officer, Ray Frewing, moved away from the area during the year, and we acknowledge his enormous and invaluable contribution over very many years. We are grateful to Phil Cotton and Richard Jones for looking after both church and churchyard in his stead, as we are to many others who contribute so much behind the scenes on a voluntary basis in ways that save us money.

At the end of the year the future still looked distinctly uncertain, with high levels of infection, and government restrictions still in place and likely to be so for some time – and a particular concern to us occasioned by recent flooding of the boiler room and associated damage to the heating boiler.

**Malcolm Brown**  
**(PCC Treasurer)**

**HOLY TRINITY BADGEWORTH**  
**Receipts & Payments Account, Jan 1st 2020 to Dec 31st 2020**

	General Fund	Ch'yard Fund (res)	Fabric Fund (res)	Pamphlet Fund (res)	Organ Fund (des)	Bells Fund (des)	Fabric Imp. Fund (des)	TOTALS 2020	2019	Totals 2019
<b>RECEIPTS</b>										
<b>Incoming resources from Donors</b>										
Open Plate	371								1613	
Envelope scheme	2352								7040	
Standing orders	5477								2732	
Parish Giving Scheme	2942								2530	
Wall safe	50								243	
Collections at weddings	0								59	
Collections at funerals	0								113	
Collections at baptisms	117								275	
Benefice Music	411								1345	
Donations	3211								2642	
VAT recovered	127								0	
Income tax recovered	4357								3982	
<b>Total:</b>								<b>19416</b>		<b>22575</b>
<b>Other voluntary incoming resources</b>										
Friends of the Church	0								1565	
Sale of Assets	0								0	
Legacy	0								500	
<b>Total:</b>								<b>0</b>		<b>2065</b>
<b>Activities for generating funds (Note 1)</b>	<b>1467</b>							<b>1467</b>	<b>2163</b>	<b>2163</b>
<b>Income from investments</b>										
Watson Petroleum	6								2	
Credit from Cbf Income Fund		304							295	
Cbf Deposit Fund interest	11						34		79	
<b>Total:</b>								<b>355</b>		<b>376</b>
<b>Other ordinary incoming resources</b>										
Three-in-one	500								0	
Fees from funerals	1935								2737	
Fees from weddings	70								939	
<b>Total:</b>								<b>2505</b>		<b>3676</b>
<b>TOTAL RECEIPTS</b>	<b>23405</b>	<b>304</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34</b>	<b>23743</b>		<b>30856</b>

Account Summary	31/12/2020	31/12/2019
Balance brought forward 1/1/2020	19753	19510
Receipts 2020	23741	30856
Less Payments 2020	(22938)	(30612)
Balance carried forward 31/12/20	<b>20556</b>	<b>19753</b>
<b>Represented by:</b>		
Barclays Bank Community A/c	9254	8177
Plus unregistered credits:	58	1565
Less unregistered debits	(373)	(801)
	8939	8941
Watson Petroleum	323	181
Cbf C of E Deposit Fund - General	2703	2691
Cbf C of E Deposit Fund - Legacy	7973	7940
Cash/Cheques in hand	618	0
<b>TOTAL</b>	<b>20556</b>	<b>19753</b>

*Approved by the PCC on March 10th 2021*

	General Fund	Ch'yard Fund (res)	Fabric Fund (res)	Pamphlet Fund (res)	Organ Fund (des)	Bells Fund (des)	Fabric Imp. Fund (des)	TOTALS 2020	2019	Totals 2019
<b>PAYMENTS</b>										
<b>Grants (Note 2)</b>	18							18	375	375
<b>The work of the church</b>										
Parish Share	15000								16000	
Clergy expenses	203								258	
Children	32								13	
Upkeep of services	114								153	
Training	0								0	
Hymnbooks / Psalters	0								0	
Benefice Music	572								1345	
Funerals & Weddings	1239								1657	
Affiliation Fees / Licences	30								45	
Organist	30								2440	
<b>Total:</b>								17220		21911
<b>Church management &amp; administration</b>										
Administration	905								1094	
Professional fees	0								0	
Room hire	0								0	
Three-in-one	0								0	
<b>Total:</b>								905		1094
<b>Costs of generating funds</b>										
Events & Merchandise (Note 1)	0								106	
Envelopes	76								90	
<b>Total:</b>								76		196
<b>Church running costs</b>										
Upkeep & improvement of fabric	0		860						654	
Organ	0				548				307	
Boiler	0								110	
Oil	0								370	
Electricity	592								702	
Water	40								25	
Fire equipment	0								47	
Insurance	2668								2713	
Churchyard		11							1630	
Bell Appeal									478	
<b>Total:</b>								4719		7036
<b>TOTAL PAYMENTS</b>	<b>21519</b>	<b>11</b>	<b>860</b>	<b>0</b>	<b>548</b>	<b>0</b>	<b>0</b>	<b>22938</b>		<b>30612</b>
<b>NET RECEIPTS/(PAYMENTS)</b>	<b>1887</b>	<b>293</b>	<b>(860)</b>	<b>0</b>	<b>(548)</b>	<b>0</b>	<b>34</b>	<b>805</b>		<b>243</b>
<b>BROUGHT FORWARD 01/01/2020</b>	<b>6266</b>	<b>3023</b>	<b>1755</b>	<b>0</b>	<b>566</b>	<b>704</b>	<b>7440</b>	<b>19753</b>		<b>19510</b>
Transfer between funds										
<b>CARRIED FORWARD 31/12/2020</b>	<b>8153</b>	<b>3316</b>	<b>895</b>	<b>0</b>	<b>17</b>	<b>704</b>	<b>7473</b>	<b>20558</b>		<b>19753</b>
<b>NOTES:</b>										
(a) The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2007 using the Receipts & Payments basis.										
(b) The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC.										
(c) The expenses paid to clergy may include a small immaterial proportion which relates to their function as PCC members. No other payments were made to PCC members.										
(d) The Notes and the Statement of Assets & Liabilities overleaf form part of these financial statements.										
<b>Rev Susan Cooke (PCC Chairman) and Mr Malcolm Brown (PCC Treasurer)</b>										

## HOLY TRINITY BADGEWORTH

### Notes to Accounts 2020

**Note 1:**

<b>Activities for generating funds</b>	<b>2020</b>	<b>2019</b>
Coffee Mornings	429	836
April Concert	0	161
Boating Party Concert	0	263
Christmas Raffle	805	0
Singathon	55	0
Christmas Tree festival	0	741
Less Expenses	0	(106)
	0	635
Bird Boxes	0	10
Notecards	8	0
GHCT Ride & Stride	0	60
Christmas Postbox	170	92
<b>Total:</b>	<b>1467</b>	<b>2058</b>

**Note 2:**

<b>Expenditure on Grants</b>	<b>2020</b>	<b>2019</b>
Glos Historic Churches Trust	0	50
Gloucester DBF ( <i>Bishop's Charities</i> )	0	295
Gifts / Gratuities	18	30
<b>Total:</b>	<b>18</b>	<b>375</b>

#### Statement of Assets & Liabilities at December 31st 2020

	<b>2020</b>	<b>2019</b>
<b>Cash funds</b>		
Bank Current Account	9254	8177
Plus unregistered credits	58	1565
Less unpaid debits	(373)	(801)
	8939	8941
Cbf Deposit Fund - General	2703	2691
Cbf Deposit Fund - Legacy	7973	7940
Watson Petroleum	324	181
Cash/Cheques in hand	618	0
<b>Total cash funds</b>	<b>20558</b>	<b>19753</b>