

The Parish Church St Helen Hollinfare

Annual Report of the Parochial Church Council

For the year ended 31st December 2019

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Year ended 31st December 2019**

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Diocese of Liverpool

1.0 Administrative Information

The parish Church of St. Helen Hollinfare

Official correspondence to:

Rev. Arthur Cooper

Hollinfare Vicarage

468 Manchester Road

Hollins Green WA3 6HY

Tel: 0161 775 8368

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PCC members are:

Incumbent and Vicar Rev. Arthur Cooper

Churchwardens: Mr Raymond Shaw
 Mr Edward Alan Domville

Deanery Synod Representatives: Mr Ray Shaw
 Mrs Beryl Shaw

P.C.C Members

Miss Janet Barcroft, Mrs Sharon Cawley, Mrs Irene Collins,

Mr. Jim Hall, Mrs Shirley Hall, Ms Vernonia Prowting,

Mr Colin Lowndes ex-official

Mr Simon Jones ex-official

Ms Vernonia Prowting (Secretary)

Mr Ray Shaw (Treasurer)

Bankers

Lloyds Bank Horsemarket St Warrington

Independent Examiner:

Elaine Hall

Quinquennial Architect:

Anthony Grimshaw Associates (Architects)

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Day to day management/control of the church is exercised by the minister Rev. Arthur Cooper, wardens Mr Ray Shaw and Mr Alan Domville contactable via the church office - Church House Manchester Rd. Hollins Green WA3 6LL Telephone the vicarage 0161 775 8368.

Church Fabric, Goods & Ornaments - these have all been examined and are all correct.

2.0 Structure Management and Governance

The PCC of St. Helen Hollinfare, operates under the Parochial Church Council Powers Measure 1956. The PCC is excepted by order from registering with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. Those Members of the PCC who are neither ex-officio nor co-opted, are elected on the basis of a secret ballot of all those on the Electoral Roll, who are present at the APCM.

Each such voter is allowed a number of votes equal to the number of vacancies, and those candidates (equal in number to the vacancies), with the highest scores are returned. All church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC operates four sub committees -

Standing Committee - Rev Arthur Cooper, Alan Domville, Ray Shaw, Veronia Prowting, Jim Hall

Building Management Committee - Vicar & Church Wardens.

Building fund - Chaired by Mr Ray Shaw

Social Committee Veronia Prowting (Chair), Janet Barcroft, Alan Domville, Shirley Hall, Irene Collins

3.0 Objectives and Activities

The PCC (Powers) Measure 1956 states that the PCC "has the responsibility of cooperating with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical"

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At St. Helen Hollinfare, we have a Mission Statement We aim to maintain a Christian witness in this community. We seek to make the Gospel relevant to todays world whilst also acknowledging our own need of God as Lord and Saviour. We gather to worship God.to give thanks for His love. We offer ourselves and others, time to stop and think in a busy world and to share our concerns for the local community and the world.

4.0 Achievements and Performance

Church Attendance:

There are 48 parishioners on the Church Electoral Roll (16 Male and 32 Female) 33 who are resident within the parish. And 15 of whom are not resident within the parish

The average weekly attendance counted during 2019 was 35 (Main Sunday Service) comprising 30 over 16 years of age and 5 under 16 years of age, but this number increased at festivals, baptism services, family services and Christmas and Easter services.

Church Buildings

These were inspected regularly by our Church Warden and Vicar and are in good condition. We have had minor repairs carried out to the Church and Church House. We are investigating rot in the old choir vestry.



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Review of the Year

Our Sunday worship service at 10-30am is our main service of worship. On the third Sunday of the month our Family Communion service is growing slowly. Baptisms are held in this service. Carols around the crib at 3-00pm on Christmas eve was our best attended service with lots of new people. Our traditional Christmas and Easter services were all well attended. Our monthly Thursday service and lunch continues to be well attended with an average of 15 people attending. Our services are led by Revd. Arthur Cooper ably assisted by the Revd. John Macaulay

Church Choir

Our worship is enhanced by our excellent choir and organist. Their dedication and commitment is appreciated by all

Youth and Children's Work

The Sunday School continues to develop under Mr Alan Domville's leadership with help from Irene Domville. With regular attendees ranging from ages 3-13.

Social Activities

Our social committee work tirelessly organising a good number of social events including our monthly coffee morning, afternoon teas, wine tasting, games evening, valentine's tea and many more. These events are a great help with our church finances.

Friends of St. Helen's Church Hollinfare

The friends meet regularly having talks on local history and local matters in general. They organise a yearly trip out and a yearly dinner. Their grants to projects at St. Helen's Church are always thankfully received.

Community involvement

Our civic and education Sunday service brings the whole village together for an act of thanksgiving for our community. And the village remembers around our war memorial in November. The Parish Council and the local Police use Church House for their surgeries.

The Diocese of Liverpool

St Helen's Church of England Primary School

Simon Jones our head teacher and his staff do a splendid job. The school is part of the Liverpool Diocesan School Trust. The school provides an excellent standard of education. Which is underpinned by the Christian values that are at the centre of everything that happens in school. Arthur our Vicar goes into school on a weekly basis usually doing a school, assembly. And chatting to the children and the staff. The school comes into church on a regular basis to worship at Easter, Harvest, and Christmas. In 2019 we had a great leavers service in July and a service of welcome for the new children who started school in September. We introduced a service of Holy Communion into the school in 2019. Do keep the school in your prayers.



Our Church logo is a reminder to all our parish of the truth of the Christian Faith. We are reminded of the Love of God the Father who created us, The mercy of Jesus Christ who redeemed us, The power of the Holy Spirit who strengthens us.



5.0 Financial Review

In 2018 we had 12 tax efficient givers using envelopes and 6 using Parish giving. Plus a number of one off tax efficient donations. Envelopes are at the back of church to use to make these one-off donations.

In 2019 we had a total income of £25,755.05 with a total expenditure of £26,557.97 leaving us with a deficit for the year of £802.92 thank you all for your generosity in reducing the deficit by just short of £2,00.00 from last year. The financial outlook for 2020 looks good. With a little extra we could finish in surplus at the end of 2020. To help us do this you may consider joining the Parish Giving scheme. The Parish Giving Scheme allows you to make your gift direct from your bank each month and if you gift aid that gift it will go into the church funds that same month. To find out more about The Parish Giving Scheme talk to Alan or Arthur.

Building Fund

The building fund is set aside for repair and maintenance of our church buildings. We are thankful of the donations we receive to this fund. Donations in memory of loved ones, donations for a special celebration like a wedding anniversary, birthday or any other special event. And please support any event raising funds for our building fund.



Parochial Church Council of St. Helen Hollinfare

6.0 Statement of Accounting Policies

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 using the Receipts & Payments basis.

Funds

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The funds include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the funds of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members. Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: -

Moveable church furnishings held by the Church Wardens on special trust for the PCC and which require a faculty for disposal. Land and buildings held on behalf of the PCC. Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000.00. Investments held beneficially by the PCC.



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The following assets are recognised, and a monetary value given as part of the description in the Statement of Assets and Liabilities.

- Amounts owing from the Inland Revenue where a formal claim has been made.
- Any other amounts owing to the PCC including Church Hall lettings and insurance claims. Legacies where formal notification of entitlement and amount has been received at 31st December by the PCC.

Closing bank balances as shown in the Receipts and Payment funds.

The following liabilities are recognised in the Statement of Assets and Liabilities: -

- Any loans or overdraft advanced to the PCC.
- Any arrears of Diocesan Parish Share.
- Creditors for goods or services where the supply has been received and invoiced by December 31st

7.0 Independent examiner's report to the PCC of St. Helen Hollinfare.

This report on the financial statements of the PCC for the year ended 31st December 2019, which are set out on pages 11 to 14 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the PCC and the Examiner.

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of Regulations.

Basis of this report.

My examination was carried out in accordance with the *General Directions* given by the Charity Commission under section 43(7)(b) of the Act and to be found in the *Church Guidance*, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention: -

- 1 which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and Regulations have not been met;
- 2 Or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Elaine Hall Date 1st April 2020

**8.0 Parochial Church Council of
The Parish Church of St. Helen Hollinfare
Financial Statements for the year ending 31st December 2019
Pages 11 to 14**

C.B.F. Code	P.C.C. Account RECEIPTS / INCOMING Voluntary Receipts	2019	2018
1	Regular Tax-Efficient Planned giving: under Gift Aid.	£6,790.70	£6,028.07
2	Other Planned giving: Money given weekly/monthly , that is not under Gift Aid.		
3	Collections of loose cash at services: Income by cash or cheque from any service (Sunday, midweek, wedding, or funeral) and Sunday schools on which no tax is recovered.	£3,604.74	£3,826.33
4	Donations	£2,348.00	£1,596.00
5	Special appeals		
6	All tax recovered: The amount of tax recovered from HM Revenue & Customs	£3,006.40	£2,382.16
	ACTIVITIES FOR GENERATING FUNDS		
9	Fund raising events Fairs, Coffee Mornings, Social Events etc.	£5,443.38	£2,675.10
	INVESTMENT INCOME		
10	Interest and dividends: Interest earned on Bank accounts, Building Society deposits	£36.10	£35.39

C.B.F Code	P.C.C. Account RECEIPTS / INCOMING	2019	2018
	INCOMING RESOURCES FROM CHARITABLE ACTIVITIES		
11	Church Fees	£4,205.00	£4,219.00
12	Gross income from trading & other Church activities, Use of church, Bookstall, Magazine, non-charitable trading etc.	£100.00	£102.00
	OTHER INCOMING RESOURCES		
13	Sale of fixed assets: Sale of church chairs/pews, piano, minibus, land, etc Insurance claims		
	Transfer from Building Fund		£550.00
	Repayments		£1,285.00
	Children's Society	£221.00	£215.00
	Total Income for year	£25,755.05	

C.B.F Code	GENERAL (UNRESTRICTED) FUND PAYMENTS/RESOURCES EXPENDED	2019	2018
	COSTS OF GENERATING FUNDS		
17	Voluntary Income: Costs related to generating Voluntary Income.		
	DONATIONS (GRANTS) TO OTHER CHARITIES		
18	All Mission Giving	£221.00	£265.00
19	Parish share and fees paid to Diocese	£17,950.25	£18,204.40
20	Salaries & honoraria		
21	Expenses of clergy, assistant staff	£3,222.77	£2,627.35
22	Mission and evangelism costs		
23	Church running expenses Including Church maintenance & church grounds, upkeep of services, administration costs	£716.63	£620.97
24	Church utility bills	£3,228.31	£2,560.71
25	Cost of trading Hall running costs, Bookstall, Magazine, catering, PCC property	£1,219.01	£1,433.46
26	Governance cost		
	Major Capital Expenditure		
27	Major repairs and redecoration		
29	New Building work		
	Transfers & Repayments		
	Total expenditure for year	£26,557.97	£25,722.89
	Total income for year	£25,755.05	£22,914.05
	Surplus for year / Deficit for year	£802.97	£2,797.84

Total Receipts	£25,755.05
Total Payments	£26,557.97
Excess of Payments over Receipts	£802.92
Bank current account 1st January 2019	£2,333.60
Bank current account at 31st December 2019	£1,530.68

Building Fund Restricted Funds			
Date	Details	Income	Expenditure
01/01/19	At Lloyds Bank	£2,309.36	
31/12/19	Social Events	£190.00	
21/12/19	Donations for year		
31/12/19	Bequests I.M.O.		
31/12/19	Interest	£4.38	
31/12/19	Total Fund	£2,503.74	
31/05/19	Expenditure to C.W Account		£730.00
31/12/19	Total at Lloyds Bank	£1,773.74	

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the R. & P. basis.

Approved by the Church Council at its meeting on: line - 4th April 2020
signed on its behalf by:

Mr. Ray Shaw Mrs Elaine Hall
(Church Warden) (Independent Examiner)

In 2019 we had 18 tax efficient givers

9.0 Our Vision for the future

In 2020 we hope to build closer links with our local community. By making our building available to local community groups working with the friends of St. Helen Hollinfare to develop our local history room. Helping our Parish Council with the development and implementation of the village plan. Having close involvement with our local scout group.

Making our church more easily accessible and improving our P.A. system and digital projection. Renovating the old boiler room into a usable space.

Developing our worship with the introduction of a more contemporary worship style at our monthly Family Communion.

We hope to develop our team that reads the Bible in our worship if you are interested in reading in our Sunday worship then speak to Arthur

We would also like to start a team to lead our prayers in Church on a Sunday, again speak to Arthur if you are interested.

Our Facebook page and our website will be constantly updated during the year do look at these sites and make any comments that you think would improve them.



Throughout 2020
Delight yourself in the Lord and he will
give you the desires of your heart
Psalm 37:4