St Mark
SERVING JESUS, EACH OTHER, OUR WORLD

MALT (St Mark's Leadership Team) Meeting
Wednesday 26th August 2026 at **7.30 pm** in the **ANNEXE**

Circulation: Elected officials, plus those who have attended who are also on the Electoral Roll. Minutes to be available digitally to church members.
Remit: to oversee the parish purpose of Serving Jesus, each other & the world within the life of St Mark's, as a delegated group of the PCC
Mission Acton Plan: 1 Sundays: Monitoring and developing our Sunday service provision 2 Facilities: Renew and refresh the Annexe integrating its use with the church building, and encouraging more community use of Annexe and BC. 3 Staff & Recruitment: Establish the medium/long term needs of church and parish to increase the capacity of our church's mission. 4 Faith: Designing new courses and programmes to help us grow with God and each other and developing gifting and service. 5 Pastoral Care: Ensure we are looking out for each other and those who use our services 6 Outreach: Turning our focus outwards to the community we're called to serve

MINUTES

Present	Robin and Cathy Lince, Lauren Williams, Joyce Kusi-Obodum, Helen Pessell (Minutes), Andy Bousfield (Chair), Jo King, Ros Leverett, Maureen Snook, Jane and Keith Foster, Charles and Wendy Dew-Jones, Sarah Hardy, Thelma Claydon, Saul Mead, Elizabeth Bartlett, Yvonne Banton	**Action**
1	The meeting opened with a reading from the bible and prayer	**Andy**
2	**Minutes and Matters Arising** There were no matters arising not mentioned on the agenda	
3	**Updates and Information** • Growing Hope – Sarah reported that the course for parents of children with additional needs 'When dreams change' remains open and will run when there are enough participants. • Safe Families / Home for good is an initiative whereby support is given for people in need requiring practical help. They are looking for churches to support them. Andy and Sarah are looking into what this involves. • Prayer Course – 6th-13th September. Jo reported that there are still some slots to fill and she will be providing prayer material. This will lead onto a prayer course beginning 15th September • Ceilidh – There will be a Ceilidh on 12th February 2027. Jim to report on details at next meeting. • Youth Ministry Appointment – As no appointment was made the team met yesterday to go ahead with re-advertising and communicate this to church through the newssheet. A few people thought the process could be improved. • Risk Assessment for the Sunday services. Jo expressed her disappointment that a risk assessment wasn't put into place soon after a distressing episode occurred in church. Andy will meet with the Churchwardens to write this ASAP but Helen will consider the safeguarding implications and other members of the church may be asked for their expert help. • Parish away day – this will be discussed at future meetings • New church chairs. Research into this is ongoing but becoming more urgent as the need for chairs with arms increases • Annex update – After the refurbishment of phase 1, phase 2 has been split into 2 stages. Phase 2(1) has been submitted for faculty approval and negotiations about the finer details are ongoing. Including the nature of the door into church and the fire security of the kitchen door and hatch. Thanks was given to Don for all his hard work. • The First Friday Food Club has paused at the moment with no immediate plans to re-launch it. • Key Policy – Lauren will meet with those with a need for a key to sign the key agreement form. The alternative of a key safe was discussed but its security was questioned and the insurance policy will be checked for advice	**Sarah** **Sarah/ Andy** **Jo / Barry** **Jim / Andy** **Andy / CW / Helen** **Yvonne** **Jo** **Lauren / Maureen**

4	**Priorities for 2026-2030 Mission Action Plan** **6 Outreach** Ideas were shared about outreach. • Dementia Friendly services in which people from Salisbury could be invited. Elizabeth suggested a planning group to think about what this would involve • More events we could invite people to: Andy Mayo (awaiting an Autumn date), Ceilidh (Feb 27), Skittles (could replace Andy Mayo or for after Easter), Light Party (October 26), Christmas Celebrations. • TBA: 'The Upper Room' with Christian Stejskal pre-Easter (March 27) Publicity seems to be crucial and time was spent deciding how events could reach more people using social media, posters etc. and then articles written about them for the Journal and other publications. It was thought that the congregation could be asked if anyone was willing to help with publicity/marketing/socials.	**Elizabeth / Yvonne** **Andy**
5	**Events** 1. Summer Fete and Ride and Stride – September 12th Jo offered to organize. Poster needs to go to schools next week 2. Light Party - October 31st - Cathy talked about the Light Party asking what the churches views on Halloween are so that the Party can decided how to run the event. Cathy , Andy and Ros will meet to discuss this 3. Celildh and Meal – 12th Feb 2027 4. Skittles – not in January **5.** Carols in the care homes – no date set, usually first Wednesday in December. Would a Sunday afternoon also be a good time to go?	**Jo** **Cathy** **Jim** **Jo** **Yvonne**
6	**Fabric** Saul is awaiting the Quinquennial report. The door to the Parish Office needs to be replaced. Laurens application as cleaner for the Barrington Centre needs to be completed and pay commence	
7	**Any Other Business** • Cathy reported that Dorothy has asked if she could do a flower arrangement weekly. She would complete this when Magpies was meeting on Fridays so she wouldn't need a key. Cathy was asked to pass on our thanks and offer of money to help with costs. Helen will see if she needs a DBS • Sarah reminded everyone of the money available in 'Acts4Others' if there are people in need • Jane commented on the noise during the Communion on the 4th Sunday, which was a distraction especially if there was music as well as chatter. It is better now that no Table Tennis is being played. We could review the location of it. • Joyce and practical care was mentioned.	
10	**The meeting ended with Prayer** **Date of Next Meeting -** As a change of date is necessary, Andy will organise a new one suggestion for Thursday 12 Nov or Monday 16 Nov – Andy will do a poll.	**All/Andy**