

# **All Saints Church, Coddington**

## **MINUTES**

### **Annual Parochial Church Meeting (APCM)**

**31 May 2025 at 10.30am**

**Venue – in Church**

**Present:** Rector Melanie Horton (MH), Curate Andrew Falconer (AF), Diane Hodgson (DH), Meg Marsham-Russel (MMR), Angela Williams (AW) Carole James (CJ), Rick Hewitt (RH), John Price (JP) and Kim Dawson (KD)

**The meetings opened with a prayer**

**Apologies for absence:** Jules Wolstenholme

#### **(A) - The Meeting of the Parishioners (formerly Vestry Meeting).**

- (i) Resignation of Diane as Church Warden** was noted and MH thanked Diane for her service which will be marked in an appropriate way.
- (ii) It was unanimously agreed that** Angela Williams will be appointed as Church Warden.

**Proposer: MMR**

**Seconder: CJ**

**Meeting closed :- 10.40am**

#### **(B) - Annual Parochial Church Meeting (APCM).**

**Minutes of the Meeting (following The Meeting of the Parishioners).**

- (i) Declaration of Interest: None**
- (ii) Minutes of Previous APCM Meeting** was approved
- (ii) Matters Arising –** to be covered by Agenda
- (iv) Resignation and election of Officers –**

**(a) Kim's resignation as Secretary** to was noted and MH thanked her for her service.

**(b) Election of Treasurer** – Jules Wolstenholme was elected

Proposer :- CJ

Secunder:- AW

**(c) Electoral Roll Officer** – Carole James was elected

Proposer: MMR

Secunder: DH

**(v) Financial Report.** Annual Accounts Year Ending 31 December 2024

(1) Adoption of the above accounts was approved

Proposer: CJ Secunder: AW

(2) Appointment of Hon. Auditor Terry Robshaw was approved

Proposer: AW Secunder: JP

**(vi) Resignation and Election of PCC Members.**

(1) Rick Hewitt's resignation was noted and MH thanked him for his service.

(2) The existing members (DH, CJ, MMR, JP, AW) who were willing to stand again were elected as PCC members

Proposer: KD Secunder: RH

**(vii) Electoral Roll Report:** CJ contacted people previously on the Electoral Roll and signed up a few more people so the number has gone up from 18 to 24.

**(viii) Parish Report:** The report was signed by MH and DH

**(ix) Rector's Report:** There was a discussion on how to deal with the admin going forward and using more of the Parish Office for the admin aspects normally dealt with by the PCC Secretary such as the Annual Returns and minutes. MH suggested that such admin can be dealt with by the Parish Office and that the taking of the minutes could be rotated by the PCC members. It was agreed that we will need to make a financial contribution (10% of Joy's costs) for such admin. CJ suggested that Joy could be paid to attend the PCC meeting and take the minutes and MH said she would check with Joy.

**Proposer: CJ                      Seconder:MMR**

**Meeting closed: 11.10am**

## **(C) - Meeting of the New PCC**

**(i) Declaration of Interest : None**

**(ii) Minutes of the previous PCC meeting was approved.**

**(iii) Matter Arising.**

**(iv) Finance –** The finance details provided by JW prior to the meeting were noted.

(a) It was agreed that membership of the Herefordshire Historic Church trust was approved.

Proposer: JP

Seconder: CJ

(b) Parish Share – (i) The PCC agreed to increase the Parish share from £8,500.00 pa to £9,000.00 pa

Proposer: JP

Seconder:AW

(v) The Parish Office will be nominated as contact for correspondence from the Diocese in absence of the Secretary.

(vi) Fish and Chips at Church in June as a thank you to the village: MH said will take this up.

There was support for doing Tea and Cakes at the Vineyard on 3 and 4 October.

(vii) Sub-Committee update: The Quinquennial is coming up.

(viii) General Data Protection Regulations: Nothing to report.

(ix) Safeguarding: The National Safeguarding Policy was adopted.

Proposer: DH

Seconder: CJ

(x) Churchyard maintenance, including mowing rota

There was a brief discussion and AW volunteered to do some additional maintenance work.

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(xi) Future PCC Meetings – Diary Dates :-

- (a) 3 July 2025 – in church at 7.00pm.
- (b) 18 September 2025 – in church at 7.00pm.
- (c) 4 December 2025 – at The Rectory at 5.30pm followed by Supper

**Meeting closed: 12pm**

**Date.....**