

**THE PARISH OF ST KENELM,  
CLIFTON-UPON-TEME**



**ANNUAL PAROCHIAL CHURCH MEETING  
TO BE HELD IN CLIFTON CHURCH  
ON  
MONDAY 17<sup>TH</sup> MAY 2021  
AT 7PM**



**St Kenelm, Clifton**  
**Agenda for the Annual Parochial Church Meeting**  
**Monday 17<sup>th</sup> May 2021 at 7pm in Church**

*Opening Prayers*

**Part 1: Vestry Meeting for the Election of Churchwardens**

1. Apologies for absence
2. Minutes of the meeting held 5<sup>th</sup> October 2020
3. Matters arising
4. Election of Churchwardens

**Part 2: Annual Parochial Church Meeting**

1. Apologies
2. Minutes of the meeting held on 5<sup>th</sup> October 2020
3. Matters Arising
4. Reports
  - a) PCC Annual Report
  - b) Electoral Roll
  - c) Churchwarden's (including Fabric)
  - d) Deanery Synod
  - e) Team Rector
  - f) Team Vicar
  - g) Associate Priest
  - h) Curates
  - i) Readers
  - j) Health and Safety
  - k) Bell Ringers
  - l) Choir
  - m) Sidesmen
  - n) Friends of St Kenelm's
  - o) Pastoral Care Group
  - p) Safeguarding Report
  - q) WWRT Financial Statement for the year ending 31/12/20
  - r) Financial Statement for the year ending 31/12/20
5. Election of PCC Members
6. Co-opt Reader and Treasurer to Serve on the PCC
7. Appointment of Independent Examiner
8. AOB

**Part 3: Meeting of the New Parochial Church Council**

1. Election of Lay Officers – Lay Chairman, Treasurer, Secretary, Electoral Roll Officer, Standing Committee
2. A.O.B.
3. Dates for next PCC Meetings

*Closing Prayers*

**ST KENELM'S, CLIFTON ON TEME**  
**APCM MINUTES**  
**HELD ON MONDAY 5<sup>TH</sup> OCTOBER 2020, 7PM IN CHURCH**

Attendees: Revd Canon David Sherwin, Revd Becky Elliott, Barbara Seeley, Alana Cooper, Bob Davis, Janet Hann, Ruth Wilson, Patricia Snelling, Pippa Balch, and Liz Edwards. *Revd Becky Elliott left the meeting during Part 2, item 4.*

Apologies: There were no apologies.

David welcomed everyone and Becky opened the meeting with a prayer.

<b>Part 1: Vestry Meeting for the Election of Churchwardens</b> <i>(Anyone resident in the parish is entitled to vote)</i>		
1.	Apologies for absence were read out as above.	
2.	The minutes of the vestry meeting on 1st April 2019 were signed by David Sherwin as a true and accurate record of the meeting.	
3.	There were no matters arising.	
4.	<b>Election of Churchwardens:</b> Barbara Seeley was proposed by Patricia Snelling, seconded by Jackie Gilbert Alana Cooper was proposed by Janet Hann, seconded by Ruth Wilson The PCC were all in favour of electing them as Churchwardens for the coming year. David thanked Barbara and Alana for all their hard work over the past year, particularly on faculties. He welcomed them back for another year.	
<b>Part 2: Annual Parochial Church Meeting</b> <i>(Everyone on the church electoral roll is entitled to vote)</i>		
1.	Apologies for absence were read out as above.	
2.	The minutes of the APCM held on 1 <sup>st</sup> April 2019 were signed by David Sherwin as a true and accurate record of the meeting.	
3.	<b>Matters Arising:</b> More space for graves has been found so space is no longer so limited.	
4.	The reports that were contained within the APCM booklet and had been read by everyone before the meeting. The following points were noted: b) <b>Electoral Roll</b> – following the completed revision of the electoral roll the final number is 30. This is a reduction of one due to them moving away. The completed list will be displayed on the noticeboard for the required 2 weeks. c) <b>Churchwardens</b> – Alana and Barbara are still waiting for the quinquennial report. A huge thank you to the churchwardens and team from Pat for keeping the church open and clean during COVID-19. d) <b>Deanery Synod</b> – There will be big changes in deanery structures in 2021. Martley and Worcester West will be merging with Worcester East. There will be 6 big deaneries in the diocese. Janet will be attending Deanery Synod meetings via Zoom but feels that she cannot contribute and does not get as much out of the meetings when they are not held in person. The meetings are generally very interesting with a good speaker followed by discussion. After the merge there will be a lot more business in Deanery Synod. It is hoped that urban and rural churches will be able learn from each other. e) <b>WWRT</b> – The joint Alpha course was very successful. From the end of October the subscription to the WWRT website has been cancelled. All church activities will now go on the 'A Church Near You' website. Churchwardens will be given access for editing.	

	<p>f) <b>Team Rector</b> – David thanked the PCC for all their hard work, particularly during COVID-19. Clifton is one of the few parishes that open their church every day. The Archbishop said, “we are all about God’s work”, not a leisure facility. We all serve Him remarkably well. David is very grateful that the PCC has been able to do so.</p> <p>g) <b>Curates</b> – Unfortunately, the Halloween activities that went down so well last year, cannot take place this year. Becky has been signed off her curacy and has until July 2021 to find an incumbency. Jen Denniston hopes to be signed off next July as a non-stipendiary minister.</p> <p>h) <b>Readers</b> –David thanked Pat for all her hard work in these parishes and beyond. Jill Smith is mainly working with Churches Together, but also plays a part in this parish.</p> <p>i) <b>Health and Safety</b> –Pippa and Ruth thanked the PCC for their support. David thanked Ruth and Pippa for all their hard work.</p> <p>j) <b>Bell Ringers</b> – The bell ringers are not currently meeting and have had no visitors this year. They can ring for special occasions if they stay socially distanced. David thanked the bell ringers – he said they are an important part of the church.</p> <p>k) <b>Pushchair Praise</b> – The pre-school is currently unable to visit the church, so Pushchair Praise is on hold.</p> <p>l) <b>Choir</b> – Singing was banned during the pandemic but now choirs can sing if they stay socially distanced. They are enjoying singing simple hymns again.</p> <p>m) <b>Sidesmen</b> – Thank you to Mike Snelling for all the wonderful work he does.</p> <p>n) <b>Friends of St Kenelm’s</b> – 2019 was very successful, raising over £1k. Friends plan to have a meeting before Christmas 2020 to look positively towards next year. David thanked Nigel for everything he has done.</p> <p>o) <b>Pastoral Care</b> – Pat said it has been hard work keeping in touch with everyone during COVID-19. They miss Home Communion. Pat thanked the PCC for their support and for providing the funds to be able to take a small gift and cards to those that will benefit. Pam W keeps an eye on Saxon Close.</p> <p>p) <b>Safeguarding</b> – There were no safeguarding incidents to report this year.</p> <p>r) <b>Financial</b> – 2019 income: £18,882 expenditure: £20,044 Balance was an overspend of £1162. £5,000 was paid to Parish Share. The diocese is revising the Fairer Share in 2022 as they recognize that it is not working as intended. Barbara and Alana thanked Bob for all his hard work on the accounts.</p>	
5.	<p><b>Election of Deanery Synod Representatives:</b> Janet Hann was proposed by Jackie Gilbert, seconded by Pat Snelling Ruth Wilson was proposed by Alana Cooper, seconded by Jackie Gilbert For a 3-year term 2020–2023. All were in favour.</p>	
6.	<p><b>Election of PCC Members:</b> Pippa Balch was proposed by Ruth Wilson, seconded by Barbara Seeley) Jackie Gilbert was proposed by Patricia Snelling, seconded by Ruth Wilson) Janet Hann was proposed by Alana Cooper, seconded by Ruth Wilson) All were in favour Ruth Wilson was proposed by Bob Davis, seconded by Janet Hann) Bob Davis was proposed by Ruth Wilson, seconded by Janet Hann)</p>	
7.	<p><b>Co-opt Reader:</b> The Co-option of Patricia Snelling as Reader was proposed by Janet Hann, seconded by Alana Cooper. All in favour.</p>	
8.	<p><b>Appointment of Independent Examiner</b> – Bob Davis proposed, and Barbara Seeley seconded asking Jamie Elliott to be the Independent Examiner for 2020. All were in favour.</p>	
9.	<p>There was no other business.</p>	

### Part 3: Meeting of the New Parochial Church Council

*(For members of the PCC only)*

1.	<b>Election of Lay Officers:</b> Lay Chairman: Barbara Seeley and Alana Cooper were proposed by Janet Hann, seconded by Pippa Balch. Treasurer: Bob Davis was proposed by Barbara Seeley, seconded by Alana Cooper. Secretary: Liz Edwards was proposed by Janet Hann, seconded by Barbara Seeley. Electoral Roll Officer: Janet Hann was proposed by Alana Cooper, seconded by Bob Davis The Standing Committee consists of the Vicar, Lay Chair, Warden, Treasurer and Secretary All were in favour.	
2.	<b>A.O.B.:</b> Safeguarding – Rachel Austin to be invited to a PCC meeting to talk through the action plan for Promoting a Safer Church and safeguarding training. Barbara proposed and Pat seconded that the PCC approve and will follow through the actions advised on the Plan for Promoting a Safer Church. All were in favour. The ‘Promoting a Safer Church’ and a new Childline poster to be put on the porch noticeboard. Liz/David to make the PCC aware of any online safeguarding training that needs to be done.	BS           LE/ DS
3.	<b>Dates of Next PCC Meetings (all at 2pm):</b> 9 <sup>th</sup> November 2020      12 <sup>th</sup> July 2021 11 <sup>th</sup> January 2021      13 <sup>th</sup> September 2021 8 <sup>th</sup> March 2021      8 <sup>th</sup> November 2021 10 <sup>th</sup> May 2021	

The meeting finished at approximately 8.15pm with all saying The Grace.

## ST KENELM, CLIFTON - Membership of the PCC 2020-21

### Clerks in Holy Orders benefited or licensed to the parish or incumbent within the group:

Revd Canon David Sherwin – Team Rector – [davidwin56@aol.com](mailto:davidwin56@aol.com) 01886 888664

Revd Anne Potter – Team Vicar – [revannepotter@gmail.com](mailto:revannepotter@gmail.com) 01886 832355

Revd Becky Elliott – Curate – [revrebeccaelliott@btinternet.com](mailto:revrebeccaelliott@btinternet.com) 01886 812451 (*until December 2020*)

Revd Jen Denniston – Curate – [jendenniston@gmail.com](mailto:jendenniston@gmail.com) 01886 853280

Revd Jennifer Whittaker – Associate Priest – [jenmwhittaker@icloud.com](mailto:jenmwhittaker@icloud.com) 01886 833897

Revd Canon Ruth Wintle – Retired Priest – [ruth.wintle@btinternet.com](mailto:ruth.wintle@btinternet.com) 01905 427109

### The Churchwardens (and Lay Chairs):

Barbara Seeley – [barbarachristineseeley@yahoo.co.uk](mailto:barbarachristineseeley@yahoo.co.uk) 01886 812763

Alana Cooper – [alanandalana@hotmail.com](mailto:alanandalana@hotmail.com) 01886 812520

### Readers who are licensed to the parish:

Patricia Snelling – [patricia.snelling@btinternet.com](mailto:patricia.snelling@btinternet.com) 01886 812443

Jill Smith – [hillheadfm@aol.com](mailto:hillheadfm@aol.com) 01886 853311

Mark Wild – [mwild@cofe-worcester.org.uk](mailto:mwild@cofe-worcester.org.uk) 01905 732806

### All persons who are on the roll of the parish who are lay members of any deanery synod (or diocesan synod or general synod) (*2 members for an electoral roll of 26-100*)

Ruth Wilson – 2020-2023

Janet Hann – 2020-2023

### Representatives on the Deanery Pastoral Committee:

Ruth Wilson and Janet Hann (Barbara Seeley as deputy) – from March 2019

### Elected Representatives of the Laity (*up to 6 for an electoral roll up to 50*)

Bob Davis (Treasurer) [bob.davis39@hotmail.co.uk](mailto:bob.davis39@hotmail.co.uk) 01886 812569

Pippa Balch – [pippap.balch@gmail.com](mailto:pippap.balch@gmail.com) 01886 812412

Ruth Wilson – [a.w.wilson@btinternet.com](mailto:a.w.wilson@btinternet.com) 01886 853574

Jackie Gilbert – 40 Manor Road 01886 812471

Janet Hann (Electoral Roll Officer) [janethann@btinternet.com](mailto:janethann@btinternet.com) 01886 812122

### Co-opted Members:

Patricia Snelling – [patricia.snelling@btinternet.com](mailto:patricia.snelling@btinternet.com) 01886 812443

### PCC Secretary:

Liz Edwards (non-member of the PCC) – [lizedwards69@aol.com](mailto:lizedwards69@aol.com) 07726 927026

### Parish Safeguarding Representative (PSR):

Rachel Austin (non-member of the PCC) – [rachelm.austin@gmail.com](mailto:rachelm.austin@gmail.com) 01886 812880

### Team Safeguarding Officer (TSO):

Alison Khan (non-member of the PCC) – [wwrtsafeguarding@gmail.com](mailto:wwrtsafeguarding@gmail.com) 01905 423987

### Delegates to Report any Serious Safeguarding and Non-safeguarding incidents to the Charity Commission:

Bob Davis and Alana Cooper – from March 2019

(*A quorate amount for a meeting is 1/3 rounded up*)

The Standing Committee comprises of the Vicar, Lay Chair, Warden, Treasurer and Secretary

## REPORTS:

### A) PCC ANNUAL REPORT

The PCC met 4 times during the year (April 2020 to April 2021), a short meeting to appoint officers following the APCM in October and ordinary meetings in September 2020 and March 2021. There was also a shortened meeting in April 2021 to accept the accounts prior to the APCM. The number of meetings was substantially reduced due to the restrictions of the Covid pandemic and the reluctance of the PCC to meet via Zoom.

There were no Archdeacon's Visitations in 2020 due to the Covid pandemic.

It was agreed from September 2020 that PCC meetings would be held on a Monday afternoon on the 2<sup>nd</sup> Sunday of every other month (where possible).

In July 2020, the PCC was consulted about changes to the deanery structure. In January 2021, the Deanery structure was changed - merging 13 deaneries into 6 larger deaneries. The Deanery of Martley and Worcester West has merged with Worcester East and the Droitwich Saltway Team Ministry, to become Worcester Deanery. Diane Cooksey is the new Area Dean and Robert Pearce is the new Deanery Lay Chair.

In January 2021, the Diocesan Scheme for the Inspection of Churches was changed so that PCC's can now approach any professional to inspect the church, subject to complying with Church Buildings Council's (CBC) guidance and the advice of the Diocesan Advisory Committee (DAC).

In March 2021 details regarding the proposed pastoral reorganisations were circulated to all PCC's for any representations to be made by 4<sup>th</sup> May 2021. The main changes being: Crown East to join the Worcestershire West Rural Team, Lower Broadheath to join Hallow and Grimley with Holt and Lower Broadheath, St John's, St Clement's and St Michael's to form the Worcester City West Team.

The safeguarding and domestic abuse policy was updated and approved at the PCC meeting on 8<sup>th</sup> March 2021.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Following the APCM in October 2020 the PCC had 5 elected members of the Laity (leaving one vacancy) plus one co-opted member and 2 churchwardens. There are 2 Deanery Synod representatives who are also PCC members.

During 2020 there were 0 baptisms and 1 wedding. There were 4 funeral services held in church and 1 burial of ashes. There were also 2 funeral services held at a Crematorium for Clifton parish and 1 home burial.

Each meeting opened with a prayer and closed with all saying 'The Grace'

*Liz Edwards - PCC Secretary*



## **B) ELECTORAL ROLL**

Following the initial closure of all churches due to Covid 19 restrictions St Kenelm's reopened for private worship immediately afterwards. It was noted that there were several visitors and as soon as services were held again, the church welcomed some new faces to the congregation.

Although the church is thriving, numbers on the Electoral Roll have not increased. The current number of entries on the Roll is **29** which is one less than 2020 due to the death of one of our Roll members.

The Electoral Roll notices have all been posted as required and the contact name for new or amended entries remains as Janet Hann.

*Janet Hann, Electoral Roll Officer*

## **C) CHURCHWARDEN'S (INCLUDING FABRIC)**

2020/2021, has undoubtedly been the most unusual time for St Kenelm's. In line with Government directives, the church was locked for the first time since the 1200s. As soon as permitted, the church was reopened for private prayer. This involved the setting up of a rigorous cleaning regime and we would like to thank all of those involved, for their help. Thus, we have managed to open all day, every day with a failsafe system of the wardens cleaning should anyone need to miss a day, but they rarely do!

Our great leader David, and lovely Becky were kind enough to do Zoom services through the blackest days but resumed the 'real thing' as soon as legally allowed. We have been fortunate enough maintain about two 'live' services a month, almost all the time, also being aided by our wonderful Pat Snelling.

In November we regretfully had to say goodbye to Becky who has moved to her own Parish. Despite restrictions we managed to have a well-attended farewell service.

Considering problems and restrictions, services have had a reasonably good attendance. This includes Remembrance Service (outside) and a great Carol service (also outside), not to mention David making it to the church through snow and flood.

For Christmas we invested in an artificial Christmas Tree, plus extra lights, to be a beacon of hope in dark days. This will hopefully be serviceable for many years to come thus providing a saving and be a token towards the unnecessary felling of trees.

Our new notice board is still awaiting a visit from its maker to correct some safety issues for its use.

FABRIC: We finally received our quinquennial report in 2021 (they had lost it for six months). Although it contained Amber warnings rather than Red, it is still quite devastating as there is a lot that requires attention. Such work as we were able to accomplish without a faculty was started immediately.

We have replaced the safety railing and gate by the steps down to the boiler room, the steps have been cleared of vegetation.

The gutters have been cleaned and the roof repaired.

Leaves have been cleared from the drains.

A small sub-committee has been formed to deal with the faculties and ensuing work for both the tower and window.

The electrification of the clock is now going ahead as the faculty has (with some nudging) now been granted.

The Peace Garden has been regularly strimmed to prevent it returning to its wild state and is still a work in progress, due to major flooding which also severely affected the churchyard.

We now have three bins, landfill, recycling and brown garden waste, which we hope will help keep the churchyard neat.

Also, we would like to thank Bob Davis, retiring from his years of being our Treasurer, not an easy task.

The Parsonage Board has (at the end of March), advised us that they are selling the Vicarage.

Could we again thank everyone involved in keeping St Kenelm's church up and running as the heart of the village, it cannot happen without you all. Love and God bless.

*Alana Cooper and Barbara Seeley - Churchwardens*

## **D) DEANERY SYNOD**

Due to the restrictions of Covid 19 the WWRT were only able to meet via zoom this year. The usual format of Deanery discussions preceded by a speaker were curtailed to Deanery discussions only.

Reverend Anne Potter, the initial Lay Chair took the first meeting on 11<sup>th</sup> November 2020 where a report from Deanery Synod was given where amongst other items it was also stated that the losses for the year for the Diocesan budget were not as bad as had been forecast and it was hoped to break even by 2023.

The impact of Covid had already affected every church and expressions of how this in turn would affect WWRT. The announcement was made that Reverend Becky Elliott was also leaving the Synod as she was due to take up her new placement at Holy Trinity and St James in West Malvern.

The final meeting of the WWRT was on 26<sup>th</sup> January 2021. Concerns had been made about the Deanery restructuring but this had not met with any changes. Several area committees (Education etc) had not met during this time.

Reverend Anne thanked everyone for their work on WWRT and advised that Reverend Diane Cooksey would be taking up the post for the new Deanery of Worcester. She was then currently the Rural Dean of Worcester East. The Deanery representative numbers and therefore members would not change with the coming of the new Worcester Deanery.

The inauguration of the new Worcester Deanery Synod took place on 9<sup>th</sup> March 2021 where formal appointments of Lay Chair and the leadership team took place.

Reverend Diane Cooksey was commissioned to her role by Bishop Martin, Bishop of Dudley in a short service of prayer and confirmation. Additional business was mainly on the formation of the new Deanery.

These meetings were all held via zoom and are expected to continue that way at present.

The current Deanery representatives for this parish are Ruth Wilson and Janet Hann.

*Janet Hann*

## **E) TEAM RECTOR**

We have lived through what will be a notable year in history for all the wrong reasons. The awful pandemic, the virus, infecting millions and claiming many lives across the world continues to rage but we pray the efforts to bring it under control will be successful. In the midst of this we have seen within our own country a marvellous response of service particularly within the first lockdown. From the tireless efforts of the NHS to local individual efforts everyone tried to play their part, even if that meant staying at home.

Within all this it has rightfully been recognised by government and the people how important was the response by the Church. Even though our buildings were closed, and I know for all of us that was difficult not to be able to use them, we carried on as the church exiled online. We found new and creative ways locally to be the 'Body of Christ' both online and within our communities.

We learned new skills that enabled us to record you tube services and meet on Zoom and even to live stream events. The weekly thoughts were provided to encourage us all by a developing ministry team, not just of clergy but of our readers and ALMs. We were also grateful to our churchwardens and PCC's who continued to meet when they could either on Zoom or when allowed face to face to make sure the work of the Church continued. We worked together to make people aware of funding shortfalls and through the generosity of many we were able to keep going. Thank you too all for the way in which Parish Share was met in these most difficult of circumstances.

The clergy team found themselves meeting on Zoom more and developed stronger links across the team. Can I take this opportunity to thank them for their fellowship even though online, for Anne, Jennifer, Becky, Jen, and Ruth, and I extend that thanks to our readers, Jill, Pat, and Mark and to all our ALM's and Churchwardens and PCC's, thank you for your fellowship in the Gospel.

We were grateful to our Curate Becky Elliot, Doug Whittaker, and others for their work with the digital media skills that enabled us to communicate with you all. For the work Becky, Jen, Jill, and others did setting up the 'retreat in daily life' course. We were thankful for the way in which the Churches together group led us with online teaching, which continues to be developed. This too enabled us to join much closer together across the team.

Not everyone could of course join us online, and many phone calls were made to make sure people were OK, checking if there were any needs to be met. The Pastoral Team Led by Jennifer Whittaker and Pat Snelling and others brought Palm crosses, cream teas, Christmas tidings and a human face to many a doorstep so that people did not feel isolated. For their hard work we thank them.

Team development continued and the 'Pew Sheet' was turned into a news sheet for the whole team. Our admin worked from a distance, Alison and Liz keeping the communication flowing. All this strengthening links across the team that is the WWRT.

Our Curates found themselves on different paths, for Jen, illness would have its impact and we continue to pray for her healing as she continues with her treatment, it has been good to see her online when she has been able. For Becky, her path was to lead to Malvern, taking up her role as Vicar of Holy Trinity and St. James Malvern. For most this was a service we had to enjoy via live stream, we continue to pray for her in her new ministry and thank God for all she brought amongst us in her years with us.

So, what next? Life is still not back to what we might call normal, but it is important we learn from the journey we have been on and continue that journey together. We cannot and should not just slip back to how things were, we cannot, finances are stretched, and we have less fulltime clergy. But we are the church of God and in our Lord's strength we will move forward together. We are not lone parishes anymore - we are a team and I pray we will grow as a team as the years move on. God bless you all, David

*Rev Canon David Sherwin, Team Rector WWRT*

## **F) TEAM VICAR**

What a strange year. I don't know about anyone else but I feel we have lost a whole year and yet we have achieved so much resulting from lockdown. In January 2020 as Mike and I flew home from visiting close friends in Australia the crew and others were wearing masks in response to fears around COVID-19. Little did we comprehend exactly what was ahead of us. Then in March, as most of you will know, I was privileged to go to Peru, one of our Diocesan World Church partners and a week after returning we entered our first lockdown which included the closure of all our church buildings.

And so, the clergy, with the greatly appreciated assistance of our Readers and ALMs across the team, responded to the challenge of modern technology – especially Zoom and YouTube – enabling continued worship across the WWRT. Many of our regulars engaged but we were also very aware of those who could not for whatever reason – there are also some who have, over the course of time, got themselves onto Zoom with help from their neighbours.

YouTube services have had their own followings; the festival ones such as rogation and harvest, giving thanks for so many aspects of our rural life, had many views; the weekly communion from Rev Jennifer Whittaker and her husband Doug has had a faithful set of viewers who have been really grateful for the opportunity to celebrate the Eucharist within their own home; the 'Thought for the Week' which the wider ministry team have been wonderful in keeping going over the year (and continue to do so); the Advent windows another greatly appreciated daily YouTube walk through the 24 days to Christmas.

Then there have been Zoom services giving parishioners across the team the opportunity to join together in worship, and even have a chat in the breakout rooms. By December 2020 we were planning a series of Lent Talks, on Zoom which by its very nature allowed us to invite speakers from anywhere in the country (which proved to be a great success).

When we were able to open our buildings for services in the summer months, we did so with caution having carried out full risk assessments, which were, and are, continually being reviewed. There were regular worshippers who were still shielding alongside others who were not sure about going physically into church which was totally understandable. On the other hand, there were a number of our churchgoers who preferred to attend services in the building, despite the social distancing, sanitizing and no socialising over a cuppa!! This brought new challenges resulting in a 'mixed economy' of services offered across the WWRT by the end of the year.

The annual report offers an opportunity to thank those we work alongside in following our calling to serve in the name of Christ. Personally I would like to thank the clergy team, David, Jennifer and Ruth and our curates Becky and Jen for the collegiate way in which we have worked together across the WWRT - so often in 2D!; the rest of the ministry team Readers Pat, Jill, Mark and ALM worship leaders Doug, Rob, Catrine, Helen, Barbara, Sally and Penny for all their help and support; those who have continued pastoral care and particularly in my patch, Ellen Gwynne and Sue Ganderton; Paul Reeve and Ina Steele for looking after the team finances and Alison Khan for safeguarding and DBS admin; all the churchwardens, PCC secretaries, treasurers and members who have carried out their responsibilities of caring for our parishes during a very difficult and unusual year. I would also like to express my huge gratitude to David for his wisdom and guidance not only as a colleague but in my tenure as Rural Dean of Martley and Worcester West (which I happily relinquished when the much larger deanery of Worcester was formed).

We entered 2021 with so much uncertainty, yet with a wonderful opportunity to reflect upon what it means to be church; how do we re-imagine our mission within our parishes; how are we going to re-weave relationships with both our worshipping and wider communities; whilst continuing to reconcile how God has been working in and through all the upheaval of the past year. And so, moving on, as Kingdom People in our parishes, we need to pray about and discern, with God's help, the way forward for our parishes across the team, ever mindful that we are, both individually and collaboratively, an integral member of the body of Christ.

*Rev Anne Potter*

## **G) ASSOCIATE PRIEST**

Thinking back to April 2020 we were beginning to find a way forward in lockdown never dreaming that we would still be in the same position 12 months later. As my ministry focuses on pastoral work the phone calls, emails and Zoom meetings have been constant, even during the periods of relief from the strictest regulations.

Douglas and I continue to share a Home Communion Service each week and again we could never have envisaged doing so for so long. It is a great privilege and from comments received seems to be achieving its aim of maintaining a regular bit of normality during this very strange period.

After Becky, our lovely Curate whom we miss greatly, pointed us towards something she had read about, the Pastoral Team found a way of still sharing hospitality with those who usually attended our Tea Party, Tea Services and Advent Soup Lunch. Afternoon Tea with freshly baked scones, cream, and Jam, even a tea bag was delivered to over 70 households. Christmas brought bags (hand made by one of our group) of Comfort and Joy, a card reflecting God's love in February and finally, Easter bags with a hot cross bun, Easter biscuits and a Palm Cross. Just to say we had not forgotten people and to lift sagging spirits. All much appreciated as you can imagine.

The LinC team joined in the action at Christmas and Easter - it is surprising how much of a Christmas Dinner-style offering you can put in a Christmas stocking! The small wooden crosses in the Easter bags were very well received. How we long to return to being able to gather and chat again!

I am as ever so very grateful to both teams who are always so willing and so generous with their time and what they give.

Frustrating is for me the word that best describes this past year with the hardest times being when I have felt unable to attend Sunday Services or take part in a Funeral, but by far the most distressing is not being able to offer the usual comfort to those who are ill, suffering or mourning.

On the plus side we as a Team have got to know more people across our area, shared our worship and discussions and learned how to use modern technology for our ministry, although my grasp of technology is still very limited as I am so well supported by Douglas that I have not had to make the effort. I am very grateful to him.

Finally thank you to the Team, to our wardens who have worked so very hard looking after the buildings and keeping us all safe, and to everyone who has been so supportive over this past year. Many blessings.

*Rev Jennifer Whittaker*

## **H) CURATES**

Although 2020 started rather normally, we were soon thrown into the strange world of Covid 19 and Lockdowns. A cancelled Lent Course, cancelled services, closed churches.

Ministry took on a shape we could never have imagined as we learned how to make videos and put them onto YouTube, hold meetings and services over Zoom and minister to those who were isolating at home.

Highlights of the year include being involved in the Churches Together courses on Zoom, first reflecting on talks given by artist, Charlie Mackesy and then on the story of the Prodigal son.

Back in January I had planned, with Max and Cecilia Jourdier to run an Ignatian retreat in daily life, using online material, with participants meeting weekly, over tea and cake to discuss how they found the retreat. This also moved to Zoom. We had initial concerns about the impersonal, distant nature of Zoom but were amazed by the depth of sharing and conversation. The retreat content was perfect for this strange time of lockdown, giving people space and structure to being with God, when so much else felt uncertain.

It was a joy to be able to return to church for service in June, despite the social distancing and being unable to sing. We enjoyed summer with meetings in the Rectory garden.

During the spring David and I finalised the paperwork needed to complete my curacy and I was 'signed off' by Bishop Martin, meaning that I had fulfilled all the requirements and was ready to be a fully-fledged vicar. I would have been very happy to stay where I was in the WWRT team but knew this would not be possible. I was invited to consider looking at some potential Churches.

In September, I was interviewed for the role of Vicar of the Benefice of Holy Trinity, North Malvern and St James, West Malvern and we were delighted when I was offered the post.

In November, on my final Sunday, we were able to hold a couple of services to say goodbye. One in Clifton upon Teme and one in Martley. Unfortunately, not the big party we would have liked so that we could see everyone, but it was still special, none the less. In December we moved to Malvern, ready to be licensed and start my ministry here in January.

I could not have asked for a better curacy. I was made so welcome across the WWRT and have had so many wonderful experiences, met so many lovely people and made some special friends. There are too many people to thank individually, for all of you that helped and supported me and made me feel at home I am truly thankful. I am so blessed to have been guided through this curacy journey with Rev David as my Training Incumbent - and even though I have moved away and have churches of my own now, he will always be my T.I!

*Rev Becky Elliott*

This past year has provided many learning opportunities! Clergy and lay people have developed a 'mixed economy' of services, online and live. I have led a variety of services in churches and churchyards, as lockdown restrictions allowed, including the Ascension Day service from Harpley churchyard with Rev Becky, and the outdoor Harvest Thanksgiving, and a Baptism at Suckley. I led an online service on 'The Good Shepherd' and my 'Thoughts for the Day' focused on 'Virtual Hugs' and 'Rest and be Thankful'.

Setting up the online Lent Retreat enabled a weekly sharing 'Getting to Know Jesus'. I joined the Churches Together team leading the virtual video 'Home groups' based on Charlie Mackesy's 'The Boy, the Mole, the Fox, and the Horse', and Tim Keller's 'The Return of the Prodigal'. Internet speeds and technical connectivity have not always been strong, but it has been lovely to see people across the WWRT parishes connecting in new and deeper ways in breakout groups, learning more about God, and ourselves, on our journey of faith.

As the pandemic broke out, I cycled round homes in Harpley and helped develop a Clifton/Harpley network, linking local volunteers offering practical help to the isolated or shielded. Setting up the Harpley Community WhatsApp has been valuable for people to keep in touch through the year.

Creating sustainable church buildings and bio-diverse churchyards is important in addressing Climate Change and the environmental crisis. I have worked with several WWRT PCCs towards Eco Church awards, aiming to improve our carbon footprint, by e.g. eliminating non-biodegradable Floral Foam (Oasis) from flower arrangements, installing birdboxes in churchyards, and reducing car miles.

Monthly Curate Training days have covered topics such as: Pioneer Ministry; Growing as a Leader; Church in Pandemic; post-Pandemic church and Ministry; along with dedicated Quiet Days at home or with other curates.

In monthly Theological Reflection sessions with curate colleagues, I have reflected on such topics as: 'How to Communicate our Faith', 'Isolation in Covid', and 'We like an old-fashioned, traditional priest'.

Recent Chemotherapy and surgery have gifted me new perspectives on illness and wellbeing. It has enriched my understanding of life and death and resurrection and, amid the highs and lows, deepened my sense of God's grace, presence, and healing. Nick and I and our family are grateful for your prayers and kindness over the winter.

*Rev Jen Denniston*

## **I) READERS**

It has been so sad to see our churches closed for worship but feel I must congratulate St Kenelm's wardens for their truly great efforts to keep St Kenelm's open daily during the pandemic for private prayer.

It was for me a busy start to the year with Morning Prayer, and Evensong services in St Kenelm's also within the team and Hallow and Grimley.

Home communions were taken as and when the conditions were appropriate during the year. I very much hope we can soon resume home communions, but I have been able to keep contact via telephone and letter.

My Day Chaplain duties in the cathedral have continued in the period during the year when it has been fully open, but the closures have been severe.

I now know about the existence of Zoom and WhatsApp and have been pleased to participate in this technology, in the first instance with a lot of help from Becky. It was not easy, but gradually I have got to grips with it and have participated and contributed in services, and Thought for the Week.

I must say one of the great joys has been the school assemblies which with great contribution and enthusiasm from the school we were able to hold in the church.

I would like here to say a thank you to Becky, it was always a joy to work with her, and a notable occasion was the Remembrance Service held in the churchyard and participating with preparing a candidate for confirmation. Together we also took the All Souls Memorial service, and very interestingly the Grave Talks with both Becky and Jen

Yes, as we often hear it has been a year like no other, and how well has St Kenelm's responded in keeping the church alive, I think we will all remember the Carol Service in the Churchyard.

Thank you to all those who have helped me during the year, at the end of the day it is a team effort, I truly appreciate you all

*Patricia Snelling*



What a strange year! Yet, what a blessing of a year!

I have taken no in-house services since February 2020; however, I have in recent times, been busy involved with zoom services at Harpley. I was part of the leadership group with Becky and Jen who set up, on Zoom, the Jesuit daily Lent retreat course which we held on Mondays. This lasted six weeks and we had follow-on meetings together until November. A very special time was had by all who attended. Colleen Boon joined us from California; just one of the joys of Zoom. I also had the privilege, with Becky and Pat, in leading a confirmation course for a lovely lady in Clifton. I also was involved with the Advent course and Thought for the Week.

Rev Becky was our go-to for support and teaching on how to manage Zoom but, as her time drew near for leaving us, Rev Jen and I said we must learn how to do Zoom confidently before Becky moves on. Sadly, Jen became ill, and the task was left to me - very non tech person. It is interesting that when you can see the benefits of this tech stuff for mission it inspires you to embrace it. I have lots more to learn but watch this space.

Churches Together in The Teme Valley through a lot of prayer put a course together using the Charlie Mackesy You Tubes from H T B London with their permission. This course lasted 4 weeks on a Wednesday evening with about 40 people. We then held another using YouTubes of Tim Keller on the Prodigal Son, again on Wednesday evenings for 4 weeks with approximately 35-40 people on Zoom.

My observations are that Zoom has brought the WWRT closer together through on-line services and courses. It will be a joy to meet up with everyone when this becomes possible as we know each other so much better.

Rev Becky is greatly missed and her family. I felt I learnt so much from her ministry among us.

I pray that God will continue to sustain Rev Jen through her treatment. Again, it has been so good that when Jen has been able to, she has joined in fellowship with us on Zoom. Jen is always full of wisdom and encouragement.

I continue my work as a trustee with the Quiet Garden Trust, again, yes you got it ..... on Zoom.

Bishop Martin of Dudley summed it up so well - no travelling, no getting home late from meetings, expenses reduced – winning all ways round.

So, I feel Zoom (other online communication channels are available, of course) is here to stay and God has shown us that He uses it by the power of his Holy Spirit to sustain us in difficult times in fellowship with one another.

*Jill Smith*

## **J) HEALTH AND SAFETY**

Throughout the year regular checks have been made to ensure the building and its surrounds continues to be a safe place to worship. Due to COVID guidelines the church building has been through periods of closure and some planned projects have had to be put on hold. Thanks are extended to the churchwardens and voluntary cleaners who organised and took on the role of daily sanitising the church to meet the guidelines for the church to be open for private prayer when allowed.

Iron railings have been installed around the steps that go down to the boiler room to help prevent any accidental falls from, the pavement height around the church. The project to install electronic winding gear for the clock to reduce the need to access the loft has also made progress with permissions agreed and the necessary electronics now fitted. This project will be completed by the summer.

The planned disabled access from the pavement to the churchyard to allow access for the less mobile, wheelchairs and pushchairs continues to need architect plans to be submitted to MHDC. Hopefully more progress will be made on this in the following year.

*Ruth Wilson and Pippa Balch*

## **K) BELL RINGERS**

Due to the Covid pandemic the Clifton Bell Ringers have not rung since February 2020. Our monthly Friday meetings with Martley and District Ringers have also been suspended, and we have not had any visiting ringers.

*Bob Davis – Tower Captain*

## **L) CHOIR**

Due to the coronavirus regulations, the choir was only able to practise on a few occasions & of course, services were cancelled for much of the year. However, we did have an outdoor Carol Service, with social distancing, and the congregation enjoyed joining in with the choir to sing the carols. We do hope that things will get back to near normal, for everyone, by the end of this year.

*Doreen Maclean*

## **M) SIDESMEN**

Nothing to report in this very unusual year except to thank everyone who did participate when we were able to hold services, and I will be pleased to welcome back everyone's support when we return to something like normal times.

*Mike Snelling*

## **N) FRIENDS OF ST KENELM'S**

Due to the Covid restraints, we have obviously been unable to plan events or indeed meetings during the past year. We have, however, been grateful for some small donations during the year.

We still have the offer of a talk on the history of Hop Picking in the Tenbury area by Ray Morris which would have taken place last September. We would hope that this may take place this September taking numbers etc into account. Furthermore, there has been the suggestion of an outdoor Tabletop sale for the summer. In addition, it is very much to be hoped that we can have an outdoor Songs of Praise following the last successful event.

All these matters will be considered and discussed at a meeting of the committee at the end of April.

Our main aim during the past year has been to keep in contact with Friends both in the village and further afield, and a newsletter will be prepared to send out following our April meeting.

*Nigel Roberts*

## **O) PASTORAL CARE**

The Pastoral Care team have reacted and adapted to the lack of contact we have been able to have, and where, in normal circumstances home visits would have been appropriate. We have been able to give care and comfort to bereaved families, which have all received a card and a small gift of a plant on behalf of St Kenelm's, and ongoing contact as long as was necessary.

May I thank all the team for their help and dedication to what is a most difficult yet rewarding task.

*Patricia Snelling*

## **P) SAFEGUARDING REPORT**

The Parish Dashboard App is now the only way to audit safeguarding within St Kenelm's. Dashboards make safeguarding administration and governance simpler for everyone. Both Rachel Austin and David Sherwin have access to this, but it can be extended to others on the PCC if wanted or needed. Last year's Action Plan highlighted the need for basic safeguarding training for all. We have been moved to Level 3 now.

A new Action Plan for 2021 needs to be approved by the PCC. Included in this are 2 policies that we have not had before - Policies for recruiting Ex-offenders and Use of Social Media. We have had discussions on these policies, and they will be approved at the next meeting.

The PCC has adopted 'Promoting a Safer Church' as their safeguarding policy and this policy is available to all members of the Church as well as being displayed in the Church.

Rachel Austin has completed the C0 and C1

Safeguard training course as well as the Leadership (C2) training. There is now a requirement that **all PCC members** should take the Safeguard training (C0). The C1 course is necessary for all lay workers or church workers and the C2 course is for Church Wardens, Clergy, and Readers and needs to be renewed on a 3-year basis. All the courses are online at the moment and are easily accessible once you have registered on the C of E website. The C0 training could take place as a PCC meeting in church. We need to be really proactive; we all need to be able to say, without any doubt, that we take safeguarding seriously and complete the courses.

A Safeguarding Poster with who to contact is present on the noticeboard and the Safeguarding Policy is available for all to see at St Kenelm's.

*Rachel Austin – Parish Safeguarding Representative (PSR)*

## Q) WWRT FINANCIAL STATEMENT FOR YEAR ENDING 31/12/20

### WORCESTERSHIRE WEST RURAL TEAM

#### Receipts and Payments for the 12 months ending 31 December 2020

##### Receipts

Team Parishes		500.00
Benefice service	(note 1)	83.55
Alpha course	(note 2)	477.25
sub-total		<u>1060.80</u>

##### Payments

Bible Society booklets		270.00
Website updates and Maintenance		269.73
Communication expenses		763.45
Palm Crosses		57.00
Alpha Course	(note 2)	40.00
Audit fee		40.00
sub-total		<u>1440.18</u>
deficit for period		<u>-379.38</u>

Note 1 Benefice Service held at Broadwas 29 December 2019

Note 2 Relates to 2019 Alpha course and processed after last financial year end

##### Bank reconciliation

balance at bank 31/12/2020	501.48
less payments outstanding	-365.00
reconciled balance 31/12/2020	136.48
balance at bank 01/01/2020	515.86
less deficit for period	-379.38
balance at bank 31/12/2020	136.48

I have examined the documents and bank statements of the Worcestershire West Rural Team produced to me and certify these accounts are correct in accordance therewith.

J. I. Lamb 28.01.21

# R) FINANCIAL STATEMENT FOR YEAR ENDING 31/12/20

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## ST KENELM'S CHURCH CLIFTON UPON TEME

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2020

2019	GENERAL FUND	2020
	<b>INCOME</b>	
4418.14	Collections at regular services	1866.47
0.00	Non-covenanted envelopes and debits	100.00
125.01	Special Collections (weddings/funerals)	0.00
0.00	S colth parish special appeal	0.00
3874.60	Fees funerals /weddings	1579.20
15.40	FWO Boxes	21.62
28.78	Offertory box	0.00
4686.60	Gift Aid ( covenants and envelopes)	5757.5
1745.68	Plus tax repaid	1246.91
6432.28	Interest on deposits capital res account(fromstmnt)	7004.41
42.05	Interest on investments(cbf fixed int Haselgerove)	11.63
312.00	cbf dep account interest	261.22
0.00	Repair fund	0.00
0.00	Funds received for transfer re-charities	0.00
2400.00	Grants received re general funds churchlands etc	90.01
	transfers to bellringing funds	0.00
	capital trfrs from reserves	0.00
0.00	grants /donations received	0.00
615.10	Fund raising for capital repair fund grants/ ins	
542.90	Fund Raising Events for general funds	172.75
76.00	Friends of St Kenelms fund raising see note 1	14.00
18882.26	Other donations transfers	
18882.26	<b>TOTAL RECIEPTS</b>	11121.31
0.00	Net income for year	11121.31
18882.26	capital items & transfers	8000.00
	Net income excluding capital items	19121.31
	<b>EXPENDITURE</b>	
461.28	Licences & subscriptions	117.00
5000.00	Quota Parish share	4800.00
0.00	Visiting priests regular services	41.40
1005.24	Allowances organists	120.00
221.84	Electricity	197.54
1153.32	Oil	974.54
0.00	Water	26.07
0.00	telephone/ sound system	0.00
820.00	Repairs & replacements	
2649.52	Insurance	2700.83
1416.38	Churchyard	2058.62
	Choir & youth	
127.84	Wine wafers & candles	
1315.35	Maintenance	
249.60	Cleaning	776.00
	Clock	256.80
	Organ	0.00
0.00	Fire extinguishers	0.00
	Boiler	0.00
222.00	Bells	0.00
	Mission giving	90.01
	event expenses	0.00
1342.32	Administration & Stationery	1292.12
0.00	Funds for transfer	0.00
1782.00	costs per secretarial net	2489.75
2277.65	Costs priests net	2327.43
	recharged to parishes	-2352.26
20044.34	<b>TOTAL EXPENDITURE</b>	15915.85
-1162.08	Excess of Income over Expenditure for year	
18882.26		15915.85
0.00	note capital repair items -spire repair inc above	0.00
20044.34	Net expenditure excluding capital items	15915.85
		4794.54

**BALANCE SHEET AS AT 31ST DECEMBER 2020****UNRESTRICTED GENERAL FUND**

21785.55	Accumulated fund at 1/1/20	20623.47
-1162.08	Less Deficit / Add Excess for Year	-4794.54
<u>20623.47</u>	Balance of fund at 31/12/20	<u>15828.93</u>

**Represented by :**

13543.21	note 2020 8000 transf 2020 current acc	
7859.52	Capital reserve Account- general fund 77525779 int 11.63	5554.84
-779.26	Current account 77086856	8636.86
	Cash in hand (inc reconciling items timing diff)	1637.23
<u>20623.47</u>	<b>Total</b>	<u>15828.93</u>

diff 0.00

**VALUE OF INDIVIDUAL FUNDS HELD AT 31/12/20**

	<b>RESTRICTED FUNDS (for maintenance of church)</b>	
21011.81	Accum Fund year opening bal	21053.66
42.05	Interest year (Cap Res Account) int 18.55	18.55
0.00	grants for Fabric fund/transf from income	0.00
<u>21053.66</u>	Balance at Year end 77525787 (church maintenance)	<u>21072.21</u>

2018.00	Summary of fund allocation	<b>2020</b>
	<b>FUND</b>	<b>int/ alloc.</b>
0.00	Boiler fund	0.00
18057.44	Fabric fund	18.55
1514.03	Bell Fund	18075.99
137.42	Churchyard Fund	1514.03
0.00	Hassock fund	137.42
142.77	Music Fund (not strictly PCC fund)	0.00
1202.00	Friends of St Kenelms fund	142.77
<u>21053.66</u>	sub total	<u>1202.00</u>
		18.55
		<u>21072.21</u>

7365.96	(4506 Shares) in Legacy re Hazelgrove (invested with CBF) 163.4	7365.96
	<b>OTHER ASSETS</b>	
2000.00	Int 128.29 CBF Deposit (int in current account)	2000.00
196.00	ACTS fund	196.00
100.00	Treasury Stock	100.00
51339.09	<b>total fund value</b>	<u>46563.10</u>

note to accounts

	<b>int fabric fund business res account</b>	<b>18.55</b>
	<b>current account entries in 2021</b>	<b>1637.23</b>
	<b>net diff year end all accounts</b>	<b>1655.78</b>
	<b>interest included in current account</b>	
	Hazelgrove fixed int cbf fund	158.61

**note re endowment funds**

j richards - in capital fund	1232.64
j richards - in general fund fund	1391.18

**Report of Hon Treasurer year to Dec 2020**

2020 previous year is shown in brackets

<b>Income</b> this year to 31st dec 2020 was £11121.31 (18882.26)	11121.31	59%
<b>expenditure</b> was £15915.83 (20044.34)	15915.85	79%

the balance of the year was an overspend of £4794.54 (1162.08)

We made a contribution to the parish share of £4800.00 (£5000)  
 Though this still fell well short of the required share?

a Transfer of £8000 was made from the Reserve account to enable the running expenses to  
 be viable at year end this fund was slightly over £8000

Bob Davis Hon Treasurer February 2021

**THE PAROCHIAL CHURCH COUNCIL OF ST KENELM  
CLIFTON UPON TEME, WORCESTERSHIRE**

Hon Treasurers note to 2020 accounts:

The brought forward items that relate to 2019 have been consolidated into the 2020 accounts. This is because the 2019 accounts have been accepted by the PCC and changed to the previous year's figures would not be advisable. The items are:

1 unbanked cheque	2909 Becky Elliott	-36.00 uncashed
	2917 Barbara	-62.77 uncashed
	2918 CCLI	-77.28 uncashed
Reserved for Dec 2019 David Sherwin		-300.00 not required
Erroneous accrual for collection		558.61 not required
Adjustment to 2020 Admin Expenditure		82.56 total adjustment

**INDEPENDENT EXAMINERS REPORT**

This report on the financial statements of the PCC for the year ending 31<sup>st</sup> December 2020 which are set out in the previous pages is in respect of the examination carried out in accordance with the Church Accounting Regulations 2006 (the regulations) and Section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the regulations.

Basis of the Report:

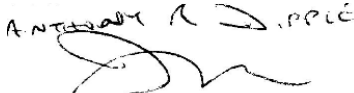
My examination was carried out in accordance with the general directions given by the Charities Commissioners under s. 43(7)(b) of the Act and to be found in the Church guidance 2006 edition issued by the Finance Division of the Archbishop's Council. The examination includes a review of the accounting records kept by the PCC and a comparison of those accounts with those records. It also includes considering any unusual items or disclosures in the financial statements, seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement:

In connection with my examination no matter has come to my attention

- 1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with Section 41 of the Act, and to prepare financial statements in accord with the accounting records and comply with the requirements of the Act and The Regulations have been met, or
- 2) To which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Anthony Dipple

Signed: 

Date: 10 04 2021