

Agenda for APCM 2021

The meeting to commence at 12.00 noon in the Parish Centre and on ZOOM.

The Meeting of Parishioners:

1. Minutes of meeting of Parishioners and Annual Church Meeting held on Sunday 27 September 2020
2. Apologies for absence
3. Election of two church wardens

The Meeting of Church Members: Annual Parochial Church Meeting

1. Electoral Roll Report
2. St James' Annual Reports:
 - Formal Annual Report including the examined accounts of the PCC for the year ending 31 Dec 2020 and the appointment of Independent Examiner to the PCC for 2021
 - Informal Annual Report to the APCM
3. Election of representatives to the Parochial Church Council
4. Dedication of the new PCC
5. Headingley Deanery Synod
6. Any other business including questions given before the meeting
7. Date of the first meeting of the new PCC: Saturday 15 May 2021.

Minutes of St James' Woodside APCM, held on 27 September 2020

The meeting, chaired by David Thrussell (Lay Chair) commenced at 11.45am with:

Meeting of Parishioners

1. Minutes of meeting of Parishioners and Annual Church Meeting held on Sunday 28th April 2019 and included in St James Life Spring magazine were agreed as an accurate record.
2. Apologies for absence: Brian and Pamela Adams, Joan Skelhorne. In attendance: 25 people, 3 apologies.
3. Election of 2 Church Wardens: Ruth Dent had indicated she was content to stand again, but Jo Bailey was standing down. Glenda had volunteered to take over from Jo. Jo was thanked for all her efforts over the past 5 ½ years, providing fantastic service.

Ruth was proposed by Alison Pickford, seconded by Jo Bailey
Glenda was proposed by Ruth Dent and seconded by Jo Bailey

All in favour.

Meeting of Church Members: Annual Parochial Church Meeting

1. Electoral Roll Report: Alison Pickford reported (on John Pickford's behalf) that there were 100 people on the revised Roll (56 residents and 44 non-residents). This was an increase from the 96 of last year.
2. Annual Report in St James' Life Magazine: The Report represents a huge amount of work across the parish and Horsforth Churches Together. David recommended that people re-read them, since they were originally published in April. It formed a great description of current work within the parish.
3. Vicar's Comments: Jonathan Cain (Vicar) read out his report in the Magazine and added to subsequently in view of the postponement of the APCM and events relating to the Covid-19 pandemic which had caused the delay in holding the meeting. He advised that he would include the Prayer for Church Growth contained in the report, in the Notices each week, as an aid memoire for people to pray regularly for growth. He had received a card from one parishioner who very much appreciated the contact from the church during lockdown, and which set out some of her own faith experiences over her lifetime.
4. Jonathan presented gifts to David Thrussell (standing down as PCC Lay Chair) and Jo Bailey (standing down as church warden) and thanked them for all their hard work.
5. David thanked Jonathan for his comments and for his and Rebecca's work and support within the parish to help people keep going and stay positive in such a difficult time. He has benefitted and supported us in an amazing way. He also thanked Alison for putting into practice the things necessary to get the Parish Centre and church up and running again, post-lockdown.

6. Report on the Church Finances: Cal outlined the financial situation for 2019 compared with 2018. The accounts were available for people to read and he welcomed comments and questions. He projected a deficit of approximately £20,000 this year, mainly due to the loss of income usually forthcoming from the hire of the Parish Centre. The Stewardship Campaign, currently running, aims to eliminate the deficit going forwards.
7. Cal proposed changing the financial examiners from Fox-Jennings Cullen to Professor Charles Taylor, who, although a personal friend, he felt sure through previous experience, would offer stringent checking and unbiased comments and advice to the church, at no cost. Following a short debate, the motion was put to the vote and motion carried.
8. Cal reported that he had been delighted by the response to the appeal for funding for the church re-decoration and new sound system. The goal of £40,000 had been raised. He advised that he would shortly be sending out a request for people to review (up or down according to their circumstances) their giving to church, and to ask them to amend their mode of giving from standing order to church, to a direct debit to the Parish Giving Scheme, which would simplify the church finances and enable earlier collection of Gift Aid from the Government.
9. He advised that David Hill has started calculating the church's carbon footprint, which in 2018 was estimated to be 18.6 tonnes of CO₂, but in 2019 was estimated to be 32.3 tonnes of CO₂. The increase was mainly down to the work taking place on the Shed, and the Church of England's aim to eliminate the church's carbon footprint by 2030.
10. Cal thanked all those who had provided help in various ways over the year, including Malcolm Barraclough (previous Treasurer), the counters and authorisers of payments, as well as James Clarke from Ireland Wood and Rob Glenwright, and particularly all the givers to St James.
11. PCC elections: A number of people had come to the end of their term of office on PCC, but Sophie Baker, Chris Davis, Derek Plummer and Jo Bailey had all stood again and were accepted. In addition, Rebecca Cain and Tracey Greig had been co-opted onto the PCC earlier in the year. The appointment of all these was confirmed by a raise of hands, as there were sufficient spaces on PCC.
12. Jonathan prayed for the new PCC and advised that the first PCC meeting was on 17 October. He prayed the collect.
13. Horsforth Shed: Pete Gillions thanked the church for its very generous support of this project and reported that, in spite of lockdown, work was progressing well. He gave special thanks to Andy Nightingale for his generous work on the electrics, and advised that the interior was now just about complete. The exterior cladding was still to be sorted, and the place would need equipment for the actual Shed functions to begin. David thanked Pete for all his efforts over many hours to get to this point.
14. Headingley Deanery Synod: there was a vacancy to represent the church on this, if anyone was interested.

15. Any Other Business: None. David was thanked for all his efforts and commented that it had been a pleasure to be on the PCC and to be Lay Chair. He was looking forward to a rest but was not going to be far away.

The meeting closed at 1.00pm.