

**All Saints’ Church, Sanderstead**

**Children and Families Pastor**

**APPLICATION FORM**

**Job Title: Children and Families Pastor, All Saints Church, Sanderstead**

*Please complete and submit this form by* ***Wednesday 1st July 2020******at the latest*** *by email**to:* [admin@sanderstead-parish.org.uk](mailto:admin@sanderstead-parish.org.uk) *or by post to:* Rector’s Admin Assistant, All Saints Church Hall, Onslow Gardens, Sanderstead, Surrey CR2 9AB.

## PERSONAL DETAILS

|  |  |  |
| --- | --- | --- |
| Family Name | First Name | Middle Names |
|  |  |  |

Have you previously been known by another name? YES / NO

If yes, give details of previous names:

Date of Birth:

|  |  |
| --- | --- |
| Address & Post Code | Contact Details |
| How long have you lived at this address?  *If less than 3 years, please provide your previous address(es) and how long you lived at each address.* | Home Tel:  Mobile:  Other:  Email Address: |

Are you eligible to reside and work in the UK? YES/ NO

Do you have the necessary documentation to work in the UK? YES / NO

*(Please note that you will be required to send, via email or post, a copy of your current passport or photo driving licence, and proof of residence.)*

|  |  |
| --- | --- |
| Christian Denomination |  |
| Name and address of church that you currently attend  How long have you attended? |  |
| Name of minister |  |

### Do you hold a driving licence? YES / NO Do you own a car? YES / NO

### EDUCATION

Please give details of educational and professional qualifications, together with dates and names of schools/colleges attended *(most recent first)*:

|  |  |  |  |
| --- | --- | --- | --- |
| Dates | | Place of Study | Qualifications Attained |
| From | To |  |  |
|  |  |  |  |

PRESENT AND PREVIOUS APPOINTMENTS

Beginning with your current or most recent employer and working backwards in chronological order, please give details of your career to date.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Dates | | Employer | Job Title and Summary of Duties | Reason for Leaving |
| From | To |  |  |  |
|  |  |  |  |  |

*(Use a separate sheet if necessary)*

### WORK WITH CHILDREN, YOUNG PEOPLE AND FAMILIES

Please give details of any work, voluntary or otherwise, with young people (a) in the church

and (b) in the community, particularly noting the significance of the work in terms of nurturing Christian discipleship.

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*(Use a separate sheet if necessary)*

**HOBBIES AND INTERESTS**

Please give details of your main hobbies and interests outside of work.

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|  |

### YOU AND THE JOB

Please give your reasons for applying for the post and why you think you are suited to the role. You should outline your interest in the post and describe your relevant skills and experience. For each element of the Person Specification please provide concrete evidence and examples that clearly demonstrate your suitability for the post. You should also use this space to tell us anything not covered elsewhere that you feel is relevant. *Keep this to 1500 words maximum.*

*(Continue on next page)*

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| --- |
|  |

*(Use a separate sheet if necessary)*

Do you consider yourself to have a disability? YES / NO

Please inform us of any special requirements for interview:

REFERENCES

Please give the names of three referees. It is important that they can comment on your professional expertise and knowledge. At least one should be your current or most recent employer or your tutor. At least one should be able to comment on your Christian faith and on your work with young people. We will only take up the references of those who are short-listed. Please indicate against each referee whether we may approach them before interview.

#### **Present employer**

|  |  |
| --- | --- |
| Name:  May we contact this referee now?  YES / NO | Capacity known to you: |
| Address | Contact Details |
| Post Code: | Home Tel:  Mobile:  Other:  Email Address: |

#### **Second Referee**

|  |  |
| --- | --- |
| Name:  May we contact this referee now?  YES / NO | Capacity known to you: |
| Address | Contact Details |
| Post Code: | Home Tel:  Mobile:  Other:  Email Address: |

#### **Third Referee**

|  |  |
| --- | --- |
| Name:  May we contact this referee now?  YES / NO | Capacity known to you: |
| Address | Contact Details |
| Post Code: | Home Tel:  Mobile:  Other:  Email Address: |

**REHABILITATION OF OFFENDERS ACT**

Under the provisions of the Rehabilitation of Offenders Act, you do not have to disclose information on certain convictions after a set period of time, as they become “spent”. However, this post is **exempt** from the above Act. This means that **ALL** convictions, cautions or bind-overs must be declared and cannot be regarded as spent.

Have you been convicted of any criminal offence (including “spent” convictions), or are you currently the subject of a police or social services investigation involving any alleged offence?

YES / NO

If yes, please provide full details on a separate sheet.

*Please note that a full enhanced Disclosure and Barring Service**clearance must be obtained before commencement of this post.*

|  |
| --- |
| Where did you see this post advertised? |

**DECLARATION**

I confirm that the information contained on this application form is correct and accurate to the best of my knowledge. I agree to the information being processed in accordance with the Data Protection Act.

Note: Providing false or misleading information may lead to dismissal.

Signature: Date:

*Please return the completed application form as soon as possible, and not later than* ***Wed 1st July 2020*** *by email**to:* [admin@sanderstead-parish.org.uk](mailto:admin@sanderstead-parish.org.uk) *or**by post to****:***

Rector’s Admin Assistant

All Saints’ Church Hall,

Onslow Gardens

Sanderstead

Surrey CR2 9AB

Tel: 020 8657 0665

***You are advised to apply as soon as possible, as we may bring the deadline forward in the event of a large number of applications.***