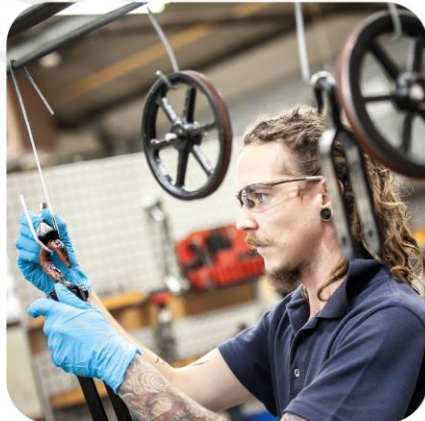
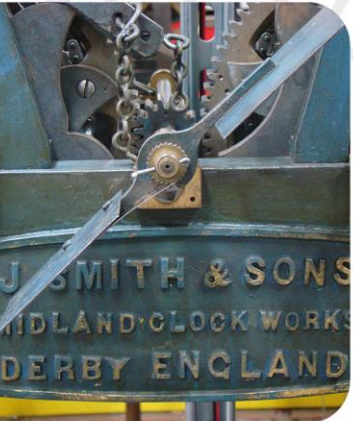
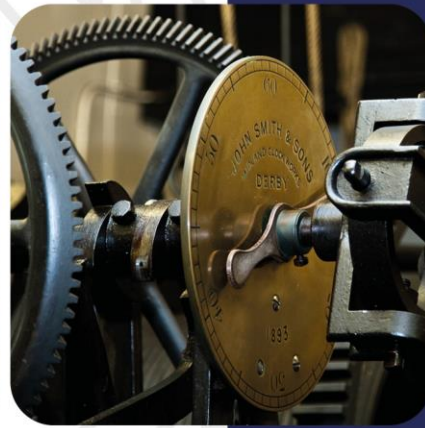


Proposal



Proposal for
Bournemouth: St
Ambrose Church,
Westbourne

Prepared by
Martin Butchers

Date
9 January 2020

Our Ref: H/2665/MB/JJG

Mr Alwyn Ladell
alwyn.ladell@tiscali.co.uk

Dear Alwyn

Bournemouth: St Ambrose Church, Westbourne – Clock Automatic Winding

Further to the recent visit by our engineer, Paul Kilburn, I am pleased to submit my proposals and quotation for fitting replacement automatic winding units for your consideration.

Please give me a call if you require any further information; however, I will call you to discuss when you have had time to read our proposal.

Yours sincerely



Martin Butchers
UK Sales Manager

Tel: 01332 477031
Mob: 07808 760409
Email: martin.butchers@smithofderby.com



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Smith of Derby proposals comply with the Church of England Clocks Advisers Forum Code of Practice for Turret Clock Work. We absolutely concur with the philosophy that all turret clocks are of historical importance, whether signed by a famous maker or mass-produced and should be kept in good condition and maintained in use wherever possible.

Observations

The two train clock takes the form of a flatbed and was made by John Smith & Sons in 1907. The current autowinding units are Smith of Derby AW5 and AW7 models.

Statement of Requirement

Replacement of existing autowinding units which have reached the end of their life.

Statement of need

Paul Kilburn inspected the clock earlier this week and has reported that it will be straightforward exercise to remove the existing AW5 and AW7 autowind units with our current model AW11 units. We would also install new weights as replacements for the existing weights.

This link will take you to a datasheet which describes the device in detail (right click on the hyperlink and choose 'open hyperlink' to open the datasheet in your browser):

[AW11 Automatic Winding](#)

Principles

We will endeavour to preserve as much of the original material as possible and respect its current state to preserve the original heritage character of the clock; any parts removed will be returned to site i.e. not scrapped. Reversibility is a prime consideration to allow opportunity for easy removal.

Recording of works

When appropriate, photographs will be taken as a permanent record of parts either before removal from site, or before any work commences on site, whilst being worked on in our Works, and prior to return to site and refitting.

Quotation

Item	Price	Notes
Supply and install AW11 units to going and strike trains.	£4,889.00	Price is net + VAT. Please note that in the event of any further unexpected work being identified, this will form a separate quotation and the work will not be undertaken without approval.



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Terms & Conditions and Validity

Our standard Terms & Conditions apply, a copy of which is attached.
This quotation is valid for 90 days.

Payment Terms

50% deposit required with order, payable within 14 days.
50% after completion of installation, payable within 30 days from date of invoice.

Notes

- 🕒 In the event of an agreed installation date subsequently being delayed by the customer, at no fault of Smith of Derby, Smith of Derby reserve the right to claim payment for work completed or any costs already incurred at this point.
- 🕒 Our price includes for installation and commissioning in one visit, where the site is not ready for single visit installations due to events outside of our control, such visits will be chargeable extras (i.e. power supply not installed and working) usually from £300 plus VAT.

Exclusions

The new equipment will require a dedicated 240v power supply, terminating in a 5 amp switched fused spur point adjacent to where the equipment will be sited. If a new point is required the cost of installing this is not included in the price quoted above; it should be installed by a qualified electrician before we arrive on site to install the new equipment.

Faculty Notice

The works detailed in this proposal will fall under either list A or list B exemption or full faculty approval will be needed. Permissions must be obtained before the works can be undertaken and before the works commence we will require confirmation that the appropriate permission has been obtained. We will also require a copy of the faculty document for our records.

You may find the notes below helpful when making your application:

Please note, the FACULTY JURISDICTION RULES 2015 came into effect on 1 January 2016. The DAC's formal advice (1st stage of faculty procedure) is given on a document named 'Notification of Advice'.

<http://www.churchcare.co.uk/churches/faculty-rules-2015>

continued



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The faculty jurisdiction is the Church of England's regulation of works to church buildings, their contents and churchyards. It ensures that churches are properly cared for, and that whatever is done to them is properly considered beforehand and carried out in the most appropriate way. The system recognises that churches are living buildings, many of which are of great historic significance but all of which exist for the worship of God and the mission of the Church.

A faculty is a licence to carry out work. Any work carried out in the absence of a faculty is illegal. Your DAC Secretary will be able to advise you about the best way forward to apply.

Should the work to be carried out require a Faculty, once issued we do need a copy for our records before any work can be commenced. If we can be of any help with your application, please do get in touch.

There is a new national 'A List' of works which can be carried out on your church without a Faculty. This replaces all Diocesan De Minimus and Minor Works lists. The A List can be found in [Schedule I, Table 1 of the Faculty Jurisdiction Rules 2015](#)

There is a new national 'B List' of works which can be carried out once the written permission of the Archdeacon has been obtained. If your diocese is using the online faculty system, please use it to apply for B List permissions. If you are not using the online system, your DAC Secretary will guide you over the information that the Archdeacon will need. Most B List matters will be repairs and routine maintenance or small works identified in the QI report. The Archdeacon must consult the DAC (usually via the Secretary) for informed informal advice, but this should be a speedy and simple process enabling parishes to get on with the work without delay. The Archdeacon may set conditions on the way the works are carried out. The B List can be found in [Schedule I, Table 2 of the Faculty Jurisdiction Rules 2015](#)

VAT

Important changes to the Listed Places of Worship Scheme

Background

The Listed Places of Worship Grant Scheme makes grants towards the VAT incurred in making repairs and carrying out alterations to listed buildings mainly used for public worship. It applies to listed places of worship throughout the UK which are included on the public registers of listed buildings kept for England, Scotland, Wales and Northern Ireland.

REVISED JUNE 2014

This guidance is to accompany the extended Listed Places of Worship Grant Scheme which came into effect on 1 October 2013.

From this date, works to pipe organs, turret clocks, including autowinding, bells and bell ropes are eligible for claims under the scheme. Professional services directly related to eligible building work such as architect fees are also eligible.

The funding for the scheme was substantially increased from 2012/13 and the budget confirmed until March 2020.

continued



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How to make claims

- Applications are made in arrears.
- Claims must be submitted within 12 months of the invoice date.
- In any twelve-month period, each place of worship may submit one claim using 'eligible' invoices with a value of less than £1000, but more than £500 (excluding the VAT paid). This is in addition to an unlimited number of claims where the value of eligible work carried out (excluding VAT) is £1000 or greater.
- Scanned or photocopied invoices are accepted to support claims.
- The scheme will process payment runs each week to deliver a smoother flow of payments to applicants. This will result in most applicants receiving their grant more quickly.

The best record is contained via the link below, through the **Listed Place of Worship Grant Scheme**, which takes you through an eligibility checklist to see if your building qualifies, together with the process to follow.
http://www.lpwscheme.org.uk/eligibility_checklist.htm

Funding

The following organisations may be helpful in securing funding:

The National List of Charitable Grants for Churches

<https://www.parishresources.org.uk/resources-for-treasurers/funding/>

The Heritage Lottery Fund

<https://www.heritagefund.org.uk/>

The Landfill Communities Fund

<https://www.entrust.org.uk/landfill-community-fund>

Smith of Derby also have a datasheet which contains various possible sources of funding which may also be useful:

[Funding Information](#)



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Why choose Smith of Derby?

The Smith of Derby family of clockmaking companies includes four of the most reputable names in British Horology.

We provide clockmaking, restoration and servicing throughout the UK and worldwide. We have centuries of experience in making and restoring public time.

We're on hand: with twenty specialist clockmaker engineers based throughout the British Isles; we are both national and local to you. Our clockmakers are insured and fully trained to the latest safety regulations, enabling us to work anywhere from a school to a skyscraper.

We're qualified: our accreditations include Alcumus compliance risk management, Contractor Health & Safety Assessment Scheme, Construction Line procurement and supply chain management and the British Horological Institute.

We're experienced: the Smith of Derby Group comprises four of the longest established UK clockmaking companies. We have a wealth of knowledge gained over the centuries, which combined with the technology of today we pass on to our new generation of apprentice clockmakers.



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