

All Saints' Parish Church Renhold
Details of Faculty application for
installation of mobility access ramp to
Chapter House



[All Saints' Renhold - A Church Near You](#)

Vicar In Vacany

May 2026

All Saints' Parish Church Renhold
Proposal to PCC for approval of
Application for installation of permanent
mobility access ramp to Chapter House



[All Saints' Renhold - A Church Near You](#)

Vicar Reverend Ian M Smith

July 2025

All Saints' Renhold

Provision of metal ramp to provide compliant Mobility access to the Chapter House and remainder of the Church buildings

When we undertook the major re flooring of the Church in 2023, we used the Chapter House to hold our regular services. The step up into the rear entrance was very high, too high for most people to comfortably step in or out.(approx 15") So we built a temporary timber ramp to give access to all including wheelchair users.

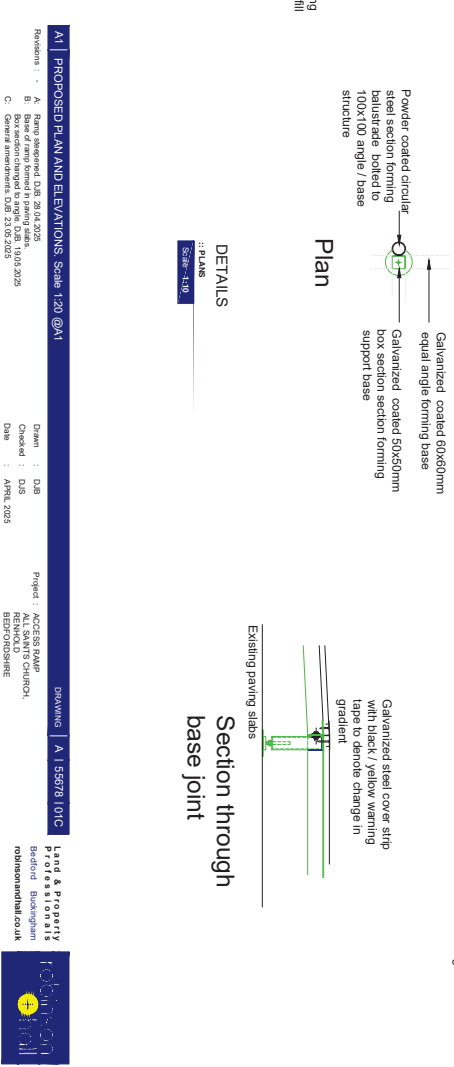
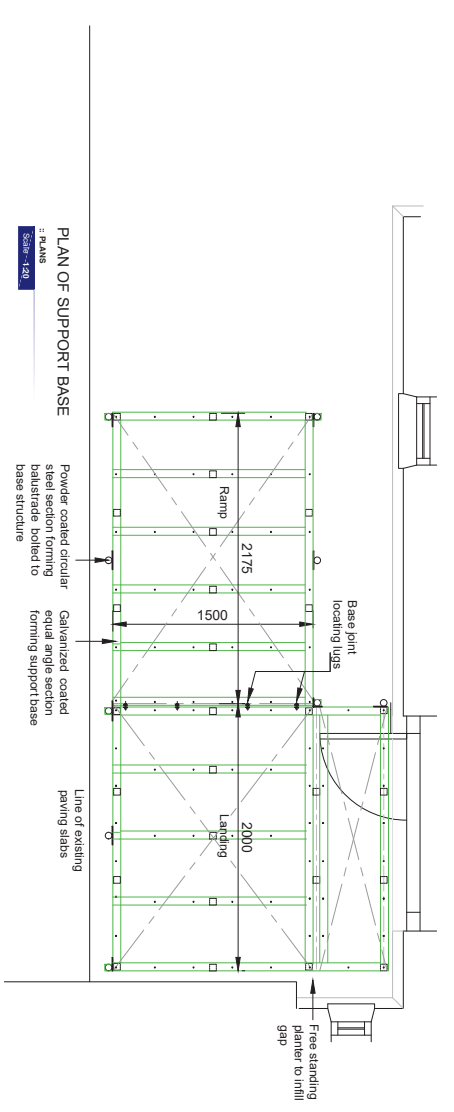
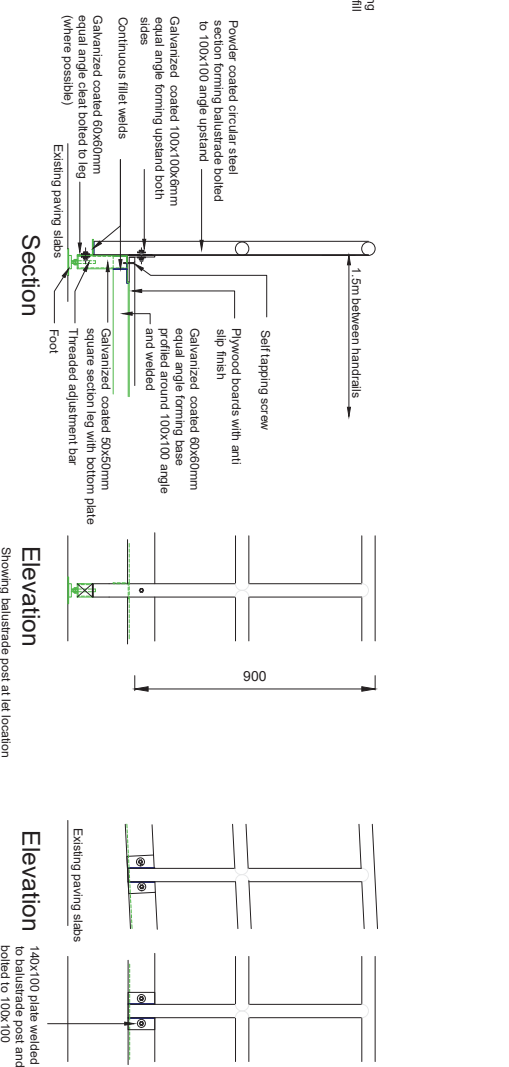
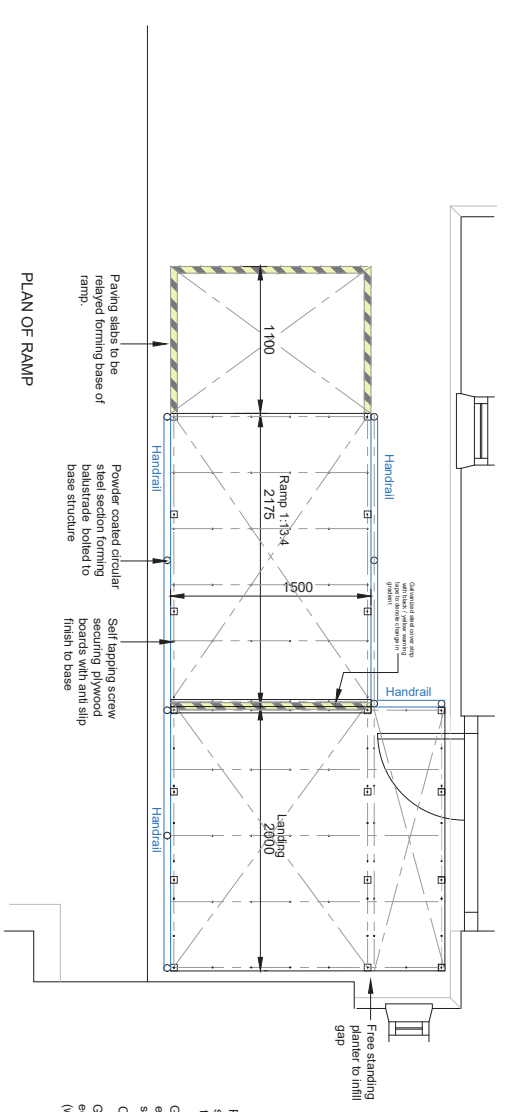
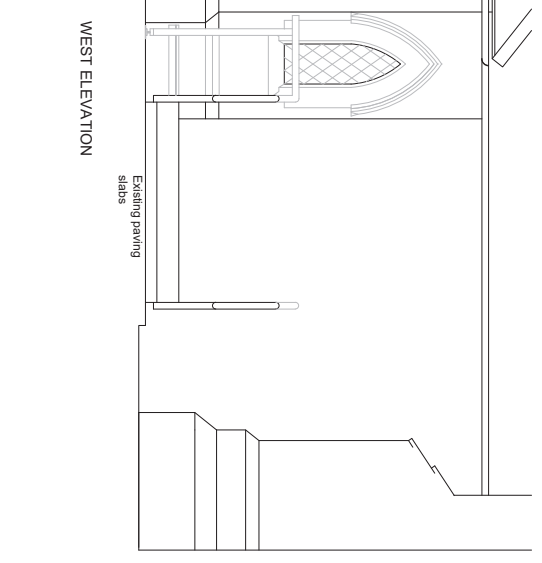
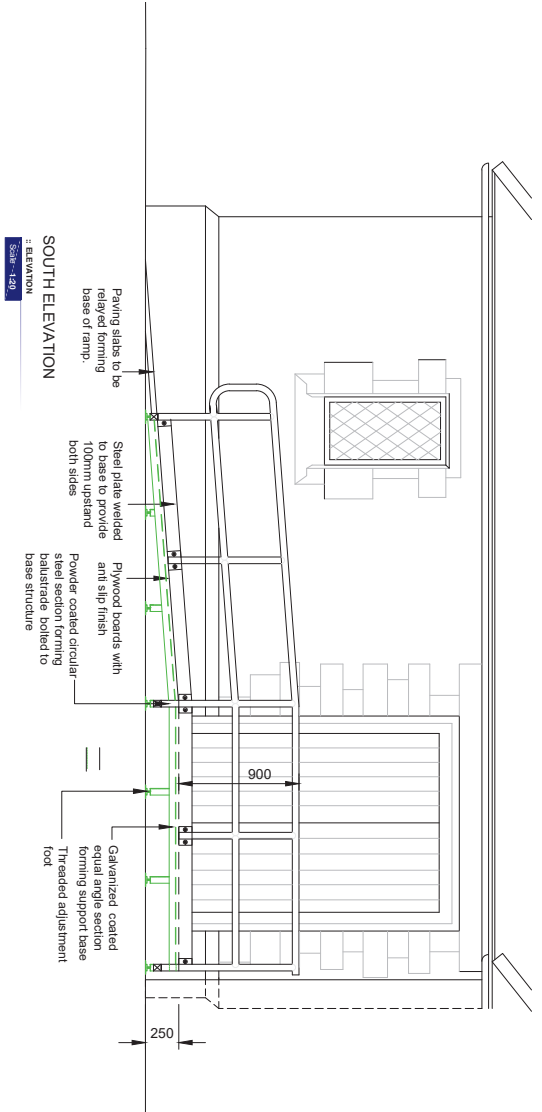
We are now proposing that this will main disabled access into both the Church and the Chapter House along with other additions and adaptations planned for the Church.

The existing timber ramp will be removed and will be replaced with a galvanised steel ramp with powder coated handrails and specialised anti-slip plywood deck, this preferred as opposed to chequer plate deck which could warp in the galvanising process. The ramp will be mounted on adjustable legs so that it will stand on the existing paved area, we will therefore not require any excavation to be undertaken and will not interfere with the existing drainage. More importantly we will not require the expense of an archaeologist

The ramp has been professionally designed by a structural engineer and will be manufactured by a local steel work company copy of Robinson Hall Drawing No A/55678/01C attached



Existing temporary access ramp to be removed



PLAN OF SUPPORT BASE
Scale: 1:20

SOUTH ELEVATION
Scale: 1:20

WEST ELEVATION

PLAN OF RAMP

DETAILS
Scale: 1:10

Section through base joint

AI | PROPOSED PLAN AND ELEVATIONS Scale 1:20 @A1
 Revisions: A. Ramp altered. D.B. 20/04/2025
 B. Box section changed to angle. D.B. 19/05/2025
 C. General amendments. D.B. 23/05/2025
 Drawn: D.B.
 Checked: D.B.
 Date: APRIL 2025
 Project: ACCESS RAMP
 RENOVOLO TO CHURCH
 BERNARDSHIRE
 DRAWING: A | 155878 | 01C
 Lead & Project: RENOVOLO
 Bedford Building
 Bedfordshire
 renovolobuild.co.uk
renovolobuild

Minutes of the Parochial Church Council Meeting held on Thursday 31st July 2025 at 6pm in The Chapter House.

Present: Rev. Ian Smith (Chairman), Alan Bloomfield (Churchwarden,) Sarah Tomlinson (Churchwarden)* Christine Smith (Treasurer)*, Jill Burrows (Secretary), Keith Timms (Verger), Jay Bailey, Jill Barrell*, Caroline Coster

(*Sarah Tomlinson arrived 6:30pm * Christine Smith arrived 6:40pm *Jill Barrell left the meeting 8:25pm)

1. The meeting opened with Prayer at 6:05pm

2. Opening of Meeting:

Apologies were received and accepted from Jane Ferguson (PSO), Lucy Copeman, Lisa Larham

3. Mission and Ministry:

- Messy Holiday Club – Wednesday 20th August. Volunteers are required to assist with this venture. An appeal will be made in the notices before the service on the preceding Sundays
- Coffee and Cake – monthly on fourth Thursday It was noted that this is successful although there has been a noticeable decrease in attendance since advertising posters were displayed around the village. It was agreed that an advertising banner similar to those advertising Pop Up Cafe and Messy Church be sourced.

ACTION: CHRISTINE SMITH

- Fellowship Group – this requires someone to assume leadership and more effective advertising. It was agreed that more effective advertising could be achieved by making copies of the monthly news sheet available at Pop Up Cafe
- SPOND APP – it was agreed that this could be a useful tool in managing church events. It was proposed by Christine Smith, Seconded by Sarah Tomlinson that this be investigated.

ACTION: SARAH TOMLINSON

- Pop Up Café – this will require further volunteers going forward. It was agreed that a review of logistics is also required
- Second Sunday Service – Rev Canon Lynda Klimas will be taking responsibility for this act of worship starting on 10th September.
- Services to the year end – preliminary discussions took place but at the request of the Churchwardens further exploration was deferred until they have met with the Archdeacon, Venerable Dave Middlebrook
- Lay Reader in Training – Rev Jennie Cappleman has been confirmed as mentor for Caroline Coster during her training
- Concern had been expressed regarding the conversations that can be heard on the live stream broadcast prior to the start of some services. If unchecked these could lead to a confidentiality breach. It was agreed that an announcement be made to the congregation before the broadcast goes live.

- Departure of Rev Ian - Jill Barrell requested that the minutes of this meeting record the grateful thanks of the PCC to Rev Ian for his inspirational ministry at All Saints over the past five years.

4. PCC Communication Issues:

Following the last full meeting of the PCC on 17th May 2025 the following amendment to PCC membership has come into force:

- Sue Barrow has tendered her resignation due to her move to Surrey. The PCC wish Sue well in this new chapter of her life and wish to record their appreciation of her dedication and that of her late husband, John to All Saints Church over many years
- Andrew Coutts has expressed an interest in becoming more actively involved in church life and has PCC experience. It was agreed that if Andrew is willing he be co-opted on to the PCC with effect from the next full meeting on 26th September

ACTION: REV IAN

- It was noted that with the proposed co-option of Andrew Coutts the PCC is now at full capacity. The only vacancy is for a Deanery Synod representative. Further co-option may be actioned after Christine Smith has tendered her resignation prior to moving parish
- No conflicts of interest, pecuniary, non-pecuniary, personal or prejudicial were declared by council members relating to the agenda items for this meeting.

5. Minutes of the last PCC Meeting:

It was proposed by Keith Timms, seconded by Alan Bloomfield and agreed unanimously that the minutes of the meeting held on Saturday, 17th May 2025 be signed as a true record of the business conducted once the following amendments had been made:

- Item 4 – add (d) Jill Barrell was elected for a three year term of office
- Item 10 – the date of +Alan’s farewell service to ready 18th May

The Secretary wishes to record her sincere apologies for these errors

6. Updates on Matters arising not covered by the agenda

- Further investigation into the provision of First Aid training is ongoing

7. Pastoral Review

- It was agreed that a meeting of those PCC members wishing to form the pastoral care team be convened as soon as possible. Terms of reference for this group and the way forward need to be agreed before the next full meeting of the PCC on Friday, 26th September.

ACTION: SARAH TOMLINSON

- The Good Neighbours Scheme for Renhold has been put on hold due to lack of response in the recruitment of volunteers to form an initial committee. There was a poor level of uptake with regard to the facilities a Good Neighbours Scheme could offer the parish

8. Safeguarding:

- It was noted that our current House of Bishops safeguarding policy certificate has expired. Necessary action to remedy this must be taken as soon as possible if we are to comply with current safeguarding requirements.

ACTION: JANE FERGUSON

- It was agreed that in light of advice received from Jez Hirst, (Diocesan Safeguarding Officer) outlining the importance of giving consideration to scope and proportionality when recruiting volunteers, a job role training and safeguarding requirement matrix will be created to ensure relevance to the tasks being undertaken

ACTION: JANE FERGUSON

9. Sub Committee Reports:

Reports from sub committees had been disseminated prior to the meeting. The following updates were given as required:

Churchwardens –

A report had been circulated prior to the meeting. Permissions were required in order for the first phase of our planned projects to begin. The following resolutions were passed:

Proposer: Caroline Coster Seconder: Keith Timms Agreed: Unanimously

We the PCC of All Saints Church, Renhold agree that the plans and estimate of costs for upgrading of the audio visual provision in church/Chapter House be accepted. Application for the relevant permissions to begin this work should be made as soon as possible

Proposer: Jay Bailey Seconder: Keith Timms Agreed: Unanimously

We the PCC of All Saints Church, Renhold agree that the plans and estimate of cost be accepted for

- **additional storage and hand dryer in the disabled toilet**
- **extractor fan and hand dryer in the gents toilet**

Application for the relevant permissions to begin this work should be made as soon as possible

It was agreed that the toilets become multi gender with signage being amended accordingly. This will not require DAC permission

Proposer: Jill Barrell Seconder: Jay Bailey Agreed: Unanimously

We the PCC of All Saints Church, Renhold agree that the plans and estimate of cost be accepted for the provision of a permanent mobility access ramp be accepted. Application for the relevant permissions to begin this work should be made as soon as possible

Proposer: Jay Bailey Seconder: Keith Timms Agreed: Unanimously

We the PCC of All Saints Church, Renhold wish to make application for the creation and installation of three notice boards within the confines of the Churchyard namely:

- **To display Churchyard regulations and information relating to the wildflower area**

- **To determine the confines of the wildflower area**
 - **To determine the confines of the Green Garden of Remembrance**
- Application is being made in accordance with the accompanying documentation**

Finance –

A detailed Financial Report had been circulated prior to the meeting.

- The Treasurer asked for permission to pay the third quarter instalment of the Parish Share. It was proposed by Alan Bloomfield and seconded by Caroline Coster that permission be granted. Agreed unanimously

ACTION: CHRISTINE SMITH

- The griddle used at Pop Up Café is on loan and due to be returned to its owners. It was proposed by Alan Bloomfield, seconded by Sarah Tomlinson and agreed unanimously that we purchase our own griddle using funds raised through Pop Up Café.

ACTION: CHRISTINE SMITH

- Caroline Coster's Lay Reader robes will be financed through the Sally Banks legacy bequeathed to the incumbent.
- A red chasuble and stole has been donated to the church by Jane Ferguson in memory of her parents. This is expected to be with us by mid August.

Disability and Inclusion –

The committee has not met since the last full PCC meeting on Saturday, 17th May 2025

Worship Development Group –

The Worship Development Group has not met since the last full meeting of the PCC on Saturday, 17th May 2025

General Fundraising –

A written report was giving details current fundraising projects and future plans was disseminated prior to the meeting. There were no amendments

Food/ Baby Bank –

- Donations continue to be made to the Food Bank. These will be boosted by harvest donations at the end of September
- A very successful Baby Bank service had been held on Sunday, 22nd June. It is hoped to make this an annual event

School Report –

- The school has had a very successful academic year thanks to the dedication of Lisa Larham and her staff. The PCC wishes to acknowledge this and hopes everyone has an enjoyable summer break

Membership of sub-committees –

- Following the changes in membership of the full PCC brought about by a resignation and two deaths it will be necessary to review the structure and membership of each sub-committee.
- A review will be carried out by the Standing Committee prior to referral to the full PCC

ACTION: STANDING COMMITTEE

10. MAP/LYCIG:

Sarah Tomlinson gave an update following the review meeting last month.

- It was agreed that the congregation should be given the opportunity to comment on the revisions to this document. There will be a display in the Chapter House after the Sunday service over the next few weeks in order to facilitate this.

ACTION: SARAH TOMLINSON

- It will be necessary to review the resulting sub actions and prioritise them.

ACTION: STANDING COMMITTEE

11. Diocese and Deanery:

- Reports from the Diocesan and Deanery Synods had been circulated prior to the meeting. There were no additions to these

12. Friends:

- No PCC approvals were required

13. Youth Work Update:

- Year Six attended the planned Day in the Parish on Monday 7th July which concluded their Alban Way journey. The event was very well received by pupils, staff, parents and members of the congregation. Discussions regarding the continuation of this initiative will take place between the school and the diocese. An Alban Way reunion is planned for the evening of Monday 22nd September.
- The Donut Club have met twice since the last full meeting of the PCC. It was noted that numbers had grown from those attending the initial session. This initiative will require a leader from October onwards. A number of possibilities will be explored in order to facilitate this.

14. Date of next PCC Meeting: Friday 26th September 2025 at 6pm in the Chapter House

15. Confidentiality:

All business discussed at this PCC meeting must be kept confidential until the minutes have been ratified at the next PCC meeting on Friday 26th September 2025 They will then be published for the perusal of those on the Electoral Roll.

There being no further business the meeting concluded with the Grace at 8:30pm

Signed:

Date:

Form 1A
(Rules 4.2 and 5.5)
Standard Information (parish churches etc.)

In the diocese of St Albans

Parish of Renhold

Church of Renhold, All Saints

Approximate date of church 1200

Is the church listed? Yes

If so, please state whether it is grade I, II* or II

I

Is the church or churchyard wholly or partly scheduled as an ancient monument?

No

Is the church or churchyard in a conservation area?

No

If it is, please state which conservation area

Is the church or churchyard in a national park?

No

If it is, please state which national park

Is there any evidence that bats use the church or its curtilage?

Yes

Please give details of any privately owned chapels, aisles or windows

Is there anybody other than the parochial church council who is liable to pay for repairs to the chancel?

The PCC is responsible for maintaining the chancel.

Is the churchyard or burial ground consecrated (whether closed or not)?

Yes

Has it been used for burials?

Yes

Is it still used for burials?

Yes

If the churchyard or burial ground is no longer used for burials has it been closed by Order in Council? No

If it has, please give the date of the Order

Are there any graves that are identified as war graves by the Commonwealth War Graves Commission? Yes

Please identify any historic structures, listed tombs, war memorials or significant trees in the churchyard or burial ground

Please give the name and address of the architect or surveyor appointed for the church under section 45 of the Ecclesiastical Jurisdiction and Care of Churches Measure 2018

Mr Michael Dales
Michael Dales Partnership, 65 Hermitage Road,
Hitchin, SG5 1DB

Signed: Mr Alan Bloomfield

Date: 12/08/2025

Office or position held: Churchwarden

Form 4A
(Rule 6.2)

**Public Notice
(general form)**

In the Consistory Court of the Diocese of St Albans

In the parish of Renhold

Church of Renhold, All Saints

NOTICE IS GIVEN that we are applying to the Consistory Court of the diocese for permission to carry out the following:
(Describe the works or other proposals in the same way as in the faculty petition)

Replacement of temporary wooden ramp to Chapter house with a metal ramp to form a permanent disabled access to the Church buildings

Copies of the relevant plans and documents may be examined at In The Chapter House and on a publicly accessible website at Any Church Near You - All Saints Renhold

(If changes to a church are proposed, a copy of the petition and of any designs, plans, photographs and other documents that were submitted with it must be displayed in the church or at another place where they may be conveniently inspected by the public. If the petition is submitted through an online system, those documents must also be publicly available for inspection online.)

Petitioners:

(Each petitioner to give name and office held in block capitals)

1. MR ALAN BLOOMFIELD - CHURCHWARDEN
2. CLERGY IN VACANCY - MINISTER
3. MS SARAH TOMLINSON - CHURCHWARDEN

Date **18/05/2026**

If you wish to object to any of the works or proposals you should send a letter or email stating the grounds of your objection to The Diocesan Registrar at St Albans Diocesan Registry, Winckworth Sherwood LLP, Arbor, 255 Blackfriars Road, LONDON, SE1 9AX or by email to stalbansregistry@wslaw.co.uk so that your letter reaches the registrar not later than Wednesday 17 June 2026 A letter of objection must include your name and address and state whether you live in the parish and/or your name is entered on the church electoral roll of the parish or any other basis on which you have an interest in the matter.

Directions to petitioners

You must display this public notice (or a copy of it) for a continuous period of not less than 30 days, not counting the day on which it is put up or the day on which it is taken down, (or for such other period as the Court may direct) in each of the following places:

1. on a notice board or in some other prominent position inside the church; and
2. on a notice board outside the church or in some other prominent position (whether on the outside of the church door or elsewhere) so that it can be read by the public.