

# PARISH CHURCH OF JOHN KEBLE CHURCH, MILL HILL

## AUDIO OR VIDEO RECORDING OF BAPTISM/MARRIAGE SERVICE

of (name of couple or child) .....

on (date) .....

This notice is issued by the Incumbent to give permission for recording equipment to be brought into and used inside the church for the purposes of recording the above service, subject to the following:

- A maximum of two video cameras are to be allowed in the church.
- Only fixed camera positions can be used, and this must be discreet and unobtrusive. The positioning of the cameras is at the sole discretion of the minister leading the service.
- No extra lighting is permitted in the church.
- You are responsible for ensuring that any necessary Licence has been obtained before any equipment is brought into the church.
- Unnecessary close-up images of the congregation unless prior consent has been obtained.

The attention of the recordist is drawn to the following matters:

1. The law of copyright is complex. It is most important that it is recognised that neither the Incumbent nor the Parochial Church Council has any authority to give copyright permission for the lawful reproduction or recording of any work, literary or musical, which is protected by copyright.
2. Certain “blanket” arrangements have been made to facilitate the recording in church of the texts of the marriage and baptism services. Without prior application having been made to the copyright owners, copyright permission, subject to the conditions in paragraph 3, has been given for the recording on either videotape or audiotape of the following material:

Solemnization of Matrimony from the Book of Common Prayer  
Initiation & Marriage Services Common Worship  
Solemnization of Matrimony First Series  
Baptism of Infants from the Book of Common Prayer  
The Psalter in the Book of Common Prayer  
The Revised Psalter  
The Liturgical Psalter

3. The conditions on which a tape of the material specified in paragraph 1 may be made without prior application are as follows:
  - a) No rights in the recording and no copies of it shall be transferred or assigned in consideration of money or money’s worth, i.e. the rights in the recording and copies shall not be sold commercially except that the original recording and copies may be sold to the couple or parents who commissioned the recording.
  - b) No more than three copies of the recording shall be made.
  - c) The recording, including an extract from it, shall not be performed in public.
4. The copyright owners of the material listed in paragraph 2 charge no fee for this permission.

5. These “blanket” arrangements and the permission relating to the material specified in paragraph 2 do not extend to any part of the service other than the text for the authorised service and psalms from the three Psalters. Thus hymns, anthems, additional prayers etc. are not covered by these permissions and it is the responsibility of the recordist to obtain permission for such other copyright material which is included in the service. Copyright subsists in a work at least until the end of the period of 50 years from the end of the calendar year in which the originator (author, composer, etc.) dies. Where there is doubt whether material is copyright, the publisher will usually be able to assist. So far as copyright of music and lyrics is concerned, detailed advice on aspects of copyright is available from the Mechanical Copyright Protection Society Ltd., 41 Streatham High Road, London SW16 1ER. Tel 020 8769 4400.

I have read (both sides of) this notice. I accept that the Incumbent has only given me permission to bring into and to use video and/or audio recording equipment inside the Church subject to the conditions specified above. I acknowledge that the Incumbent has not given copyright permission or authorised the recording of any material or performance which may be protected by law.

Date .....

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**SIGNED BY THE RECORDIST**