

## **Roles in the Dioceses of St. Albans Property Team**

The diocesan Property Team is undergoing a period of transformation including restructure and modernisation of our systems and ways of working, to improve our support for clergy and parishes in local ministry. As a result we have two vacancies for newly created roles:

### **Asset and Development Manager**

We are looking for an Asset and Development Manager to bring commercial expertise to housing and land decision-making to enable us to maximise the asset values of diocesan and parish land and buildings. This will be someone with strong professional experience in this field, who is emotionally intelligent, articulate and able to advise, lead and support meetings at a senior level.

### **Building Surveyor and Facilities Manager**

We are bringing in-house the quinquennial (5 yearly) inspection programme and long-term maintenance planning for our portfolio and are recruiting a Building Surveyor and Facilities Manager to lead this work. The successful candidate will work closely with our Clergy Housing Manager to deliver improved support for clergy with their housing needs. We are looking for a Chartered Building Surveyor (MRICS, or equivalent) with experience in residential building condition surveys and a project track record of project and contractor management.

If either of these could be you, we would be delighted to receive your application. Further details are available on our website, but if you would like an informal conversation to help you in considering your application please contact the Property Director, Charlotte Kirby, via Email to arrange this.

### **Website Information**

Asset and Development Manager -

<https://www.stalbansdiocese.org/vacancies/asset-and-development-manager/>

Building Surveyor/Facilities Manager –

<https://www.stalbansdiocese.org/vacancies/building-surveyor-and-facilities-manager/>

### **Closing date:**

Asset and Development Manager - 22 September 2025, 12 noon

Building Surveyor/Facilities Manager – 26 September 2025, 12 noon

### **Interviews:**

Asset and Development Manger - 2 October 2025, in St Albans

Building Surveyor/Facilities Manger – 10 October 2025, in St Albans